

Universität Erlangen-Nürnberg • Postfach 3520 • 91023 Erlangen

Mr.
Hasnain Ahmed
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**University Administration
L 5 - Student Records Office**

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Erlangen, 08.08.2022

**Student registration number
(Matrikelnummer): 23129180**

Enrolment

Dear Mr Hasnain Ahmed,

Welcome to Friedrich-Alexander-Universität Erlangen-Nürnberg. To access the web portal campo (www.campo.fau.de) to print out your student documents (certificate of enrolment, etc.) and to register for exams online, you will need to activate your user account with the following

user ID: aq89opob

activation password: Meoo3thxaemohiah

To activate your account, please go to <https://www.idm.fau.de/go/activation> and follow the individual steps described there to set a new password.

During the activation of your user account, the e-mail address provided by the University will be set as well. It is very important that you use it because important information from the Student Records Office will be sent to this address. Please also take note of the information displayed after you have activated your user account.

You can access your e-mail account via <https://faumail.uni-erlangen.de> or with a standard e-mail client after your account is activated and your e-mail address has been configured. The e-mail password is identical to the password for your user account. The IdM portal (<https://www.idm.uni-erlangen.de>) has an option for forwarding e-mails to an external, private e-mail account (go to 'Services' and on to 'E-mail address'). For further information please see: <https://www.rrze.fau.de/dienste/e-mail/weitere-informationen/hinweise-fuer-studierende.shtml>.

After successful activation and upload of a passport photograph in the IdM-Portal you will receive your FAUCard (FAU's student ID) by mail before the beginning of the semester. Further information on the FAUCard please see <http://www.card.fau.de>.

In the section 'Student service > documents' on campo you will find your confirmations/certificates. If you do not have Internet access, you can use one of the CIP pools at the University. For further questions on the services provided in campo, please contact the support via e-mail to campo@fau.de.

If you already have a user account (e.g. as a member of FAU's research staff), please use the details for log-in. A re-activation is not necessary but you have to activate your e-mail account. In case you have forgotten your account details or your password, please use the 'Passwort vergessen' (forgotten password) function in the IdM self service portal at <https://www.idm.fau.de/go/forgottenPassword/start> or visit the RRZE service desk. Please bring official photographic identification with you. You can find the opening hours and further information at <https://www.rrze.fau.de/hilfe/service-theke/>.

Please note that on transferring the tuition fees for the coming semester (re-registration), you have to give your student registration number (see top right-hand side).

You will receive detailed information on re-registration from the Student Record Office by e-mail in June and January respectively.

With kind regards
The Student Records Office