SHWETA KOHLI

B.Sc. (P) Life Sciences
Acharya Narendra Dev College, Delhi-110019

M.Sc. Clinical Research
Jamia Hamdard University, New Delhi-110062
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OBJECTIVE

To utilize my knowledge and skills towards a task assigned to me with best of my ability and to work dedicatedly towards the success of the organization and trying my best for the respect of organization and earning good reputation with whom I work, always keeping in mind the goals of the organization as the prime objective.

EDUCATIONAL QUALIFICATION

CLASS/DEGREE	PERCENTAGE	YEAR OF PASSING	BOARD/UNIVERSITY
10th	63%	2008	CBSE, Delhi
12th	58%	2010	CBSE, Delhi
B.Sc. (P) Life Sciences *[**Subjects studied**: chemistry, botany, zoology, biotechnology, microbiology, genetics, molecular biology, ecology, bioinformatics, biochemistry, physiology and anatomy (plants and humans)]*	61%	2014	Delhi University (DU)
M.Sc. Clinical Research *(**Subjects studied**: pharmacology, ethics, regulatory, epidemiology, biostatistics, pharmacovigilance, clinical trials, animal handling)*	70%	2016	Jamia Hamdard University
Certificate in GCP (Good Clinical Practices)	80%	2017	NIDA online
Certificate in Diabetes Educator	RA	2018	IDEEL

PROFESSIONAL EXPERIENCE

I. Work Experience

- Currently working as a **Clinical Research Coordinator** in Endocrinology Department at **Max Hospital**, **Saket**. *(From July 2016 to July 2018).*

- Three months working as a **Medical Writer** trainee in the Medical Affairs and Clinical Research department at **Sun Pharmaceuticals Industry**, Gurgaon. *(From Jan 2016 to May 2016).*
    - Assisting in preparing documents such as prescribing information, summary of product characteristics, patient information leaflet, clinical expert reports and non clinical expert reports.

- 6 weeks trained at **Sun Pharmaceuticals Clinical Pharmacology Unit** (CPU), Majeedia hospital and 6 weeks trained at **Auriga Research** (CRO), Kirti nagar, Delhi**.**
    - Learned the screening process for selection of the eligible subjects for the study, dosing process, dosing schedule, masking process and Laboratory Data Management System (LDMS). Assisted in preparation of Informed Consent Document (ICD), Case Record Forms (CRF) and protocol.

II. Technical Skills

- Knowledge of various drug regulatory guidelines such as Good Clinical Practice (GCP) and Schedule Y. Experience in accessing drug information from online databases such as PubMed, Medline, Medscape, Cochrane, Science direct, Google Scholar, Embase, EMEA, Drugs@FDA, Clinical Trials Registry India (CTRI) and Clinicaltrials.gov.

- Proficient in using Microsoft Word, Power Point and Excel.

III. Project (Dissertation)

- Efficacy and safety of Guanfacine extended release in Attention Deficit Hyperactivity Disorder (ADHD): A systematic review of randomized controlled trials.

IV. Publications

- Panda M, Walecha C, ***Kohli S***. Insulin motivation: Best practices. Indian medical journal.

V. Workshops attended

- Attended International Conference of Pharmacoeconomics & Outcome Research, Held at DIPSAR, New Delhi, INDIA 2014, 2015.

- Attended Postgraduate certificate course work (1 month) in Clinical Research and Biostatistics held at PGIMER in Ram Manohar Lohia Hospital, 2015.

- Two days workshop on "Ethics, Data management, Biostatistics and Pharmacovigilance in Clinical Research" organized by AIIMS, Delhi.

- Two days workshop on "Intellectual Property Right" organized by EnnobleIP, Noida.

PERSONAL DETAILS

DATE OF BIRTH	:	16th July, 1992
FATHER'S NAME	:	Mr. Suresh Kohli
MOTHER'S NAME	:	Mrs. Parveen kohli
ADDRESS	:	C-58/Z-3 Dilshad Garden, Delhi-110095
GENDER	:	Female
CATEGORY	:	General
MARITAL STATUS	:	Single
NATIONALITY	:	Indian
LANGUAGES KNOWN	:	English, Hindi
MOTHER TONGUE	:	Hindi

DECLARATION

I hereby declare that all the above details are correct to the best of my knowledge.

Shweta Kohli
Place: New Delhi