Project Creation Preparation (One time per person):

1. Install a copy of curl (<http://curl.haxx.se/download.html>) on the local machine of the person who will be running the project creation script. Example: Install on Kasey/Ani’s laptops.
2. VPN requirements
   1. VPN software from CI
   2. VPN account from CI with access to the training server
   3. Install VPN software on laptop of person who will be running the project creation script. Example: Install on Kasey/Ani’s laptops)
   4. Make sure the person can VPN in and access the workflow server: HDC0136.ci.org
3. Ensure that each laptop has Windows Powershell installed and setup.
   1. This \*should\* be on Windows 7 machines by default.
   2. To check, go to the Start button and search for Powershell.
4. Copy the Project XML file(s) to each laptop
   1. There are 8 total Project XML files, 2 per each region
      1. B2STraining\_Latin.xml
      2. B2STraining\_Asia.xml
      3. B2STraining\_Africa.xml
      4. B2STraining\_GP.xml
      5. S2BTrainingISL\_Latin.xml
      6. S2BTrainingISL\_Asia.xml
      7. S2BTrainingISL\_Africa.xml
      8. S2BTrainingISL\_GP.xml
5. Get an elevated account for the Training Environment from CI IT (Andy).
   1. Deloitte users can use their domain accounts.
      1. Tania Baetjer – [tbaetjer@us.ci.org](mailto:tbaetjer@us.ci.org)
      2. Kasey Kram – [kkram@us.ci.org](mailto:kkram@us.ci.org)
      3. Anindita Chakrabortty – [achakrabortty@us.ci.org](mailto:achakrabortty@us.ci.org)
      4. Ashley Dunlap – [adunlap@us.ci.org](mailto:adunlap@us.ci.org)
6. Copy the ProjectCreationScript.ps1 to each laptop
   1. Each individual needs to modify the project creation script to include their personal elevated account. SDL can assist with the initial scripts.
   2. Example lines from script to modify:
      1. default: $CompassionElevatedAccount = "<CI account>@us.ci.org:<CI account password>"
      2. modified: $CompassionElevatedAccount = "tbaetjer@us.ci.org:ILoveToSurf"
   3. Once the elevated account(s) is determined, that UID needs to be added to a configuration file on WorldServer through the Explorer.
      1. Explorer -. /Customization/custom.properties
         1. Api.ntlmUser=…,<UID>
            1. For example:

Api.ntlmUser=…,CI\\tbaetjer

* + 1. To edit the file, download the file, edit, and then upload.
    2. SDL can assist with this for the initial configuration.

1. Place the 8 Project XML files, 1 PS1 script and 4 BATCH script files in a single folder on each laptop. Example: c:\CI\project creation files

Project Creation Script Execution:

1. In Windows Explorer, navigate to the project creation folder. Example: c:\CI\project creation files
2. Double click the batch file for which you want to create projects for.
   1. AfricaProjectCreation.bat (creates 120 projects: 60 BS2, 60 S2B)
   2. AsiaProjectCreation.bat (creates 120 projects: 60 BS2, 60 S2B)
   3. LatinProjectCreation.bat (creates 120 projects: 60 BS2, 60 S2B)
   4. GPProjectCreation.bat (creates 105 projects: 2 S2B, 1 B2S)