

Missing Patient/Elopement Checklist/Huddle

Patient Info

In the event that a patient cannot be found the following should occur:

1. Interdisciplinary Team Huddle. All must be present
 - a. RN
 - b. Attending MD
 - c. Resident/PA
 - d. Tech
 - e. Security
 - f. ED ANM or Nursing Admin
 - g. Social Work
2. Debrief on:
 - a. Where and when was patient last seen? _____
 - b. What does patient look like and what were they wearing?
 - c. Was transport contacted to confirm time of last transport and testing area if applicable?
 - d. Was patient a surgical candidate? Yes No
 - e. Patient in OR? Yes No
 - i. If Yes and RN and team not aware that patient was taken place a MERS
 - f. Is there a contact number for patient and was patient called? Yes No
 - i. If Yes – Did patient answer and confirm safety? Yes No
 - ii. If Yes – STOP& document in chart and submit MERS
 - iii. If No search all ED zones and bathrooms. If not found proceed with below.

	Yes	No	Comment
Is patient at risk of harming self or others?			
NYPD Notified?			
Next of kin or emergency contact/HCP contacted? (If Domestic Violence or social safety issues concerns call SW 1 st ?)			
If patient was admitted was primary team and attending notified?			
Did Security review security tapes to confirm that patient has left the department or hospital?			
ED leadership & Risk Management Notified?			
Safety net placed?			