



# Honor Board

Stevens Institute of Technology  
Hoboken, New Jersey



## Recommended Penalty Matrix

Type of Violation	Penalty
<b>Homework</b>	
<b>Copying/Giving Answers</b>	<b>Minimum</b> Zero on the assignment, Removable Academic Sanction pending a five page essay.
	<b>Maximum</b> Full letter grade drop in the course, Removable Academic Sanction pending the ethics course.
<b>Lack of Referencing</b>	<b>Minimum</b> Partial credit on the assignment, Removable Academic Sanction pending a five page essay.
	<b>Maximum</b> Zero on the assignment, Removable Academic Sanction pending the ethics course.
<b>Prohibited Collaboration</b>	<b>Minimum</b> Partial credit on the assignment, Removable Academic Sanction pending the ethics course.
	<b>Maximum</b> Zero on the assignment, Removable Academic Sanction pending the ethics course.
<b>Exam/Assignment</b>	
<b>Plagiarism</b> (on an assignment worth less than 15% of the final grade)	<b>Minimum</b> Partial credit on the assignment, Removable Academic Sanction pending a five page essay.
	<b>Maximum</b> Zero on the assignment, Academic Sanction.

<b>Plagiarism</b> <b>(on an assignment worth greater than/equal to 15% of the final grade)</b>	<b>Minimum</b> Zero on the assignment, Removable Academic Sanction pending the ethics course.
	<b>Maximum</b> Failure in the course, Academic Sanction.
<b>Giving/Receiving Aid</b> <b>(less than 15% of the final grade)</b>	<b>Minimum</b> Zero on the assignment, Removable Academic Sanction pending five page essay.
	<b>Maximum</b> Failure in the course, Removable Academic Sanction pending the ethics course.
<b>Giving/Receiving Aid</b> <b>(15%-25% of the final grade)</b>	<b>Minimum</b> Zero on the assignment, Removable Academic Sanction pending the ethics course.
	<b>Maximum</b> Failure in the course, Academic Sanction.
<b>Giving/Receiving Aid</b> <b>(greater than 25% of the final grade)</b>	<b>Minimum</b> Failure in the course, Removable Academic Sanction pending the ethics course.
	<b>Maximum</b> Failure in the course, Academic Sanction, One year suspension.
<b>Take/Taken Test or Quiz</b>	Expulsion, Failure in the course.
<b>Final Exam/Assignment</b>	
<b>Giving/Receiving Aid or Plagiarism</b>	<b>Minimum</b> Failure in the course, Academic Sanction.
	<b>Maximum</b> Failure in the course, Academic Sanction, One year suspension.
<b>Giving/Receiving Prior Knowledge</b>	Expulsion, Failure in the course.

<b>Take/Taken Final</b>	Expulsion, Failure in the course.
<b>Miscellaneous</b>	
<b>Falsifying Attendance Sheet</b>	<b>Minimum</b> Zero for the attendance portion of the final grade.
	<b>Maximum</b> Full letter grade drop in the course, Removable Academic Sanction pending the ethics course.
<b>Forged Grade</b>	<b>Minimum</b> Failure in the course, Academic Sanction, One Semester Suspension.
	<b>Maximum</b> Expulsion, Failure in the course.
<b>Perjury</b>	Expulsion
<b>Prior knowledge of the content of a test, midterm, or final through stealing, seizure, purchase, et cetera.</b>	Expulsion, Failure in the course.
<b>Purposeful Breach of Confidentiality</b>	<b>Minimum</b> One semester suspension
	<b>Maximum</b> Expulsion.
<b>Second or Further Violation</b>	<b>Minimum</b> One semester suspension, Academic Sanction
	<b>Maximum</b> Expulsion
<b>Violating Exam Room Conditions</b>	<b>Minimum</b> Removable Academic Sanction pending the ethics course.
	<b>Maximum</b> Zero on the exam, Academic Sanction.

Ethics Course	
<b>Plagiarism/Unauthorized Aid</b>	<b>Minimum</b> Failure in the ethics course resulting in the penalty pending.
	<b>Maximum</b> Expulsion.

*Last Edited by T. Kolankowski 4/12/18*

### Notes

- Penalties are assigned on a case-by-case basis. Aggravating and mitigating factors will be considered in the rendering of the final penalty. Factors that are considered include, but are not limited to:
  - Class year of student
  - Type of assignment
  - Amount of assignment affected by the infraction
  - Number of assignments affected by the infraction
  - Premeditation
  - Malicious intent
  - Cooperation during the investigation
  - Second or Further Violation
- All assigned Academic Sanctions are set to last for the duration of the student's matriculation at Stevens.
- Any inquiries should be directed to the Honor Board at [honor@stevens.edu](mailto:honor@stevens.edu).