HARSH WARDHAN NATH MISHRA

FINANCE & MARKETING ENTHUSIAST

📍 **Ranchi, India** 📞 **+91 9262253364** 🔗 **linkedin.com/in/harsh** ✉ **harshwardhannathmishra@gmail.com** ⬡ **website**

Education

Sarala Birla University, Ranchi	**2023 – 2026 (Ongoing)**
B.B.A Finance	
DAV Public School (CBSE)	**2021**
12th Grade *Marksheet*	*89.9%*
ST. Michaels School (CBSE)	**2023**
10th Grade *Marksheet*	
	80%

Work Experience

Raddison Blu **May 2025 – July 2025**

Finance Intern *Certificate of completion* | *Letter of Appreciation*

- Received a Letter of Appreciation for outstanding performance during the internship.
- Gained hands-on exposure to finance and accounting concepts such as Merchant Discount Rate, Payment Reports, Chargebacks, Batch Settlement, PCI Compliance, Card Blocking, Virtual Card Declaration, Daily Sales Reporting, CAPEX & OPEX, GST (GSTR-1, GSTR-2, GSTR-3), Credit Extensions, SAC & HSN Codes.
- Performed basic reconciliations, including credit card reconciliation and tax reconciliation.
- Worked with MS Excel and MS Word to manage daily tasks, reporting, and reconciliations

Projects

Project1; Financial Modelling (D-Mart); Ongoing Project
- Created a financial model in MS Excel, using formulas to organize and analyze data.
- Implemented a Discounted Cash Flow (DCF) model to predict 5-year financial performance.

Project2; Portfolio Website (GitHub); Website
- Created a portfolio website using HTML and AI tools to design and structure content.
- Hosted the website on GitHub, showcasing projects, achievements, and professional information

Skills

- **Hard Skills:**

  MS Excel, MS Word, MS PowerPoint, Canva, Microsoft Copilot, and data management software like Tally for efficient reporting, analysis, and content creation.

- **Soft Skills:**

  Decision making, leadership, strong verbal and written communication, learning enthusiast, and problem-solving abilities to adapt and perform effectively in dynamic environments.

Achievements & Certifications

- **Effective Speaking and Listening Skills - Wadhwani Foundation,2025** **Certificate**

  Gained practical communication skills with a focus on active listening, effective verbal communication, public speaking, and interpersonal interaction in professional settings.

- **Introduction to MS Excel - Simplilearn/Microsoft,2025** **Certificate**

  Successfully completed a course in Microsoft Excel, including functions, sorting/filtering, conditional formatting, data validation, pivot tables/charts, data analysis, macros/VBA, and dashboard development.

- **Introduction to Generative AI -Simplilearn/Google Cloud,2025** **Certificate**

  Acquired foundational knowledge of generative AI concepts, including large language models, neural networks, prompt engineering, and practical applications of tools like ChatGPT, DALL·E, and other AI platforms.