DUAL AGENT

SUYER AGOS Check SPD PreDusePOP SEC Write Notice MM AGOS Check SPD PreDusePOP SEC Write Notice MM AGOS Check SPD PreDusePOP SEC Mire Notice MM AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) PreDusePort Agent A	PROPERTY ADDRESS: MLS#:	AGENT:
SUYER AGOS Check SPD PreDusePOP SEC Write Notice MM AGOS Check SPD PreDusePOP SEC Write Notice MM AGOS Check SPD PreDusePOP SEC Mire Notice MM AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) AGORESS, (Buyer-Address) PreDusePort Agent A		
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Doed Referral Form RLBPHD VPF Form VNN DNN	INITIAL DOCUMENTATION	BUYER
CONTRACT PROCESSING File started Submitted Contract Folder Approved File started Submitted Contract Folder Approved Contract Contr	AOS Check SPD PreQual/POF SEC Wire	Notice HW NAME: {{buyerName}}
MW Addendum signed: Buyor Sollor Agent	☐ Deed ☐ Referral Form ☐ RLBPHD ☐ FYP Form ☐ WN	DMN ADDRESS: {{buyerAddress}}
SELLER S	CN Dual Agency KPSS ABA Form BEC BAC	PHONE: {{buyerPhone}}
SELLER CONTRACT PROCESSING File started Submitted Contract Folder Approved Commission Submitted Contract Folder Approved Contract	KW Disclosure CBC	EMAIL: {{buyerEmail}}
CONTRACT PROCESSING File started Subtract Contract Folder Approved	KW Addendum signed: Buyer Seller Agent	
File started Submitted Contract Folder Approved ADDRESS: [(sellerAddress)] File started Commission Submitted Added to Pending Checklist Date on Calendar Intro & AOS Copy to Buyer Bank Altomory Seller Seller Bank Altomory Seller Bank Altomory Seller Bank Altomory Seller Bank (declerEmail) ATTORKEY ANAITOR Amount: ADDRESS: [(sellerAndress)] Follow up on: Deposit Mortgage Application Appraisad Name: (declerEmail) ATTORKEY NAME: (declerEmail) ATTORKEY NAME: (declerEmail) ATTORKEY NAME: (declerEmail) ADDRESS: (declerEmail) ATTORKEY NAME: (declerEmail) ADDRESS: (declerEmail) ADDRE		
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Intro & AOS Copy to: Buyer Bank Altomey Seller	Commission Submitted Added to Pending Checklist Date on	Calendar PHONE: {{sellerPhone}}
DEPOSITS & MORTGAGE EMD Due: Amount: Amount: Amount: Appraised	Tasks set up	EMAIL: {{sellerEmail}}
DEPOSITS & MORTGAGE END Due:	Intro & AOS Copy to: Buyer Bank Attorney Seller	ATTORNEY
DEPOSITS & MORTGAGE HOD Due:		
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Inspection Types: General Termite Radon Water Septic Inspection Date: Inspectors		TITLE AGENT INFORMATION
Inspection Date: Inspection Date: Inspection Reports received sent to Buyer BRTI Prepared sent to Seller		NAME: {{titleCompany}}
Inspection Reports received Sent to Buyer BRTI Prepared Sent to Seller		PHONE:
CIT Prepared Sent Signed	•	sent to Seller EMAIL:
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WARRANTY, REPAIRS, & UTILITY INFO Utility Info:		
WARRANTY, REPAIRS, & UTILITY INFO Utility Info:	Mortgage Commitment Due:	
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All Parties Notified		Confirmed NOTES
Closing Time Preferred: COMMISSION DETAILS Buyer's Agent %: {{buyersAgentPercent}} Listing Agent %: {{listingAgentPercent}} Seller Paid Commission:		
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Buyer's Agent %: {{buyersAgentPercent}} Listing Agent %: {{listingAgentPercent}} Seller Paid Commission: Seller Paid Commission:	-	QUICK REFERENCE
Buyer's Agent %: {{buyersAgentPercent}} Listing Agent %: {{listingAgentPercent}} Seller Paid Commission: Seller Paid Commission:	COMMISSION DETAILS	Contract Date:
Listing Agent %: {{listingAgentPercent}} Seller Paid Commission:		Acceptance Date:
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