

# Field crew

Lauren C. Ponisio

February 21, 2022

## 1 PI (Lauren)

1. forward the professional interests of the members of the field crew through mentoring and eventually writing letters and making connections
2. promote all members of the field in having a positive, enriching field experience
3. foster and encourage an atmosphere of inclusivity, exploration, learning, and good communication, and a positive, safe work environment while in the field
4. set scientific methodology, and be available to discuss methodology and problem solve/modify if necessary (often remotely)
5. communicate the goals of the project
6. ultimately be in charge of budget
7. sign timesheets in a timely manner
8. available to mediate/discuss work related conflicts and issues and take necessary actions
9. conduct themselves in a professional and safe manner

## 2 Field leads (Stefanie, Jen)

1. be present with a positive spirit
2. coordinate activities of the field crew including field days, off days, and lab days
3. organize daily check ins with field crew including:
  - detailed agenda each morning along with a “are you good to go” check in
  - each evening discuss the overview for the next day
  - equitable assignment of tasks to members of the crew
  - Led “house discussion” ever two weeks to discuss camping, field station living situation
4. Check in with each individual crew member alone with the same questions you ask the larger group each week

5. communicate with PI weekly about how the crew is doing from group and individual meetings
6. All improvisations on schedule/methods must be okayed by field leader with an eye to how any changes will affect the project
7. coordinated with PIs about any methodological issues and needed modifications
8. coordinate with PIs about any conflicts/issues regarding personnel
9. assign duties to others as they deem appropriate
10. be aware and communicative about safety considerations of each site and how they might change daily (lightening, wildfire, smoke, heat, bugs, horses, cattle, bulls, bears, weird humans, etc.)
11. take care of self and communicate problems/concerns when necessary
12. conduct themselves in a professional and safe manner
13. fill out timesheets and send to PI before the 15<sup>th</sup> of each month

### **3 Field Technician (Alejandro)**

1. be present with a positive spirit
2. take care of self and communicate problems/concerns when necessary
3. prepare personal and field items in accordance with set schedule
4. try your best to problem solve and improvise and checking in with the field leader
5. collect/record/digitize/preserve high quality field data to ensure high quality science
6. conduct themselves in a professional and safe manner
7. maintain field equipment (batteries, net tears etc.), and keep track of field equipment
8. fill out timesheets and send to PI before the 15<sup>th</sup> of each month