My relevant work experience in reverse chronological order

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Content Development Coordinator – School of Media Sciences  
Rochester Institute of Technology, Rochester, NY (January 2015 - present)

In this position I work part-time (max 20 hours a week) with a group of students in my school, the School of Media Sciences. Our primary goal is to recruit students to our school’s programs, with a focus on undergraduate recruitment.

Responsibilities

* Continue development and production of the school’s showcase app
* Produce content for marketing initiatives and school branding
* Design and develop webpages to improve our school’s online presence
* Work with cleaning database entries and producing variable data email campaigns

In addition to these responsibilities, I am also an assistant in two web production classes this semester in which I help students learn JavaScript and other web development techniques.

this semester I am also assisting students in two Web Production classes in learning JavaScript and other web development techniques.

Front-End Developer – School of Media Sciences  
Rochester Institute of Technology, Rochester, NY (May 2015 - August 2015)

This position was a full-time (40 hours a week) cooperative-education position that I was hired for in the summer of 2015.   
[learn more about coop link]

The primary focus of this job was to produce an application featuring information and stories about the School of Media Sciences at the Rochester Institute of Technology. The app was produced with Adobe’s new software, “Adobe Experience Manager—Mobile”.

Responsibilities

* Developed and coordinated production and publishing of showcase app
* Created interactive HTML visualizations using HTML, CSS, JavaScript, and D3.js
* Manage licenses and certificates necessary for the distribution of the application
* Manage App Store and Google Play store application submissions and updates
* Participated in weekly assessment and planning meetings with industry members

Read more about this position and the School of Media Sciences App project:

[insert project page link]

Online Student Support Assistant – Wallace Library, Teaching and Learning Services  
Rochester Institute of Technology, Rochester, NY (September 2014 - December 2014)

This was a part-time (~20 hours a week) position in a department that offered support for strictly off-campus students who were taking classes at the Rochester Institute of Technology. The main goal was to produce documents that would teach students how to be more successful in their online college classes.

Responsibilities

* Research topics related to online class success and different tools available to students
* Use InDesign to layout “infographics” and other informative documents

<li>Researched topics related to online class success and researched the different tools available to students</li>

<li>Used InDesign to design and layout “infographics” and other informative documents</