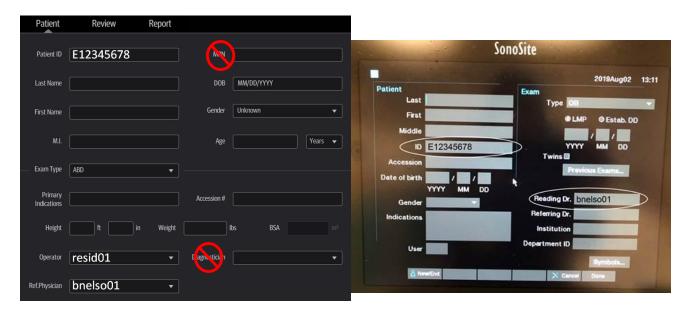
Q-PathE Basics

Video: **Qpath in 2 minutes**

More detailed video (8 minutes) on how to speed up QpathE!

NEW: Documenting US-Guided IVs

Remember: ALL ultrasounds used for medical decision-making must be directly supervised by a credentialed faculty member, and documented in Q-PathE



Start at the bedside (no more Epic order!)

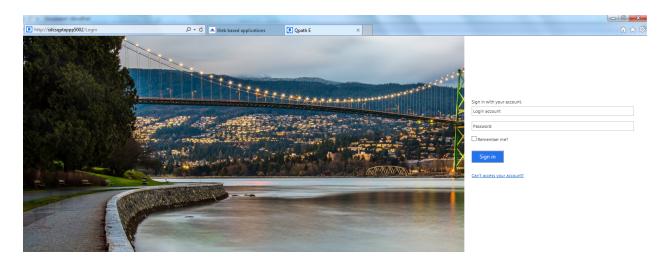
- 1. Enter the patient MRN in the **Patient ID** field, and YOUR Epic username in the **Operator** field (Mindrays) or **Reading Dr.** field (SonoSites). You can add the Attending's Epic username in the **Ref.Physician** field to save time later
- 2. DO NOT type in the MRN field. I'm sorry, that's just how it is.
- 3. Save images/clips, **End Exam** as normal. Put the machine away, clean and plugged in.

Document findings in Q-PathE

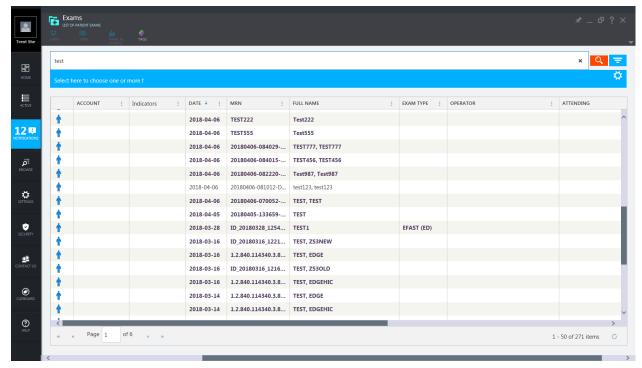
1. Q-PathE is available on the Epic Toolbar. It is also on your desktop, in the application launcher.



2. Enter in your log-in information on the Q-PathE site. Should be the same username and password as you use for Epic.



3. Your default Q-Path E screen will look similar to this.

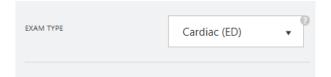


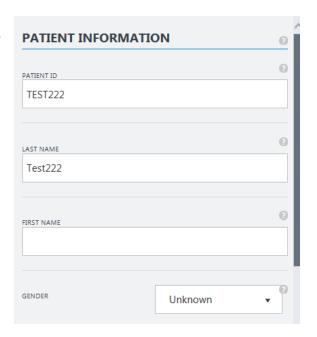
Assigning Study Type on Q-PathE

1. Highlight the appropriate study and the **EDIT** button in the horizontal toolbar will light up.



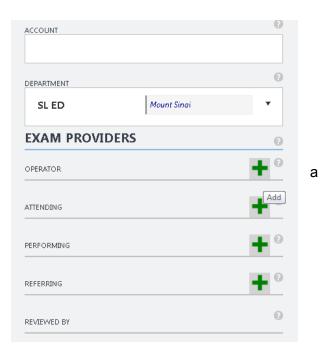
- 2. Clicking the **EDIT** button will bring up the Patient Information tab on the right-hand side of the screen.
- 3. Under this tab, you may assign study types, patient identifying information, operators, and attendings. If you had entered info onto the ultrasound machine such as the patient's MRN, name, or the operators involved, that info will pre-populate in this area. Remember to hit the "Save" button after each new input otherwise your inputs will not save.

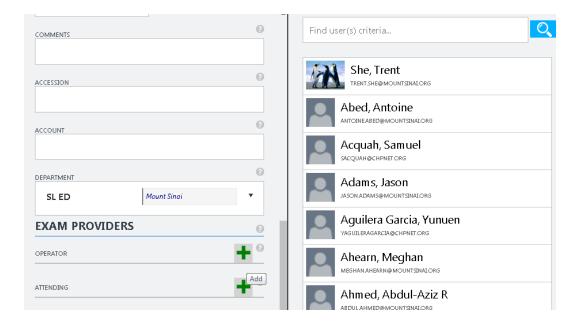




Changing Operators and Attendings

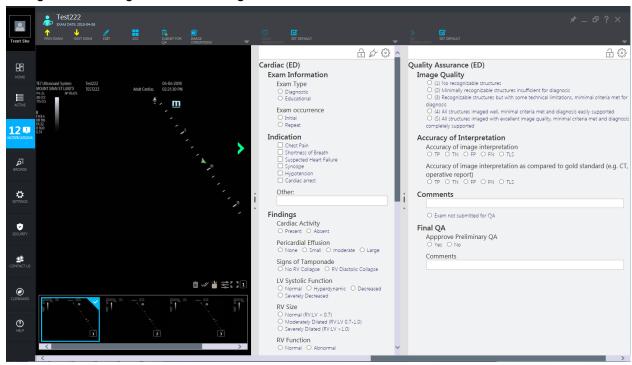
- 1. To assign additional operators or an attending in the study, continue to scroll down in the EDIT tab, until you reach the "Operator" and "Attending" field.
- 2. Hitting any of the green plus signs next to field will load up the Contributor Lookup panel. Double-clicking on a contributor will add that person to the study.





Document your interpretation

Fill out the exam worksheet (worksheets are specific to the study type you selected earlier) to the right of the images. Click on images at the left to review them.



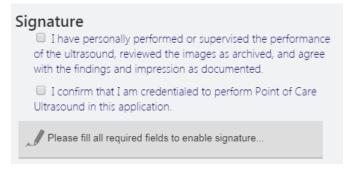
Submitting Exams for QA

After your QA worksheet is completed, hit the submit for QA button in the horizontal toolbar. Hit "OK" on the resulting popup. Residents and PAs- your work is now done!



Signing Studies (Attendings only)

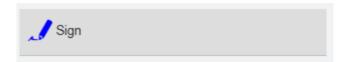
- 1. After the QA worksheet is completed, scroll down to the bottom of the Exam worksheet and hit the "Sign" button.
- 2. The "Sign" button is initially grayed out until you hit the top two checkboxes underneath the Signature field and fill out all required information in the



worksheet. Clicking a checkbox attests to the statements next to the checkbox.

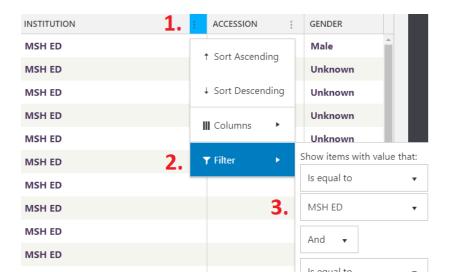
3. Once you click both checkboxes, the **Sign** button turns blue and is able to be clicked.

Signing a study pushes the interpretation and images into Epic, and allows us to bill for the procedure.



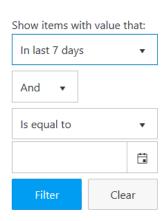
Extra Tip: Start Q-Path Showing only MSH ED Scans (much faster)

- 1. Scroll right on the main screen until you see "Institution". Click the 3 vertical dots.
- Click Filter.
- 3. Under "Show Items with value that," make sure "Is equal to" and "MSH ED" is selected.



- 3 A- While you are at it, filter the **DATE** for only recent studies- choose "In last 7 days" or "In the last 1 month." You should be left with no more than a thousand studies or so total.
- 4. Once you have filtered all scans to bring up only "MSH ED" scans, go to the top right of Q-Path E and select the Pin button.





5. Under the new pop-up, type in a Tile name and Tile description that you will remember. For the purposes of this document, we will name the new pin "MSH ED"



- 6. Under the left tab, click Browse. You should see your new Filter in the popup. Our new filter is labeled here as "MSH ED".
- 7. Right-click the Filter and select "Set as startup". Your QpathE will now load MSH ED scans as a new default.

