Emily White

Email: emily.white@example.com | **Phone:** (444) 555-6666 | **LinkedIn:** linkedin.com/in/emilywhite | **GitHub:** github.com/emilyw

Professional Summary

Motivated and detail-oriented Junior Data Analyst with 1 year of experience in data collection, cleaning, and visualization. Proficient in SQL and Excel, with a strong desire to apply analytical skills to derive actionable insights.

Skills

- **Programming:** Python (Pandas, NumPy, Matplotlib), SQL

- **Tools:** Microsoft Excel, Tableau (basic), Google Sheets

- **Concepts:** Data Cleaning, Data Visualization, Statistical Analysis, Report Generation

Experience

Junior Data Analyst

Analytics Solutions Co. | Boston, MA | September 2023 – Present

- Collected, cleaned, and organized large datasets from various sources, ensuring data accuracy and integrity.

- Developed interactive dashboards and reports using Excel and basic Tableau to visualize key performance indicators (KPIs).

- Assisted senior analysts in conducting statistical analysis to identify trends and patterns in customer behavior data.

- Prepared weekly and monthly data summaries for management, highlighting key insights and recommendations.

Data Entry Specialist

Global Data Services | Remote | June 2022 – August 2023

- Managed and updated customer databases with high accuracy, processing over 500 entries daily.

- Identified and corrected data discrepancies, improving data quality by 10%.

Projects

Customer Churn Analysis

Personal Project | 2024

- Analyzed a simulated customer dataset to predict churn using Python (Pandas, Scikit-learn).

- Visualized key factors contributing to churn using Matplotlib.

Education

Bachelor of Arts in Economics

Boston University | Boston, MA | 2019 – 2023

- **Minor:** Statistics

- **Relevant Coursework:** Econometrics, Data Analysis with R, Business Statistics.

- **GPA:** 3.9/4.0