

Broad plan for VC and 3Apples engagement

Big ticket items (customer features)

The big ticket customer visible features required for VC are as follows:

Feature	Priority
Recording	
Mobile App (iOS & Android)	
Browser Extension	
Desktop App (Windows & Mac)	
White Board	
Shared Editor/IDE	
Breakout Rooms	
PSTN Integration	
Polls	
Tests	

Bit ticket items (infrastructure)

These are big items required for internal and engineering control:

Feature	Priority
Logging, session history and quality reporting	
Analytics Gathering	
Monitoring	
Load & Performance Scaling	
Admin Console	
Error Resilience, Load Balancing & Redundancy	
Security	
Media Server	

Recording Plan

Feature	Priority
Audio/Video only (Server Side)	Should happen quickly using TokBox Archiving
Full recording (Server Side - method 1)	Use archived video and stitch the web screen
Full recording (Server Side - method 2)	Use some other method to grab the videos and stitch the web screen
Full Recording (Client Side)	

Suggested plan:

We put two 3Apples resources to execute the following plan in parallel.

	July	August	September	October	November	December	January
A/V only							
Full (M1)							
Full (M2)							
Full Client							

Overall Plan

Take 4 major features forward in parallel. The rest of the bandwidth will be occupied with feature enhancements & churn.

	July	August	September	October	November	December	January
Recording							
Whiteboard							
Shared Editor							
PSTN							
Desktop							
Performance							

This plan takes into account the following head count:

WizIQ Dev -> 4

3Apples -> 2 (starting 1st July 2016)

Recommendation

I highly recommend a project office person. For the now, the work is happening smoothly, but eventually, the feature set will become very fragmented, and it will become very hard to plan things effectively. Once a feature set get's fragmented, the time required to manage it, and planning a sprint starts increasing.