



EL HAJAM HATIM

STUDENT IN ENCG SETTAT-KEDGE
BUSINESS SCHOOL

PERSONNAL DETAILS

 Hatim EL Hajam

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33000, BORDEAUX

SKILLS SUMMARY

- Observation and analytical skills
- Relational intelligence
- Leadership
- Emotional intelligence

LANGUAGES

- 📖 Arabic (Native)
- 📖 French (Fluent)
- 📖 English (Avanced)

PROFIL

I am a dynamic, driven, quick witted, and goal-oriented 20 years-old student.

I have always been fascinated with numbers and focused on the study of mathematics in high school. I aspire to become a Trader or an Actuary.

I have a great passion for traveling, exploring cultures and learning new languages. I live according to the motto : "Living, experiencing and learning".

INTERNSHIPS

Intern in "Holding AL Omrane"

01/08/2020 - 31/08/2020

"Holding Al Omrane" is a strategic public enterprise which implements the state policy on housing and urban development. I did an internship in the finance and accounting department where I performed many tasks such as :

- Management of "Cash-Pooling" transactions
- Accounting of transactions on SAP software
- Tax returns (VAT, Corporation tax, Income tax)
- Review of the documents related to the different fold openings (administrative, financial, technical...)

Intern in "La RADEEO":

01/09/2020 - 30/09/2020

"La RADEEO", a public establishment, is responsible for the management and distribution of drinking water and liquid sanitation services in the city of Oujda.

I did an internship in the following departments:

- Audit and management control
- Finance and accounting
- Quality, safety and environment

Where I performed many tasks such as :

- Risk management
- Knowledge of Quality and Safety processes
- Treasury management
- Accounting for transactions (budget, customers, suppliers, etc.)

H O B B I E S

- Volunteering
- Sports
- Travel and Discovery
- Gaming

E D U C A T I O N

Atlas school group

High school diploma in mathematical sciences "June 2018"

During these years as a mathematician, my lessons allowed me to sharpen and develop my analytical, observation, critical and synthesis skills.

ENCG Settat- Kedge Business School

Expected diploma in 2023

Master's in PGE with : "Finance, Accounting and Audit" as a Major

E X T R A C U R R I C U L A R A C T I V I T I E S

The Children's Hospital club

Vice-president : 2015-2018 / Rabat

I was a member during my 1st and 2nd year then Vice-President for the term 2017-2018 .

I had many tasks such as:

- Contacting the orphanages
- Coordinating between the heads of committees
- Preside meetings in the absence of the president and co-managing the daily activities of the club

The Retirement House club

General secretary : 2015-2018 / Rabat

I was a member during my First year then general secretary for the term 2016-2018. During this period, I was responsible for organizing and reporting the meetings. I used to contact the retirement offices in order to plan and program activities and meetings (set the date, number of people ...)

Rotaract club of ENCG Settat

Volunteer : 2018-2020 / Settat

I volunteered for many actions such as:

- The orphanage where we entertained the children and helped them with their studies (it was a weekly activity)
- I helped raise money and food for two humanitarian trips.
- I participated in the "school activity" where children were entertained through several workshops for example: dental workshop, prevention against school drop-out...

AIESEC Settat

Member : January 2020- July 2021

My role is to help students apply for internships or volunteering opportunities abroad.

Rotaract Riad Ennakhil-Rabat

Head of the sponsorship committee January 2020 - July 2021

Within this committee, we draw up patronage files in order to sponsor our humanitarian activities such as the medical caravan; school renovation ...