

# Hasin Rayan



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## 1. Objective

Pursue opportunities to advance my career within the company: As a motivated professional, I am always looking for opportunities to advance my career within the company. Whether it is through additional training, certifications, or taking on new responsibilities, I am committed to growing within the company and contributing to its success.

## 2. Work Experience

### ■ CAD Operator

**Tokyo Electric Power Service Co.**, Matarbari Joint Venture Consultant, Dhaka  
**11th January 2022 – Present**

#### Responsibilities:

- Develop technical drawings using CAD software(AutoCAD/Solidworks).
- Make revisions and obtain approval from the Project Manager.
- Prepare supporting documentation that includes product materials and dimensions.
- Distribute drawings to internal departments and external contractors.

### ■ Assistant Engineer

**KDS Logistics Ltd.**, Sonaichari, Kumira, Chittagong  
**1st January 2020 – 10th January 2022**

#### Responsibilities:

- Inspect vehicle engine and mechanical/electrical components to diagnose issues accurately.
- Conduct routine maintenance work (replacing fluids, lubricating parts, etc.) aiming for vehicle functionality
- Schedule future maintenance sessions and advise motorists on good vehicle use.
- Repair or replace broken or dysfunctional parts and fix issues (e.g., leaks).
- Provide accurate estimates (cost, time, effort) for a repair or maintenance job.
- Keep logs on work and issues.
- Maintain equipment and tools in good condition.

### ■ Site Engineer

**Conveyor Logistics Ltd.**, Dhaka  
**5th January 2019 – 29th December 2019**

#### Responsibilities:

- Logistics Operations.
- Site Management.
- Client Services.
- Customer Related Matters.

## 3. Education

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<b>Secondary School Certificate (SSC)</b> Feni Govt. Pilot High School Business Studies <b>GPA 4.63 (Year 2013)</b>	<b>Diploma in Engineering</b> Feni Polytechnic Institute Mechanical Technology <b>CGPA 2.86 out of 4.00 (Year 2017)</b>
<b>B.Sc. in Mechanical Engineering</b> Sonargaon University <b>Enrolled</b>	

## 4. Skills

- Solidworks
- AutoCAD
- Keyshots
- Microsoft Word, Excel, Powerpoint
- Latex Basic Coding
- Adobe Photoshop and Illustrator
- Mobile Application Development (JAVA)
- Basic HTML

## 5. Training and Certifications

### ■ Cad & Cam Design and Programming

Institute: BEIOA-Light Engineering Training Institute (SEIP & ADB), Dhaka  
Topics Covered: Solidworks, Master Cam, C.N.C. Machine, Technical Drawing  
Year 2018

### ■ AutoCAD 2D & 3D

Institute: Bangladesh Industrial and Technical Assistance Center (BITAC), Chittagong  
Topics Covered: AutoCAD Software, Technical Drawing  
Year 2017

### ■ Industrial Attachment

Institute: Bangladesh Industrial and Technical Assistance Center (BITAC), Chittagong  
Year 2017

### ■ Android Application Development

National Academy for Computer Training and Research (NACTAR), Bagura  
Topics Covered: Android Studio IDE, Android Programming, JAVA OOP, Android Layout Design in XML Coding  
Year 2021

## 6. Personal Information

**Father's Name:** Rezaul Karim  
**Mother's Name:** Khaleda Sultana  
**Permanent Address:** 456, Mizan Road, Feni Sadar-3900  
**Date of Birth:** 27th November 1997  
**Nationality:** Bangladeshi (By Birth)  
**Religion:** Islam  
**Marital Status:** Unmarried  
**Mobile:** +8801931584514

## 7. References

**1. Mohammed Shahid Ullah**  
Executive Director (Finance)  
Coal Power Generation Company Bangladesh Limited  
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**2. Dr. A.K.M Mizanur Rahaman**  
Environmental Specialist (Consultant)  
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*Hasin Rayan*  

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*Signature*