



ST. BRIGID'S
COLLEGE



Acknowledgement of Country



ST. BRIGID'S
COLLEGE

We acknowledge the Whadjuk people of the Noongar nation as the traditional custodians of this country and its waters and that St Brigid's College stands on Noongar country.

We pay our respects to Noongar Elders past and present and acknowledge their wisdom and advice in all our pursuits.



ST. BRIGID'S
COLLEGE

College Prayer

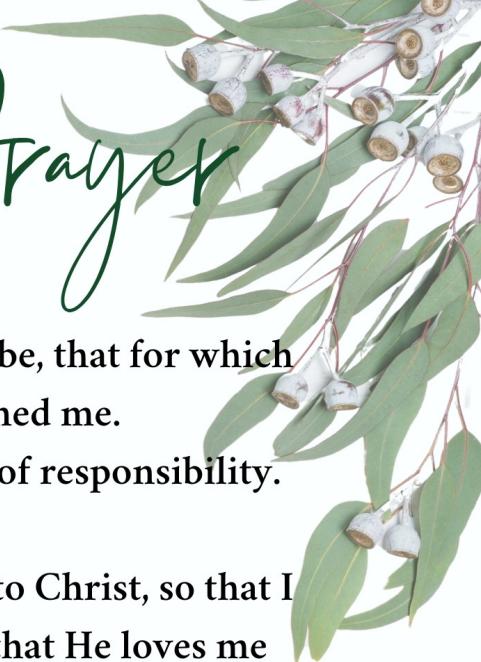
Lord, help me to grow to be, that for which
You have destined me.
Give me, O God, a sense of responsibility.

A sense of responsibility to Christ, so that I
may always remember that He loves me
and He gave of Himself to me.

A sense of responsibility to myself, so that I
may never waste the gifts which You have
given me.

A sense of responsibility to my family, to
my friends, to others, to those who have
gone before me, and to the world.

A sense of responsibility to protect and
nurture God's creation so that future
generations may enjoy God's gifts.



Parent Forum Meeting

Monday, 30th April 2024

1. Welcome and Round Table Introductions of Committee
2. Acknowledgement of Country
3. Prayer
4. Agenda
5. Review of Previous Minutes
6. Grant Applications:
7. AOB



**ST. BRIGID'S
COLLEGE**



Parent Forum Meeting Agenda



Parent Forum Meeting Agenda

Tuesday 30th April 2024

630pm – 8.00pm in the upstairs College Community Room

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 468 794 982 700

Passcode: cMKaZ9

Item	Item Name	Time	Who
1	Welcome and Round Table Introductions of Committee Acknowledgement of Country	6.30pm	Tracy Gall
2	Acknowledgement of Country	6.35pm	Peta Kennedy
3	Opening Prayer	6.40pm	Peta Kennedy
5.	Guest Speaker – Friend Raising 2024	6.45pm	Siobhan Allen
4	Principals Report	7.00pm	Veronica Parker
6.	Junior School Parent Rep grants	7.10pm	Veronica Parker
4	Review of Previous Minutes	7.20pm	Peta Kennedy
5	Financial Report	7.25pm	Mandy Wallace
6	<u>Grant Applications:</u> Grant 1 of 2023 – Gardening Equipment Grant 2 of 2023 - Donation of Project Compassion Grant 3 of 2023 – Junior School Parent Reps Grant 4 of 2023 - Naidoc Grant 5 of 2023 – Decodable books for Kindy -Year 6 Grant 6 of 2023 – Mercy Day 2024 Grant 7 of 2023 - Junior School Disco Grant 8 of 2023 - PF Quiz Night	Approved Approved Approved Approved Approved	Gisella Magella /Peta Kennedy Peta Kennedy Peta Kennedy Fiona Hepi Anne Tan/ Christina Padua Yvonne Bleach Peta Kennedy Peta Kennedy
7	<u>Other Business:</u> 1. Minute Taking Process 2. School Fees query		Lesley Herbert Lesley Herbert



ST. BRIGID'S
COLLEGE

Parent Forum Meeting

Guest Speaker
Friend Raising
2024



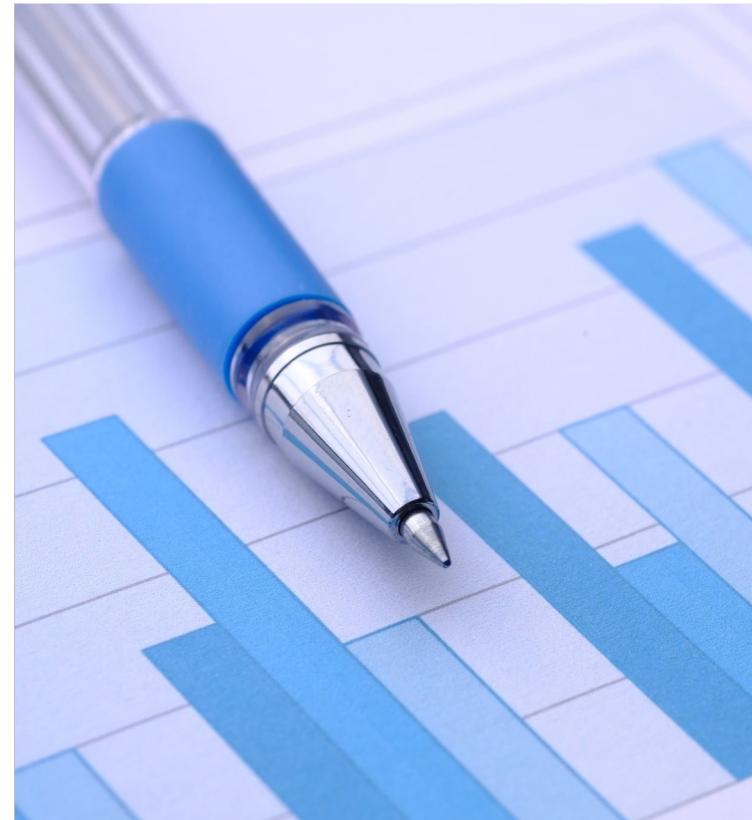
Siobhan Allen
Executive Director

Catholic School Parents
Western Australia
(CSPWA)



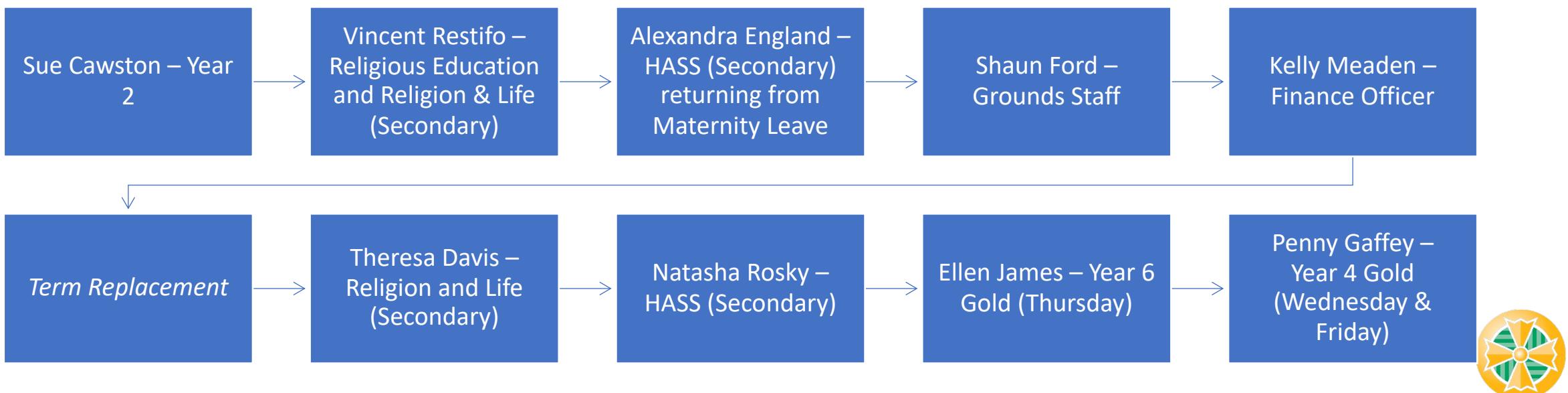
ST. BRIGID'S
COLLEGE

Parent Forum Meeting Principal's Report



ST. BRIGID'S
COLLEGE

Staffing Term 2



Term 1 Achievements

- We commenced the Laptop / iPad rollout program – Year 1, 4, 7 and 10
- Students in Year 7 participated in NAPLAN online testing using their MacBooks for the first time
- Staff in our Primary School have access to an iPad and a MacBook to support student learning
- Rollout of Initial Lit for students in Pre-Kindy to Year 2
- Additional classes in Math and English – year 7 and 8 to support differentiation and tiered intervention
- We accepted our first cohort of international students / We have forged a relationship with Study Perth

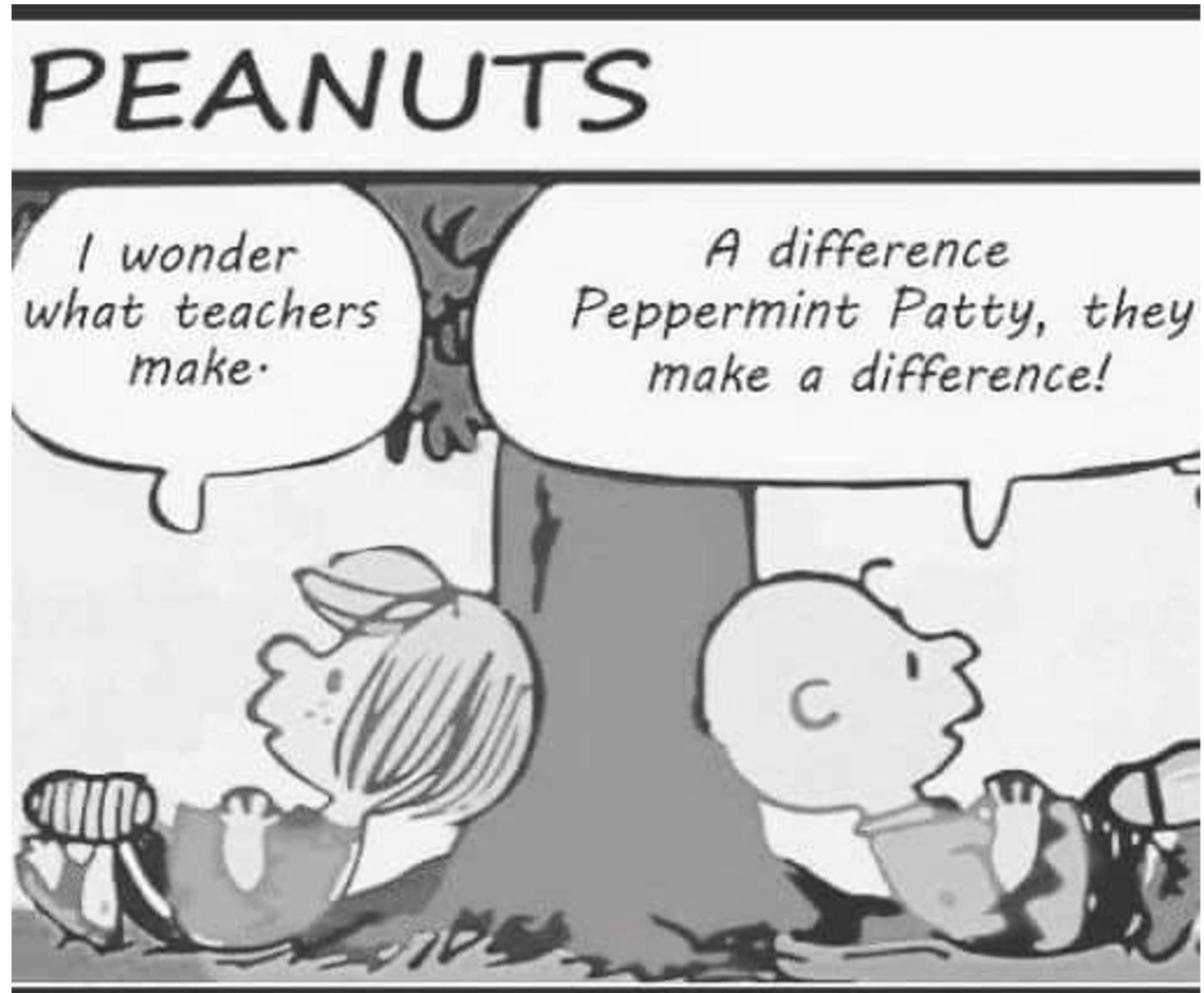


- We have a waitlist for enrolment into Year 7
- Library Services – our new after school program (Year 6 – 12)
- The number of Clubs and Groups that have been established in both primary and secondary to support our students has increased
- The installation of our ‘Values’ murals in the quadrangle
- We have four Boarding Houses up and operational
- Teresa House (1 of our 4 Boarding houses) has been renovated
- Heritage Rooms have all been upgraded
- We sank a bore!
- Lesmurdie House is operational and we have accepted guests for overnight stays
- The introduction of structural changes to our leadership – the appointment of a Deputy Principal Teaching & Learning, a Director of Academics, Dean of Students PK – Year 2, Dean of Students – Years 3 to 6, Dean of Students – Years 11 and 12



Updates

- Grandparents Day will be for Primary Only
- Brazilian Homestay during the holiday was very well supported – thank you
- Commencing 5 Day kindergarten in 2025
- Walk to School day 10 May & also Mother's Day celebrations \$5 via trybooking
- Uniform Expectations and changes for Term 2, 2025
- Kalamunda Show
- ANZAC day



Parent Forum Meeting

Parent Friend Raising Grant 3 of 2024



SBC PARENT FORUM



ST. BRIGID'S COLLEGE
PARENT FORUM

Grant Application Form

Who is making the Grant Application ...

Name: Peta Kennedy - PARENT FORUM

Email Address: pf.secretary@stbrigid.s.wa.edu.au

Phone: 0400174 282.

How much do you want and why ... (\$250 x 19 classes)

Grant Amount: \$ 4750 -

Grant Purpose: During 2024, PF is aiming to increase parent friendships in the Juniors School. Our aim is to give each Parent Rep a \$250 amount, and some support on creating an activity.

Why should the Parent Forum Approve this Grant ...

Since COVID we are seeing a drop off of parent events at St. Brigid's College. We would like to see some casual catch ups and create time for old + new parents to get together.



ST. BRIGID'S
COLLEGE

Parent Forum Meeting Actions

Action Items ...	Assigned to ...
1. SLT team to discuss for term 4 the approved swimming attire until all the new clothing has been approved. (eg jammers, surf shirt). This will then be communicated out to parents before they buy new uniform.	SLT team
2. Update technology to have the TEAMS running with both sound and video for people needing to dial in.	Veronica Parker
3. Get PF logos on the tartan rugs to close out action	Yvonne Bleach
4. All school dates to be sent to OSHC so they are aware of the term dates and pupil free days.	Veronica Parker.
5. Further discussion on parent reps for both Junior and Senior School and forming a list to keep these people updated on news	Veronica Parker.
6. Invite school leaders to next meeting (30 th April)	Veronica Parker.



ST. BRIGID'S
COLLEGE

Parent Forum Meeting Financial Report



SBC PARENT FORUM FINANCIAL REPORT

Summary Financial Position

15 February 2024 - 23 April 2024

Opening Balance P & F clearing account **93,124.63**

Income

P & F Subscriptions - Students New and adjustments	315.00
Light Up SBC (C Cranswick) Grant #11 / 2023 ** ORDER CANCELLED **	1,462.50

Total Income **1,777.50**

Expenses

P & F Subscriptions	736.12
Provision for Doubtful Debts 10%	6,725.00
Provision for Funds - Not Yet Received	3,363.00
Bickley Valley Fresh - Fruit - Swimming Carnival	100.00
CPSWA 2024 Membership	3,116.10
P Kennedy - AGM Platter - Reimbursement	129.99
Donation to Caritas - Term 1 Beneficiary	500.00

14,670.21

Grants Paid

Boarding Expenditure (PF) #1 / 2023 (APPROVED \$15,000 - Revised Down \$10,000)	2,735.45
Senior School Mural (V Parker) Grand #12 / 2023 (APPROVED \$7,500)	2,500.00
Ciborium - Linen (A Martino) Grant #15 / 2023 (APPROVED \$1,225)	126.82
PE Depart Catering (PE Dept) #16 / 2023 (APPROVED \$4,000)	939.16

6,301.43

Total Expenses + Grants Paid **20,971.64**

Approved - Pending Payment (Remaining Balance)

Boarding Expenditure (PF) #9 / 2022 (APPROVED \$10,000)	1,512.52
Boarding Expenditure (PF) #1 / 2023 (APPROVED \$15,000 - Revised Down \$10,000)	5,518.87
Tartan Rugs for Sisters (PK) Grant #10 / 2023 (APPROVED \$1,350)	450.00
Yr 6 Year Books (K Mackay) Grant #14 / 2023 (APPROVED \$1,750)	1,750.00
Ciborium & Silk Flowers (A Martino) Grant #15 / 2023 (APPROVED \$1,225)	1,098.18
PE Depart Catering (PE Dept) #16 / 2023 (APPROVED \$4,000)	3,060.84
ACC Singlets (PE Dept) #17 / 2023 (APPROVED \$1,450)	1,450.00

Total Grants Pending Payment **14,840.41**

Total Expenses + Grants + Grants Pending **35,812.05**

Closing Balance Available Funds **59,090.08**

Closing Balance P & F clearing account * **73,930.49**



ST. BRIGID'S
COLLEGE



GRANTS

Parent Forum Meeting



Grant 1 of 2024 Gardening Equipment (approved)



ST. BRIGID'S COLLEGE
PARENT FORUM

Grant Application Form

Who is making the Grant Application ...

Name: Gisella Masella

Email Address: masella.gisella@stbrigids.wa.edu.au

Phone: 0418924589

How much do you want and why ...

Grant Amount: \$440

Grant Purpose: To pay for a visit from The Worm Shed experts come and talk with the group and set up our worm cafe for our school garden club. For the set up we will need the following items to establish worm farm: 1kg worms, 15L castings, 500g Dolomite, Worm blanket

Why should the Parent Forum Approve this Grant ...

This year we begin a new club in the primary school known as the Garden Club. This club invited students to join and work together to rebuild our garden. In doing so we hope to teach the students some sustainable actions, such as worm farm using food scraps from students, creating food for worms who them make casting which can be used in the garden and we hope to have some available in our future community garden chest where family can obtain some worm wee for their gardens at home. If the grant is approved the garden club members would be involved with establishing the worm farm, they will learn basic but essential information about the worms : their ins & outs, what they eat & how they help the environment etc. They'll also receive instruction on how to care for the worms & maintain the worm farm.



ST. BRIGID'S
COLLEGE

Parent Forum Meeting

Grant 2 of 2024 Donation of Project Compassion (approved)




ST. BRIGID'S COLLEGE
PARENT FORUM

Grant Application Form

Who is making the Grant Application ...

Name: PTA Kennedy
Email Address: pf.secretary@stbrigids.wa.edu.au
Phone: 0400 174 282.

How much do you want and why ...

Grant Amount: \$500.00.
Grant Purpose: Parent forum Donation to
Project Compassion.

Why should the Parent Forum Approve this Grant ...

Each term if the Parent Forum does not do
any fundraising, then we like to make a
donation to the schools charity that they
are supporting.

Parent Forum Meeting

Grant 3 of 2024 Junior School Parent Reps (approved)



 ST. BRIGID'S COLLEGE
PARENT FORUM

Grant Application Form

Who is making the Grant Application ...

Name: Peta Kennedy - PARENT FORUM
Email Address: pf.secretary@stbrigid.s.wa.edu.au
Phone: 0400174 282.

How much do you want and why ... (\$250 x 19 classes)
Grant Amount: \$4750 -
Grant Purpose: During 2024, PF is aiming to increase parent friendships in the Junior School. Our aim is to give each Parent Rep a \$250 amount, and some support on creating an activity.

Why should the Parent Forum Approve this Grant ...
Since COVID we are seeing a drop off of parent events at St. Brigid's College. We would like to see some casual catch ups and create time for old & new parents to get together.





ST. BRIGID'S COLLEGE
PARENT FORUM

Parent Forum Meeting

Grant 4 of 2024 Naidoc



Grant Application Form

Who is making the Grant Application ...

Name: Fiona Hepi

Email Address: hepi.fiona@stbrigids.wa.edu.au

Phone: 92904231

How much do you want and why ...

Grant Amount: \$5000.00

Grant Purpose: NAIDOC Guest Speakers and Activities Years Pk -12

Why should the Parent Forum Approve this Grant ...

NAIDOC is a special way in celebrating our First Nation People across Australia. As a College we have First Nation students from Pre-Primary to Year 12 and they get to show and share their culture with the rest of the college. To assist with these celebrations we need the support from the Parent Forum to get guest speakers in to share their stories with all of the students as well as providing the opportunity for the First Nation students to run activities appropriate for all students from PK - Year 12.



ST. BRIGID'S
COLLEGE

Parent Forum Meeting

Grant 5 of 2024 Decodable books



 ST. BRIGID'S COLLEGE
PARENT FORUM

Grant Application Form

Who is making the Grant Application ...

Name: Anne Tan/Christine Padua
Email Address: tan.anne@stbrigids.wa.edu.au, Padua. Christin@stbrigids.wa.edu.au Phone: 92904236

How much do you want and why ...

Grant Amount: \$3000
Grant Purpose: Decodable books for Kindy to Year 6, Reading sets for classroom.

Why should the Parent Forum Approve this Grant

We strongly believe in the transformative power of literacy and its profound impact on our students' reading. Recently, we've made substantial investments in expanding our collection of decodable readers. These investments are aimed at enriching our students' reading experiences. However, we are seeking additional support from the parent forum to fund the remaining 50% portion of the cost of decodable books as well as reading class sets and further increase our book collection.



Parent Forum Meeting

Grant 6 of 2024 Mercy Day



ST. BRIGID'S COLLEGE
PARENT FORUM

Grant Application Form

Who is making the Grant Application ...

Name: Yvonne Bleach

Email Address: bleach.yvonne@stbrigids.wa.edu.au

Phone: 9290 4200

How much do you want and why ...

Grant Amount: \$5,000

Grant Purpose: Mercy Day 2024 - Carnival event activities, rides, supplies, large event style games, prizes, water games etc. Money not used will be refunded.

Why should the Parent Forum Approve this Grant ...

Mercy Day 2023 was very successful based on post-event feedback from students, staff and parents. We would like to continue the event in 2024 using last year's format but with a few upgrades. The support of the Parent Forum will once again enable our College Feast Day to be a day that mirrors other successful events that engage the youth - where all our students will be able to enjoy the benefits of the day living in the Mercy Spirit. The participation of the Parent Forum in the event is important to showcase the community spirit and support of SBC.



ST. BRIGID'S
COLLEGE

Parent Forum Meeting



Grant 7 of 2024 Junior School Disco (approved)


**ST. BRIGID'S COLLEGE
PARENT FORUM**

Grant Application Form

Who is making the Grant Application ...

Name: Peta Kennedy PP
Email Address: peta@parent.forum.secretary@stbrigid.s.wa.edu.au
Phone: 0400174282.

How much do you want and why ...

Grant Amount: \$3500.00.
Grant Purpose: Junior School Disco

Why should the Parent Forum Approve this Grant ...

This is the only parent forum event that we hold for the junior school.
We plan to run it offsite and will cover the cost of the venue, decorations, food + entertainment (drinks).
We also plan to charge a small ticket price to offset the cost of the event. We also will be making a small donation to our Term 2 charity.



**ST. BRIGID'S
COLLEGE**

Parent Forum Meeting

Grant 8 of 2024 PF Quiz Night (approved)



SBC PARENT FORUM


**ST. BRIGID'S COLLEGE
PARENT FORUM**

Grant Application Form

Who is making the Grant Application ...

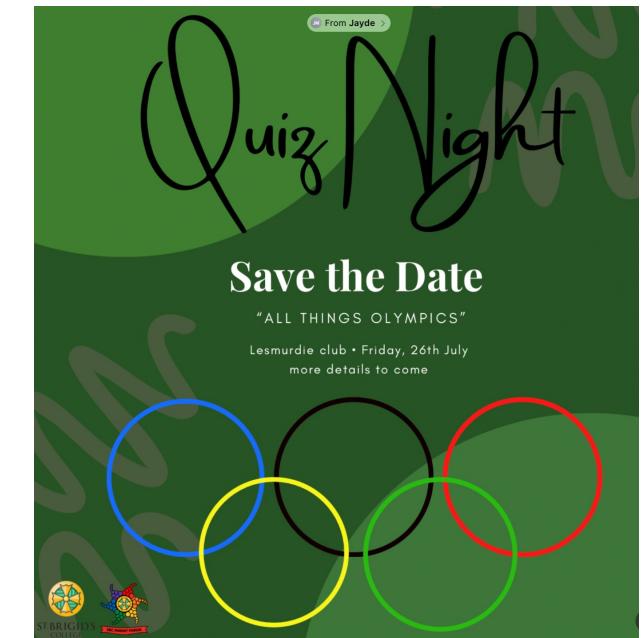
Name: PETA KENNEDY
Email Address: pf.secretary@stbrigidswa.edu.au
Phone: 0400 174 282.

How much do you want and why ...

Grant Amount: \$ 6650.00.
Grant Purpose: Parent forum Quiz Night (26th July 2024)
All things Olympic.

Why should the Parent Forum Approve this Grant ...

Parent Fundraising event to bring the St. Brigid's Community together. This grant will cover all the decorations, prizes, quiz masks and donation to our Term 3 charity. We would be charging a small ticket price and this would offset the cost of the event also.



**ST. BRIGID'S
COLLEGE**

Parent Forum Meeting AOB



Minute Taking Process

- Attendees present and apologies noted
- Level of detail include
 - actions captured
 - Financial figure to date
 - Grants approved or not with dollar figures
 - General information
- Going forward
 - With include the Presidents and Principals presentation report along with the minutes.
 - This are archived after each meeting at:
 - <https://sbcl.wa.edu.au/parent-forum>



ST. BRIGID'S
COLLEGE

*Thank you for joining
us...*



SBC PARENT FORUM



ST. BRIGID'S
COLLEGE