

INTERNSHIP OFFER LETTER

Date: July 23rd, 2025

Yusuf Hasan

Dear Yusuf,

I am delighted & excited to welcome you to Exatorial as Software Development Engineer Intern. At Exatorial, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning-packed, and truly *meaningful* internship experience with Exatorial.

Your appointment will be governed by the terms and conditions presented in Annexure A.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

Congratulations

A handwritten signature in dark ink, reading 'Faisal Manzer' in a cursive style.

Faisal Manzer

Co-Founder, Exatorial

Annexure A

You shall be governed by the following terms and conditions of service during your tenure with Exatorial, and those may be amended from time to time.

1. You are being hired as **Software Development Engineer Intern** and **Faisal Manzer** would be your Reporting Manager and Mentor during your tenure here.
2. Your date of joining is **24/07/2025** and the duration of the internship would be 3 months. During this time you are expected to devote your time and efforts solely to Exatorial work. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.
3. You will be working from the office or deputed at client locations for the duration of the internship. There will be catch-ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals.
4. All the work that you will produce at or concerning Exatorial will be the intellectual property of Exatorial. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking sites, and offline among your friends, college, etc.) without prior discussion and approval with your mentor.
5. We take data privacy and security very seriously and maintaining the confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. Exatorial operates on the zero-tolerance principle concerning any breach of data security guidelines. After the internship, you are expected to hand over all Exatorial work/data stored on your Personal Computer to your mentor and delete the same from your machine.
6. During the appointment period, you shall not engage yourselves directly or indirectly or in any capacity in any other organization (other than your college). In the event of a breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company of an extent estimated by the Company.
7. Under normal circumstances, either the company or you may terminate this association by providing a notice of 30 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behaviors.

8. You are expected to conduct yourself with the utmost professionalism in dealing with your mentor, team members, colleagues, clients, and customers and treat everyone with due respect.
9. Exatorial is a startup and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity, and hard work – and expect appreciation & rewards to follow.
10. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.
11. Have fun at what you do and do the right thing – both the principles are the core of what Exatorial stands for and we expect you to imbibe them in your day-to-day actions and continuously challenge us if we are falling short of expectations on either of them.
12. You will be provided INR 1 (One Rupee) per month as a stipend.
13. Please submit Bank Direct Deposit details and a COPY of your Aadhar ID card for official records along with the signed copy of this letter, if you decide to accept this letter.

I have negotiated, agreed, read, and understood all the terms and conditions of this Internship letter as well as Annexure hereto, and affix my signature in complete acceptance of the terms of the letter.

(Signature)

Date:

Place:

Name: