
Advance Excel Assignment 4

1. To use the ribbon commands, what menu and grouping of commands will you find the Insert and Delete command?
2. If you set a row height or column width to 0 (zero), what happens to the row and column?
3. Is there a need to change the height and width in a cell? Why?
4. What is the keyboard shortcut to unhide rows?
5. How to hide rows containing blank cells?
6. What are the steps to hide the duplicate values using conditional formatting in excel?

