MSH Emergency Department

MSH ED Code Team Process

Last Reviewed: 1/23/2024

Description of Process: The goal of this document is to standardize the ED Code Team response.
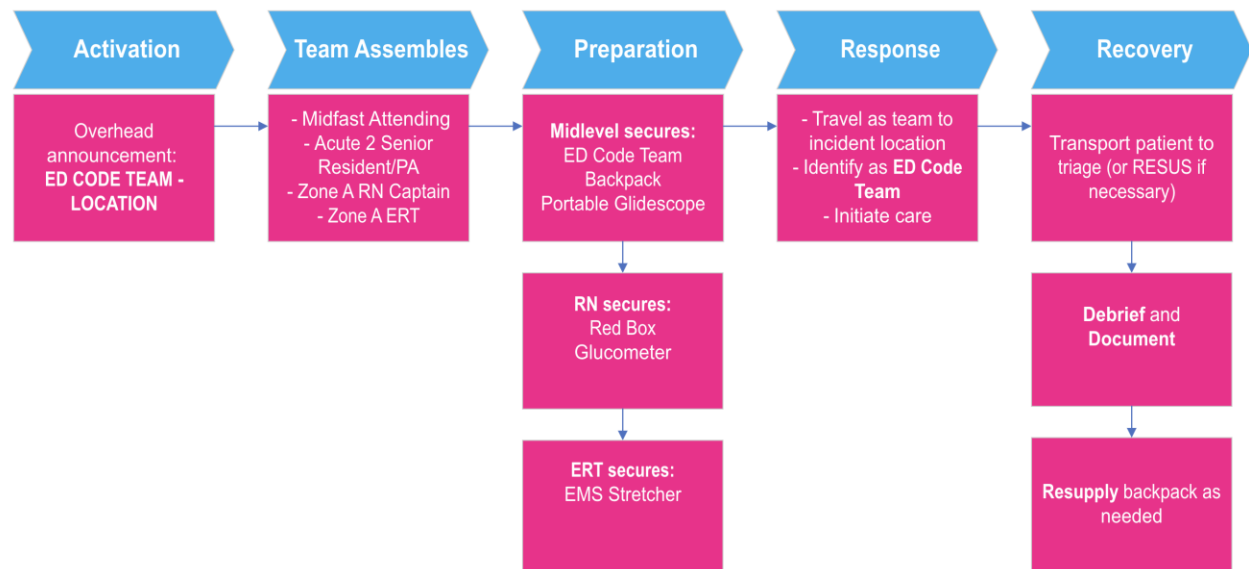
ED Code Team members:

ATTENDING: Mid Fast attending (7-3, 3-11, 11-7 shift) **OR** Pediatrics attending **AND**

MIDLEVEL: Acute 2 senior resident **OR** most senior PA on Acute 2 (*Tues PM/Wed AM ONLY*) **AND**

NURSE: PITT RN Captain **AND**

ER TECH: PITT ERT 1

Process Overview:

Detailed Process:

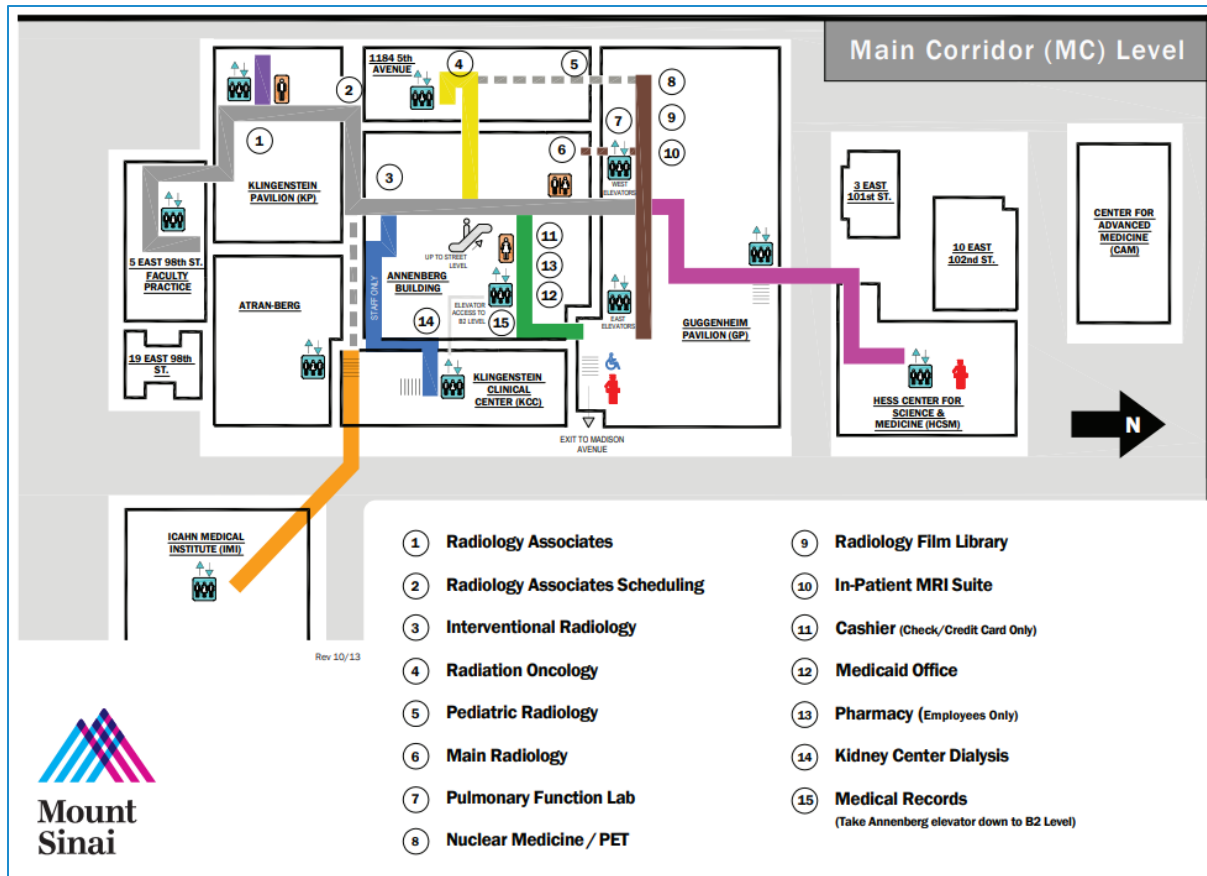*At the beginning of shift, **Senior resident/PA** to check all supplies ready and team huddle complete*

1. **Operator** receives call for "ED CODE TEAM – LOCATION"
   a. **Operator** announces on hospital paging system: "ED CODE TEAM – LOCATION"
   b. **Operator** calls ED and relays message to **BA**
   c. **BA** announces locally overhead: "ED CODE TEAM - LOCATION[1]"
   d. **Telcomm** emails **ED Leadership team** details of code location

2. **Senior Resident/PA** secures ED CODE TEAM BACKPACK[2], BVM, and portable glidescope
3. **RN** secures RED BOX of medications and GLUCOMETER
4. **ERT** secures EMS STRETCHER located in Zone B alcove
5. **ED Code Team** proceeds to security desk outside Acute 2 immediately and proceeds as a team to incident location
6. On arrival, establish arrival of ED Code Team and assume care using ED CODE TEAM BACKPACK and on-site CODE CART and AED, as needed
7. **ERT arrives with EMS stretcher**
   a. If needed, use backboard from CODE CART to help transport patient
8. Patient disposition
   a. If patient is an ED patient or visitor, patient will return to ED
   b. For all other patients, please refer to **Decompensation/Code Guidelines for Observation and Admitted Patients** which can be found in Epic Documents and escalate to ANM/Physician AOC if any issues
9. **ED Code Team** huddles for debrief led by **Senior resident/PA**
   a. Notify **ED Physician Admin on Call** in real time of any issues
10. **Midlevel provider** fills out progress note using smart phrase **.EDCODETEAM[3]**
    a. If patient is not registered, no documentation needed
    b. Attending cosigns with critical care time as appropriate
11. **Midlevel provider** returns ED CODE TEAM BACKPACK to closet in RESUS
    a. If items used, **midlevel** disposes of items in used pack, places used pack in used pack shelf for restocking, and replaces with new pack from backup supply in closet to restock backpack
    b. **ED Operations team** rounds daily to assure enough backup packets available and not expired
    c. **ED Operations team** checks backpack bimonthly to assure no packets in backpack have expiring items
12. **ED Leadership team** receives monthly report of ED Code Team activations for monthly review

[1]**Per Hospital Policy GPP-215:**

ED Code Team or Pediatric Hospital Code Team is the primary responder to:

- All areas of the first floor lobbies and halls of Guggenheim, Annenberg, Atrium, KCC, Klingenstein Pavilion, and 1184 5th Avenue
- All areas of B1 (MC) level including halls and public areas
- All areas of B2 (SC) Level
- All areas of B3 Level of Atran Building
- Annenberg Floors 9 and above, including the Levy Library
- Annenberg Floors 1-3, 5
- Hess Building (if activated by RESQ team after initial assessment complete)

Main Corridor (MC) Level

Rev 10/13

Mount Sinai

①	**Radiology Associates**
②	**Radiology Associates Scheduling**
③	**Interventional Radiology**
④	**Radiation Oncology**
⑤	**Pediatric Radiology**
⑥	**Main Radiology**
⑦	**Pulmonary Function Lab**
⑧	**Nuclear Medicine / PET**
⑨	**Radiology Film Library**
⑩	**In-Patient MRI Suite**
⑪	**Cashier** (Check/Credit Card Only)
⑫	**Medicaid Office**
⑬	**Pharmacy** (Employees Only)
⑭	**Kidney Center Dialysis**
⑮	**Medical Records** (Take Annenberg elevator down to B2 Level)

[2]**ED Code Team Backpack contents:** located in cabinet in *Zone B Alcove*

ED CODE TEAM BACKPACK EQUIPMENT CHECKLIST				
AIRWAY	**Qty**	**ACCESS - IO**		**Qty**
Glidescope MAC 3 blade	1	IO gun		1
Glidescope MAC 4 blade	1	IO needle (pink)		2
Direct laryngoscopy MAC 3	1	IO needle (blue)		2
LMA size 4.5	1	IO needle (yellow)		2
ETT size 6.5	1	Saline flushes		5
ETT size 7.0	1	**PPE**		
ETT size 7.5	1	Gloves - L		5
Stylet (standard)	1	Gloves - M		5
10 cc Syringe	2	Gloves - S		5
Bougie	1	Face mask with eye shield		5
ETCO2 colorimetric detector	1	**VITALS**		
Lubricating jelly	2	Manual BP cuff		1
ACCESS - IV		Pulse oximeter		1
IV start kit	2	**OTHER**		
18G angiocath	3	C-collar		1
20G angiocath	3	Ambu bag		1
22G angiocath	3	Tube tamer		1
Saline flushes	5	This checklist for restocking		1

ED ADULT CODE BACKPACK

BACKPACK

CONTENTS OF BACKPACK

ADULT BACKPACK

PORTABLE GLIDESCOPE   AIRWAY BAGS

EXTRA PACKETS FOR RESTOCK

PLACE EMPTY PACKETS HERE

STORAGE BIN FOR EMPTY PACKETS

ED CODE TEAM RESPONSE NOTE
PATIENT'S NAME: @NAME@
MRN #: @MRN@

DATE: @DATE@
TIME CALLED: ***
ED Code Team Leader: ***
Level of Training: ***
PATIENT LOCATION: ***

NOTIFICATION:
ED Code team activated: {yes no:11203::"Yes"}
Primary team notified (if applicable): {yes no:11203::"Yes"}
Cardiac Arrest: {yes no:11203::"Yes"}

Brief Narrative of events: ***

If CARDIAC ARREST, please fill out the following (if no cardiac arrest, please delete this section):
Pulse present at ED Code Team arrival: {yes no:11203}
Was the arrest witnessed: {yes no:11203}
Was patient monitored at arrest onset?(cardiac or pulse oximetry): {yes no:11203::"Yes"}
Were chest compressions initiated?: {yes no:11203} Compression Initiated Time: ***

CIRCULATION:
Rhythm at onset: ***
Shock delivered: {yes no:11203}
External pacemaker utilized: {yes no:11203}
Medication delivery access (eg, IV, IO): ***

AIRWAY/VENTILATION:
Breathing at onset: ***
Airway management required? {yes no:11203}
Intubation/airway method: ***
Number of attempts?: ***
ETT confirmation method : ***
Who performed intubation: ***

OUTCOME:
Reason code ended: ***
Disposition: ***
Suspected etiology of arrest: ***
Time resuscitation ended: ***
Total duration of code: ***

Family Notified: {yes no:11203::"Yes"}
Provider Name: @ME@