

Muhammed Hassan Owolabi

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CAREER PROFILE

A fresh graduate of Building Technology, seeking to build a career in a firm where I could leverage my excellent vision setting skills as focusing on delivering top results is my priority. I have gained a couple of experience in Building Maintenance and Structure during my internship and I possess some useful skillsets like Microsoft office suite, Communication, Interpersonal relationship, Data Analysis skills And Business Inteligency .

Iam open to learning to build my career and gain hands-on experience, looking to working with your dexterity team while we collectively work hand in hand to achieve the goals of your organization.

JOB HISTORY

**FUAB CONSTRUCTION
COMPANY, OGUN STATE.**

**Project Manager
Assistance**

KEY RESPONSIBILITIES

- Supervising And Orgarnizing site
- Schedule meetings with worker's on work progress .
- Managing and Assist on planing work Schedule.

2017

**NESTLE NIG PLC (SANDY)
OGUN STATE.**

**Transport
Specialist (T-Hub).**

KEY RESPONSIBILITIES

- Schedule Truck's on Transpeoron And the ability to track KPI
- Working together with individual Transport Managers for Scheduling truck's too perfer Location's.
- Ability on time management essential service.

2022-till date

KEY RESPONSIBILITIES

**warehouse store clerk
(Assistance) and
documentation**

- Responsible for counting and Arranging the product's.
- Maintaining receipts, Best-Before Product and Dented and sound product.
- Maintaining receipts, waybill for every customer goods And Documentry.
- Responsible for keeping track on Time management and transactions On SAP.

2019-2021

ACADEMIC HISTORY

- Federal Polytechnic Ilaro, Ogun state, Nigeria. | **Building Technology. Higher National Diploma** | **2019-2022**
- Federal Polytechnic Ilaro, Ogun state, Nigeria. | **Building Technology. National Diploma** | **2017-2019**
- The Chartered Institute of Project Management (GHANA). | **Post graduate Diploma in Project Management.** | **2023-2024**

SKILL'S HISTORY AWARD'S

- Corper Analytics certificate. | **Power BI essential , Excel essentia SQL BASIC Certified** | **2023**
- Coursera. | **Introduction on data analytic certificate IBM And Excel on data analytic certificate IBM** |
- University of Ibadan Consultancy unite. | **Professional in Human Resources Management(HRM)** | **2024**

- Institution of Professional Entrepreneurship Development of Nigeria (IPEDN) . | **Graduate Professional Entrepreneurship Development.** | **2023**
- The Chartered Institute of Project Management (GHANA). | **Post graduate diploma in Project Management And Associate Chartered Project Management CPM , ACIPM.** | **2024**
- The American Academy Of Project Management. | **Project Management Professional (PMP)** |

Associate Membership

- Associate Chartered Project Management **CPM , ACIPM.**

Professional certification

- Project Management Professional (**PMP**).
- Professional in Human Resources Management(**HRM**)

Award

NYSC Certification

2024

CORE SKILLS

Leadership Skills:

- Ability to work in harmony with others and to contribute to a pleasant working environment.

Excellent Communication Skills:

- Ability to communicate clearly and effectively.

Microsoft Office Suite:

- Microsoft Word
- Microsoft Excel.
- Microsoft power bi.
- Microsoft Power platform's
- Microsoft PowerPoint
- SQL basic
- HTML
- PHP.

Problem Solving Skills:

- Ability to solve problems and provide alternative solution to problems.

Strategic Thinking Skills:

- Ability to make decisions consistent with firm's strategies and values.

Vision Setting Skills:

- Ability to identify and lead visionary initiatives that are beneficial to the organization.

REFEREES

Mr Raqza Muhydeen

Nestle Supply chain Mnager Import and Export ,

Nestle NIG PLC , Reginal.

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