



VACANCY ANNOUNCEMENT

U.S. Cyber Command:: OWN THE DOMAIN WE ARE HIRING CIVILIAN TALENT

Open Date - Close Date:
3 Apr 2024 - 10 Apr 2024

Who Can Apply:
Open to Public

ARMY CIVILIAN POSITION: Human Resource Specialist (Military), GG-0201-12

DUTY LOCATION: Fort Meade, Maryland

SALARY \$99,200 - \$128,956 (includes locality/local market supplement)

APPOINTMENT TYPE: Permanent/Full-time

ORGANIZATION: J1

MAJOR DUTIES:

Serve as a military HR specialist in the J1 within U. S. Cyber Command serving all facets of military personnel management within the command. Evaluate the effectiveness of operating programs in subordinate personnel administration centers. Determine strengths and weaknesses, procedural and regulatory deficiencies in program areas and provides recommendations to correct or improve current practices. Monitor current and projected changes to military personnel requirements and authorizations. Keep abreast of and coordinates actions involving changes in mission, organization, equipment, and other matters affecting the commands military personnel requirements. Advise the commander on military personnel issues for all active-duty service members.

QUALIFICATIONS/SPECIALIZED EXPERIENCE:

To qualify based on experience, resume must describe one year of specialized experience to demonstrates the possession of knowledge, skills, abilities, and competencies necessary for immediate success in the position. Specialized experience would be demonstrated by 1) Directing the execution and coordination of a variety of military personnel programs; 2) Managing command processing of all military personnel actions; 3) Accesses military HR databases to obtain tailored information, as needed, and to effect changes in personnel records; and 4) Monitor notification and completion of required suspense actions by selected personnel.

To apply, visit the CYBERCOM talent acquisition platform and follow the prompts to enter your contact information, experience, resume, transcript, and select the position(s) that you are interested in applying for. Showcase your interest and experience here <http://tinyurl.com/2alzvcyj>:



Should you have any questions, you can reach CYBERCOM at Cyber_recruiting@cybercom.mil

THIS IS OUR CODE.

WE

WIN WITH PEOPLE.
SEIZE THE INITIATIVE.
ARE ALWAYS IN THE FIGHT.
GO WHERE OTHERS CANNOT.
PARTNER. EMPOWER. DELIVER.



USCYBERCOM::OWN THE DOMAIN

LEARN MORE ABOUT U.S. CYBER COMMAND OPPORTUNITIES:

<http://tinyurl.com/2alzvyjc>

<https://www.cybercom.mil>

Conditions of Employment:

- Appointment may be subject to a suitability or fitness determination, as determined by a completed background investigation.
- Three-year trial/probationary period may be required.
- The employee must be able to obtain and maintain a TOP SECRET SCI clearance as a condition of employment and must complete a counterintelligence scope polygraph exam.
- This position is a testing designated position (TDP) in accordance with (IAW) Drug Free Federal Workplace Program. As a precondition and continuing condition of employment, the incumbent of this position must, IAW Chapter 5, section II, paragraphs 5-8b and 5-8c(4) of AR 600-85 (The Army Substance Abuse Program) and DA PAM 600-85 (Army Substance Abuse Program Civilian Services), Chapter 3, paragraphs 3-2e and f agree to submit urinalysis testing on a recurring basis. The incumbent is required to sign a DA Form 5019 (Condition of Employment for Certain Positions Identified as Critical Under the DA, Drug Free Federal Workplace Program).
- The incumbent must meet NSA personnel security requirements outlined in NSA/CSS Policy 5-1.
- This position is designated mission essential, and the incumbent is required to report to work or remain at work as scheduled to support mission operations in the event of natural or man-made emergency situations

Additional Information

- If you are a current federal career/career-conditional employee, you will be placed on an excepted appointment.
- Male applicants born after December 31, 1959, must complete a Pre-Employment Certification Statement for Selective Service Registration.
- You will be required to provide proof of U.S. Citizenship.
- Telework eligible: Yes
- Permanent Change of Station (PCS) allowances may be authorized, subject to the provisions of the Joint Travel Regulations and an agency determination that a PCS move is in the Government Interest.
- Relocation or recruitment incentives may be authorized.
- Student loan repayment, advanced leave accrual, and advanced in-hire rate may be authorized
- **Appointment type:** Permanent
- **Work schedule:** Full-time
- **Promotion potential:** None
- **Supervisory status:** No
- This position is in the **Professional** Work Category at the **Full Performance** Work Level within the CES Occupational Structure.
- Multiple positions may be filled from this announcement.
- This position is a DoD Cyber Excepted Service (CES) personnel system position in the Excepted Service under 10 U.S.C. 1599f.
- The United States government does not discriminate in employment based on race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service or other non-merit factor.
- DoD Components with CES positions apply Veterans' Preference to preference eligible candidates, as defined by Section 2108 of Title 5 U.S.C., in accordance with the procedures provided in DoD Instruction 1400.25, Volume 3005, "CES Employment and Placement." If you are a veteran claiming veterans' preference, as defined by Section 2108 of Title 5 U.S.C., you must submit documents verifying your eligibility with your application package.
- A review of your application package will be used to determine whether you meet the qualifications requirements listed for this position.

Required Documents:

- Transcripts, if required
 - Resume
- DD214 and /or VA Disability letter if exercising veteran's preference.

Equal Opportunity Employer