

Petro Rabigh
University Fresh Graduate Program
Performance Evaluation



UFGP Participant Performance Evaluation Form

Employee No.	Name	Date
104049	Hazmi, Mohammed Ahmed	2016-12-13
Assignment Start Date		Assignment End Date
2016-07-01		12/06/2016
Evaluation for Period: From: 2016-07-01 To: 2016-12-31		
Job Title	Current Department	Section
Maintenance Engineer	Shop Services Department	EID

Employee's Performance (Strengths) - Please provide support example (if any)

Employee showed a high performance in providing technical support in addition to his management skills. Also, a significant improvement in both technical and management skills can be noticed in comparison with the assignment starting.

Areas of Improvement Required - Please provide support example (if any) & suggestions for improvement

The employee is showing a high interest in and significant improvement in technical knowledge. However, he still needs improvement in:

- 1- Relays and power protection.
- 2- Maintenance of electrical rotating equipment (Motors).
- 3- DC systems.
- 4- Need to familiarize the electrical codes and standards.

Performance Rating (S, E+, E, M & D)

- S (Significantly Exceeds Requirements) E+ (Extremely Exceeds Requirements) E (Exceeds Requirements)
 M (Meets Requirements) D (Does Not Meet Requirements)

Strong Justification is required for S, E+ & D ranking

The employee showed a significant performance in the undertaking assignment as well as additional job functions. He delivered outputs exceeded expectations for the assigned task in addition to the initiatives.

- 1- Managed, planned and provided technical support for the major PM activities related to electrical substations all over the complex that started after the fire incident in SS10.9.
- 2- Expressed his ability for multitasking and temporarily taken the responsibility assigned to his colleague.
- 3- Surveyed the critical UPS systems and defined all the existing ones, developed a monitoring system for the UPS and brought out the point of weakness in taking care of such systems from different perspectives. (Initiative)
- 4- Supervised the activities of swapping and laying out of new cables in order to create the required redundancy in UPS load distribution. (Initiative)

Employee's Reaction

Employee's Signature	Date	Appraiser's Name / Signature	Date
	2016-12-13		
Section Head's Name / Signature	Date	Manager's Name / Signature	Date
			12-15-2016