

## **110 Notice and evidence requirements**

### *Notice*

- (1) An employee who wants an absence from his or her employment to be covered by this Division must give his or her employer notice of the absence.
- (2) The notice:
  - (a) must be given to the employer as soon as practicable (which may be a time after the absence has started); and
  - (b) must advise the employer of the period, or expected period, of the absence.

### *Evidence*

- (3) An employee who has given his or her employer notice of an absence under subsection (1) must, if required by the employer, give the employer evidence that would satisfy a reasonable person that the absence is because the employee has been or will be engaging in an eligible community service activity.

### *Compliance*

- (4) An employee's absence from his or her employment is not covered by this Division unless the employee complies with this section.

Note: Personal information given to an employer under this section may be regulated under the *Privacy Act 1988*.