

Team Working Agreements

Bathroom Locator

Meeting Times

Scrum meetings over Zoom

Mondays: 1:30 pm to 2:30 pm (biweekly longer sprint planning + previous sprint retro meeting. Alternating weeks are just the 15 min/30 min meeting with the TA)

Wednesday: 9:00 pm - 9:15 pm

Saturday: 11:00 am - 11:15 am

Code Reviews

For PRs, two team members are required to review and approve a PR. One of the requested team members should be someone who has worked with the same/similar code recently. The second team member can be anyone who is available, or has helped you with the task completion in some way.

Pushing Code

- Code should be pushed to the branch connected to the task, so its progress is easy to track.
- Additionally, no code can be directly pushed to master (ensured by branch protection) to ensure that our master branch does not have well untested and unreviewed code.
- For PRs created, the PRs should have a description of changes present in the PR and screenshots of any UI changes.
- Any complex code or code that goes against specific conventions should have comments explaining that decision.

Definition of Done

Tasks

- Implementation is complete (code if this is a programming related task)

- Code implementation should have unit tests, or if there are no unit tests explain in the PR description why no unit tests are present
- Code implementation should pass all new and existing tests (handled by our pre-commit & PR check on github)
- Code implementation should have no lint errors (handled by our pre-commit & by a PR check in Github)
- PR for changes is reviewed and approved by at least two other people on the team
- PR for task is merged into master branch

User Story

- All tasks for the user story are completed
- All acceptance criteria for the user story is met

Style Guide

We are using the Google JS and TS style guide.