

Haries Bening

0430503924

beningha.ries@gmail.com

Pemulwuy, 2145 Sydney New South Wales, Australia

November 7, 2023

Formaggi Ocello

Surry Hills, 2010 Sydney NSW, Australia

Re: Cheese Assistant

Dear Hiring Manager:

Greetings!

I am Haries Bening and I am applying as a Cheese Assistant at Formaggi Ocello. I may not have a formal experience in handling food but I still do believe that I can do the duties and responsibilities of the said position because I am willing to learn and I am a fast learner. I am good at organizing and managing. I have also experienced working with other people and communicating with customers when I was an on-the-job trainee at a government agency in my home country. Most importantly, I love food and cheese! and I would definitely love to work related to foods.

I am available at your convenience and am eager to know more about the position. If you have any concerns or queries, I can be reached through my contact number 0430503924 or through my email address beningha.ries@gmail.com.

Thank you for your valuable time and consideration and I look forward to hearing from you.

Respectfully yours,

HARIES BENING

HARIES B. BENING

27, Nijong Drive, Pemulwuy, New South Wales
0430503924
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CAREER OBJECTIVE

To get an opportunity where I can make the best of my potential, where I can learn new skills, expand my knowledge, leverage my learnings, and contribute to the organization's growth.

EDUCATIONAL BACKGROUND

Tertiary Bachelor of Science in Information Technology – Saint Louis College – San Fernando City, La Union, Philippines (S.Y. 2019 – 2023)

EXPERIENCE

On the Job Training - Philippine Statistics Authority – Regional Statistical Services Office 1
City of San Fernando, La Union 2500
January 2023 to May 2023

- Performed ICT Equipment Inventory
- Managed ICT Equipment Database
- ICT Equipment Repair and Maintenance
- Technical Assistance
- Networking
- Infographics
- Performed Customer Satisfaction Survey
- Reviewed QField Package Projects using Quantum Geographic Information System

TRAININGS/SEMINARS ATTENDED

January 05, 2023	BSIT OJT Pre-deployment Seminar Series Seminar on Mental Health Seminar on Work Etiquettes Seminar on Personality Development Seminar on Anti-Sexual Harassment	Zoom Webinar
January 06, 2023	Seminar on Secrets of Word Processing with Workshop Seminar on Do's and Don'ts of PowerPoint with Workshop Seminar on Templates of Publisher with Workshop Seminar on Advanced Calculations through Excel with Workshop	Zoom Webinar
January 24, 2023 to May 12, 2023	On-the-Job Training	Philippine Statistics Authority - Regional Statistical Services Office 1
July 22, 2023	Microsoft Digital Literacy	TESDA Online Program

SKILLS

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| <ul style="list-style-type: none">• Computer literacy (Microsoft Word, PowerPoint, Excel)• Goal-oriented• Ability to manage change• Basic Programming (Visual Basic, PHP) | <ul style="list-style-type: none">• Basic Photo and Video Editing• Willingness to learn• Management Skills• Interpersonal Skills |
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REFERENCES

Mrs. Teresita Soriano
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