

Excel Assignment - 6

1. What are the various elements of the Excel interface? Describe how they're used.
2. Write down the various applications of Excel in the industry.
3. On the ribbon, make a new tab. Add some different groups, insert commands in the groups and name them according to their commands added. Copy and paste the screenshot of the steps you followed.
4. Make a list of different shortcut keys that are only connected to formatting with their functions.
5. What distinguishes Excel from other analytical tools?
6. Create a table and add a custom header and footer to your table.