

To
 Director HR ,
 WBSEDCL
 Kolkata.

Subject: Summer internship during Summer Vacation.

Respected Sir,

This is to inform you that the following student, who is continuing his/her study in B. Tech 3rd year, Electrical Engineering in HERITAGE INSTITUTE OF TECHNOLOGY (an autonomous institute under MAKAUT), is keen to undertake a summer training in your establishment from **01st June 2025 to 02nd July 2025**.

As such, we request you to kindly cooperate to arrange and approve for summer training of undermentioned student. It is ensured that he will abide by all the latest rules and regulations at your company.

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Yours faithfully,

Dr. Saibal Dutta
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 Heritage Institute of Technology, Kolkata.