Harshmeet Kaur Chawla

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EDUCATION

Rutgers, The State University Of New Jersey   **NJ, USA**
Master of Supply Chain Analytics   *Graduation Date: December 2024*
- Relevant Coursework: Analytics for Business Intelligence, Lean Six Sigma, Operations Analysis, Procurement & Global Sourcing, Supply Chain Management Strategies, Business Analytics Programming, Supply Chain & Artificial Intelligence, Negotiations, Supply Chain Analytics and Project Management

WORK EXPERIENCE

Mount Sinai Health System   **NY, USA**
Pharmacy Supply Chain Intern   *Jan 2025 – Present*
- Coordinated medication ordering operations with the pharmacy procurement team for designated hospital sites, ensuring timely delivery and accurate inventory tracking
- Generated and analyzed 10+ recurring reports weekly, enhancing inventory and purchase order (PO) visibility across 7+ hospital sites and enabling more informed procurement decisions
- Ensured end-to-end PO accuracy, proactively tracked uninvoiced items, and issued daily recall alerts to mitigate compliance violations and financial exposure
- Responded to 2–3 daily data requests using EPIC and supplier platforms, streamlining fulfillment through structured action logs and meeting documentation
- Supported strategic alignment and team engagement by co-developing agenda, content, and logistics for a procurement team retreat

Threads of Harman   **Remote, USA**
Supply Chain Intern   *Jun 2024 – Aug 2024*
- Boosted inventory turnover by 10% by leveraging Power BI and Excel to analyze sales trends and key performance indicators, driving smarter stock decisions
- Reduced stockouts by 15% and excess inventory by 8% through accurate demand forecasting and cross-functional collaboration with procurement and sales teams
- Shortened material replenishment lead times by 20% by delivering actionable insights and dynamic visualizations in Power BI, accelerating data-driven decision-making

Industry Client Project | Chanel USA   **NJ, USA**
Supply Chain Analyst   *Jan 2024 - May 2024*
- Optimized warehouse and in-store inventory levels by analyzing domestic shipment patterns using Power BI and Excel, improving stock distribution and availability
- Enhanced inventory forecasting accuracy by 18% and reduced stockouts by applying advanced forecasting models and Python-driven data insights

Capgemini   **Bangalore, India**
Associate Consultant - Leadership Recruitment   *Jun 2022 - Jun 2023*
- Sourced and evaluated 300+ high-caliber profiles for Director, Senior Director, and VP roles as part of the India Executive Hiring Team, supporting leadership hiring across critical functions
- Led full-cycle recruitment for 10+ senior candidates across 5–6 diverse business units, from sourcing and stakeholder management to final onboarding
- Designed and executed a comprehensive benchmarking project on Compensation & Benefits for Sr. Directors and VPs across the IT industry, informing competitive talent strategies
- Built and mobilized a strong leadership talent pipeline by coordinating daily with 10+ recruitment agencies to ensure timely hiring of qualified candidates

VOLUNTEER & AWARDS

- Participated in a Food drive by Toyota Financial Services and Food Bank Network of Somerset County, NJ (2023)
- Hosted 10+ events as one of the 7 members of the MBA Alumni Committee in 2020 – 2022

SKILLS

Skills: Microsoft Office (Excel, Word, PowerPoint), MS Excel & Google Sheets, SAP SuccessFactors - Myhire, Python, R, SPSS, Project Libre, Power BI, Demand Planning, Forecasting, Data Analysis, Inventory Optimization, MRP Concepts