

G'day my lovely team!

After the lecture today, we have a several updates which I want to tell you.

- Github:

Please, download a new version of rep. I changed a structure of that. How?

1. I deleted all files which had been created by Harshitha during the GitHub workshop. We don't need it for our project.

2. I created several folders:

- Alpha: for our first stage

- Design: all images, all sketches and etc... will be there

- Documentation: all project documentation like requirements, baselines, client agreement and etc

- Project: I suppose that there will be all coding and practical stuff

- Prototypes: all user-stories are there

- Testing: all test-cases and testing documentation

- Beta: there will migrate all folders and files from alpha after alpha will be ready

- Final: the same as beta.

3. From now we don't use Google docs anymore. All information should upload to the rep.

4. In the folder Documentation you could find the last version of our Assessment1 doc. It calls Alpha. Don't ask.

Please always work with the last version of the doc!

- Assessment 1. After the discussion with Laura today, we have a couple of notes about our draft and a list of things, which we have to fix until Sunday. **Harshitha**, dear, our deadline is moved to the end of the week. So, we have a couple of days more for fixing all of this.

List of tasks:

1. **Harshitha**:

- check the list of members and write all your contributions there

- please add to the draft all screenshots which you did before

- update project goals section. Write couple of sentences about marketing, promotion and on-line presence. If you have what to add extra, please do.

- I'll ask you to think about user stories as well. Laura told us that we have to break down payment and enrolment user stories for at least two each, because they're really heavy for us for making them during 5 days each, so, we have to break it down. Put time estimate for 5 days each for every new user story, client priority would be 20 and all this wonderful things will go to our Beta. This is the section **Project scope**. **Preeti** will be waiting for that changes and couldn't start her part of the task.

- write to the section **Milestone 1** all thing which you need to learn and write how many days you'll need for studying.

Deadline: Thursday (if possible)

2. **Preeti**:

- change milestones as discussed with Laura:

- add all things which we have to learn, put time for that and priority has to be 10, because without that we can't start our work.
- add the column Time estimate to every milestones. It helps to calculate final time-frame. We always could delete that later.
- Github section:
 - workshop from the last week! :D Please!
 - update screenshots: code section, contribution screenshot. Laura wants to see how we work with the rep.
 - link to the rep
- delete google Drive section
- Change Microsoft Access to mySQL and add PHP coding.

Deadline: Friday. When **Harshitha** will finished her Project scope task, you could start.

3. **Anastasia:**

- Sign Client agreement
- Create prototypes for new user stories when **Harshitha** will finish it
- Write information about the Client
- Final version of the Doc
- Upload it to learnJCU

Deadline: Saturday.

- Create draft of DM model
- Create sequence diagrams for every user story

Deadline: Tuesday.

Next meeting: 18 or 19 of December. Choose the date and let me know. For me it doesn't matter.

Agenda: divide user stories between us, put priorities and discussed our skills for the better planning.

This email will be copied to the rep as well. I'll create a folder Meeting Notes.