



# Muhammad Ejaz

**Passport:** HY1514771 | **Date of birth:** 05/05/1984 | **Nationality:** Pakistani | **Gender:** Male |

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## ABOUT ME

Experienced teacher with 17+ years of expertise in Economics, Urdu, and Pakistan Studies. Skilled in classroom management, curriculum planning, and exam preparation. Passionate about academic excellence and seeking a PhD opportunity to contribute to research and education.

## WORK EXPERIENCE

### THE STUDY ZONE ACADEMY

**TEACHER (ECONOMICS, URDU, PAKISTAN STUDIES) – 05/2017 – CURRENT**

#### Responsibilities:

- Teach Economics, Urdu, and Pakistan Studies to students of all levels
- Prepare lesson plans, mark assessments, and conduct exams
- Support academic development and mentoring

### SCHOOL EDUCATION DEPARTMENT (SED)

**PRIMARY SCHOOL TEACHER (PST) – 01/2010 – CURRENT**

#### Responsibilities:

- Teach a multi-subject curriculum
- Perform administrative and academic duties
- Support school improvement activities

### KINDLE ACADEMY

**ECONOMICS LECTURER – 04/2016 – 03/2017**

#### Responsibilities:

- Teach intermediate-level Economics
- Conduct assessments and academic counseling

### EXCELLENT ACADEMY

**ECONOMICS LECTURER – 07/2014 – 12/2016**

#### Responsibilities:

- Teach Economics at the higher secondary level
- Prepare students for board exams

### THE UNIQUE ACADEMY

**ECONOMICS LECTURER – 05/2013 – 06/2014**

#### Responsibilities:

- Conduct Economics classes
- Engage students in discussions and research

### MASALI ACADEMY

**PART-TIME ECONOMICS TEACHER – 01/2008 – 03/2013**

#### Responsibilities:

- Teach Economics to students of all levels
- Provide tutoring and support to weak students

### THE EDUCATORS COLLEGE SAHIWAL

**Responsibilities:**

- Teach inter-level students
- Set and mark papers, handle accounts, and administrative tasks

● **EDUCATION AND TRAINING**

2017

**M.PHIL. IN APPLIED ECONOMICS** The University of Lahore

**CGPA:** 3.78

2018

**M.A. URDU** AIOU Islamabad

**Marks:** 1299

2013

**M.A. PAKISTAN STUDIES** BZU Multan

**Marks:** 468

2006

**M.A. ECONOMICS** Punjab University Lahore

**Marks:** 539

2004

**B.A.** Govt. College Sahiwal

**Marks:** 502

2010

**B.ED.** AIOU Islamabad

**Marks:** 610

2002

**INTERMEDIATE** Govt. Imamia Degree College Sahiwal

**Marks:** 645

2000

**MATRICULATION** Govt. High School Sahiwal

**Marks:** 392

● **LANGUAGE SKILLS**

Mother tongue(s): **PUNJABI**

Other language(s):

|                | UNDERSTANDING |         | SPEAKING          |                    | WRITING |
|----------------|---------------|---------|-------------------|--------------------|---------|
|                | Listening     | Reading | Spoken production | Spoken interaction |         |
| <b>URDU</b>    | C2            | C2      | C2                | C2                 | C2      |
| <b>ENGLISH</b> | A2            | B2      | B2                | A2                 | B1      |
| <b>ARABIC</b>  | A2            | A2      | A2                | A2                 | A1      |

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

## ● SKILLS

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### Digital Skills

Microsoft Powerpoint | Microsoft Word | Internet Browsing and Research | Educational Software | Microsoft Excel | Online Teaching Tools

### Communication and Interpersonal Skills

Strong classroom management | Excellent team collaboration | Motivational and mentoring abilities | Efficient administrative support

### Organizational / Managerial Skills

Timetable scheduling | Event organization (seminars, student functions) | Exam planning & invigilation | Team leader for academic programs

## ● REFERENCES

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Available on request

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