

JOSHUA WILDE HAWK

Personal Info

LOCATION

Marietta, GA

PHONE

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EMAIL

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Skills | Strengths

- Management
- Collaboration
- Marketing
- Communication
- Organization
- Networking
- Data Analysis
- Multitasking
- Work Ethic

Education

Ed.S. in Educational Leadership

Berry College
Mount Berry, GA

M.S. in Education

University of Tennessee
Knoxville, TN
• Secondary Math Education Major

B.S. in Communications

University of Tennessee
Knoxville, TN
• Advertising Major
• Business Administration Minor

Results driven professional seeking to utilize the management, collaboration, and marketing skills developed during thirteen years as a high school teacher, coach, administrator, and athletic director to transition into a new career.

Professional Skills Summary

Management

- Oversaw daily operations of 25 athletic programs and balanced the competing needs and personalities of coaches with scheduling facility-use and transportation, assigning athletic budgets, and mediating player/personnel issues.
- Facilitated interview and selection process for various teaching and coaching positions.
- Cultivated consistent trust with all faculty and staff through transparent actions, shared leadership, and collaborative decision-making.
- Organized periodic meetings based on specific, identified needs to support athletic programs and booster organizations.
- Provided score justification and meaningful feedback to teachers and coaches in follow up meetings on formative observations and summative evaluations.
- Demonstrated strong analytical skills and solid research capabilities in compilation and presentation of both academic and athletic data to inform decision-making.
- Conducted biannual reviews of booster club budgets and operations to ensure compliance with all district and state requirements.

Collaboration

- Cultivated personal relationships and collaborations with other ADs and coaches across the local and statewide landscape to build an informal communication network for sharing ideas and addressing concerns.
- Built positive community relations through active recruitment and involvement of community stakeholders in school activities.
- Collaborated with administrative team regularly to identify/solve issues of personnel, school operations and facilities, as well as to assess/revise retention plans.
- Demonstrated ability to work with diverse population of individuals including students, parents, faculty and staff, community members, and vendors.
- Participated in department collaborative meetings, serving as a support and resource for team members.

Marketing

- Oversaw social media presence and digital footprint to promote athletic events, highlight individual and team successes, and communicate all other athletic department news.
- Served as liaison between Harrison High School and the media throughout all athletic situations involving high-profile athletes and/or events.
- Communicated consistently and effectively with faculty, parents, and other stakeholders using traditional and new media.
- Established partnerships with local businesses to increase attendance and ticket sales at athletic events through various promotions and other shared interest opportunities.

Employment History

Assistant Principal / Athletic Director

- Harrison HS | Kennesaw, GA Fall 2017 – Spring 2022

Assistant Principal

- Sprayberry HS | Marietta, GA Fall 2016 – Spring 2017

Math Teacher

- Sprayberry HS | Marietta, GA (Department Chair, Athletic Coordinator) Fall 2011 – Spring 2016
- Gilmer HS | Ellijay, GA Fall 2009 – Spring 2011