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LESSON 1

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# ADJUSTING ENTRIES



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# CASH VS. ACCRUAL BASIS

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## CASH BASIS

- Revenue is recognized when **cash is received**.
- Expenses are recognized when **cash is paid**.
- Focuses only on cash flow

## ACCRUAL BASIS

- Revenue is recognized **when earned**, regardless of cash receipt.
- Expenses are recognized **when incurred**, regardless of cash payment.

Follows:

- **Revenue Recognition Principle** – record revenue when earned.
  - **Matching Principle** – match expenses with related revenues.
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# JOURNAL ENTRIES

- Recorded in the **General Journal**.
- Prepared at the **end of the accounting period**.
- Known as **end-of-period adjustments**.
- Used to update accounts before preparing financial statements.

# PERIODICITY CONCEPTS

- Business operations are divided into **time periods** for reporting.
- Accounting periods may be **monthly, quarterly, or annually**.
- **Calendar Year:** January 1 to December 31.
- **Fiscal Year:** Any 12-month period not necessarily ending December 31.
- Financial statements must be prepared at **regular intervals**.

# ADJUSTING ENTRIES

Adjusting entries ensure that revenues and expenses are recorded in the **proper accounting period** under the accrual basis.

Two Major Types:

## 1. Accruals

Cash is received or paid **after** revenue is earned or expense is incurred.

## 2. Deferrals

Cash is received or paid **before** revenue is earned or expense is incurred.

# SEVEN CATEGORIES OF ADJUSTING ENTRIES

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## i. ACCRUALS

### **Accrued Expenses**

- Expenses already incurred but **not yet paid**.
- Results in a **liability**.

### **Accrued Revenues**

- Revenues already earned but **not yet collected**.
  - Results in a **receivable (asset)**.
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# SEVEN CATEGORIES OF ADJUSTING ENTRIES

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## ii. DEFERRALS

### **Prepaid Expenses**

- Expenses paid in advance.
- Initially recorded as **asset or expense**.
- Adjusted as expense when used or expired.

### **Unearned Revenues**

- Cash collected before service is performed or goods are delivered.
- Initially recorded as **liability or income**.
- Adjusted when revenue is earned.

### **Asset Method (Real Approach)**

- Payment recorded as an asset.

### **Expense Method (Nominal Approach)**

- Payment recorded as an expense.

### **Income Method (Nominal Approach)**

- Cash receipt recorded as income.

### **Income Method (Nominal Approach)**

- Cash receipt recorded as income.

# SEVEN CATEGORIES OF ADJUSTING ENTRIES

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## iii. OTHER ADJUSTING ENTRIES

### **Depreciation**

- Systematic allocation of the cost of long-term assets over their useful life.

### **Bad Debts / Uncollectible / Doubtful Accounts**

- Recognition of receivables that may not be collected.

### **Merchandise Inventory**

- Adjustment to reflect actual inventory on hand.
  - Used to determine cost of goods sold accurately.
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THANK  
YOU.

