

Jessica A. Conrad

From: Thomas Pleva
Sent: Wednesday, January 18, 2017 3:13 PM
To: Jessica A. Conrad
Subject: RE: Monthly Cell Phone Reimbursement

Approved.

Tom Pleva
General Sales Manager
WTOV9/FOX9/wtov.com/MeTV
9 Red Donley Plaza
Steubenville, Ohio 43952
740-284-5119 office
304-639-1510 cell
740-282-5319 fax
tpleva@wtov.com



From: Jessica A. Conrad
Sent: Wednesday, January 18, 2017 2:53 PM
To: Thomas Pleva <tpleva@sbgvtv.com>
Subject: Monthly Cell Phone Reimbursement

Hey Tom,

Can you please reply to this email approving my monthly cell phone reimbursement expense of \$65/month? I have to use this email with my expense reports in lieu of a bill from AT&T because I'm on a family plan and only have to pay my \$65 portion of the total bill each month.

Thanks!

Jessica Conrad | Digital Sales Manager | WTOV9/FOX9 | SinclairDigital
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