















Before You Apply

- PREPARE YOUR MATERIALS:
- ☐ Official transcripts in their original language with accompanying English translation
- ☐ Financial Statement
- ☐ Copy of your passport page
- ☐ Copy of English language test results (TOEFL/IELTS, if available)
- ☐ Copy of your bachelor's degree diploma (if you have already graduated)
- ☐ Curriculum Vitae/Resume (if applicable)
- ☐ Contact prospective references for letters of recommendation (if required check with academic department)

Minimum Admission Requirements

- 1. Bachelor's degree that is recognized by your home country's Ministry of Education and is equivalent to a four-year U.S. bachelor's degree.
- 2. A cumulative Grade Point Average (GPA) of at least 3.0 on a 4.0 U.S. grading scale
- 3. Depending on your chosen degree program:
 - TOEFL iBT 75+ / IE LTS 6
 - TOEFL iBT 61 / IELTS 5.5

*If you have not taken the TOEFL or IELTS, you will be required to take International Academy's English Proficiency Exam at one of USC's international offices to help determine a study plan right for you.

Application Process Overview

Prepare supporting documents

Submit online application









If you have not taken the TOEFL/IELTS, an Academy representative will contact you to schedule the English proficiency exam upon receipt of your application

Step 1

Step 2

USC International Academy does initial evaluation



Admission decision is made by academic department



Receive your decision from USC International Academy







Step 4



Step 5

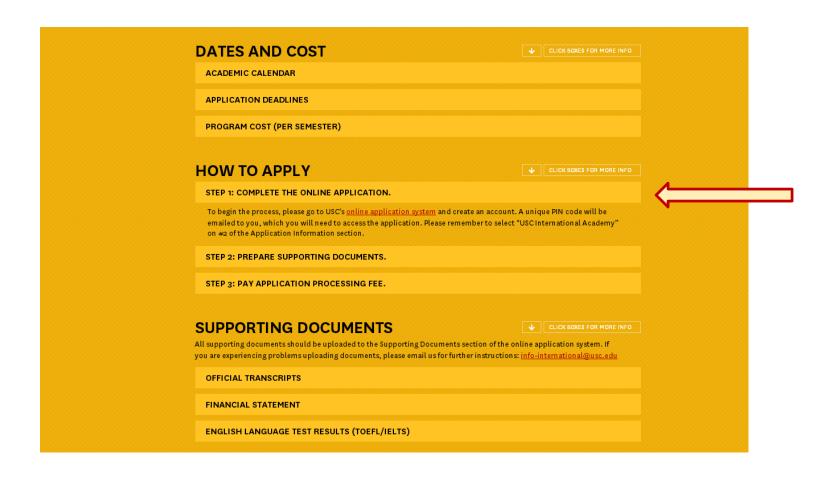
If accepted, confirm your admission and pay your enrollment deposit.

Apply Online:

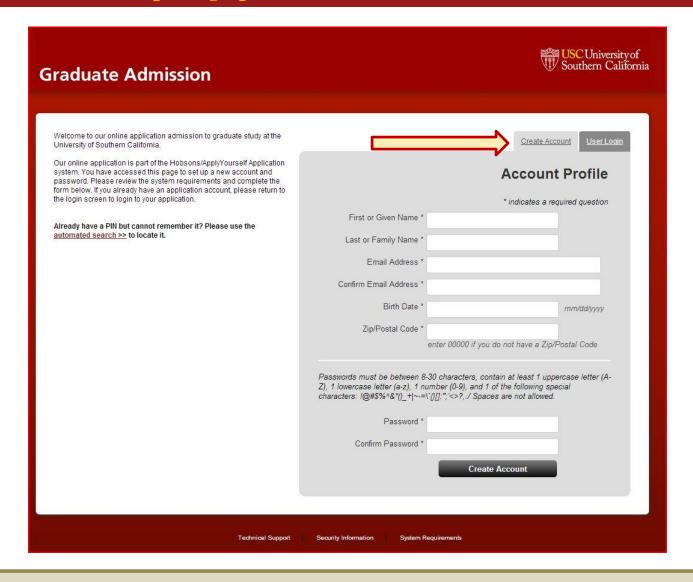
http://international.usc.edu/pre-masters-admission.php



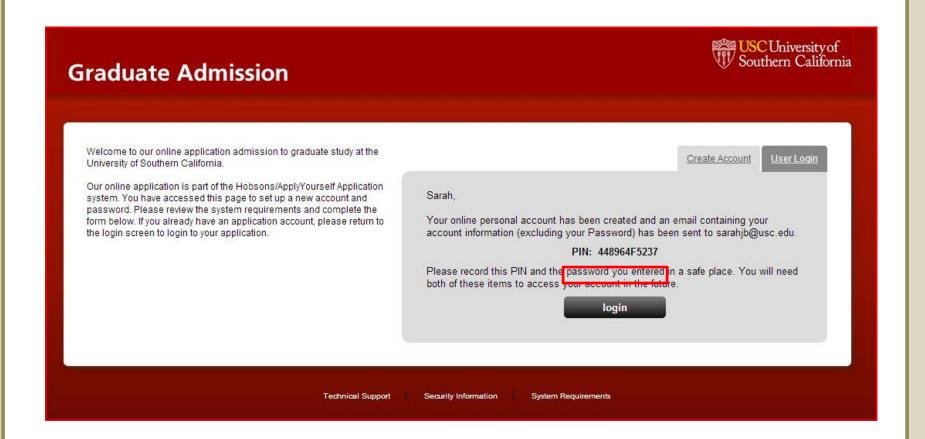
Scroll down to the **How to Apply** section, click **Step 1**, and follow link to online application.



Application Part 1: Account Set-Up, Biographical, Academic, and Test Information

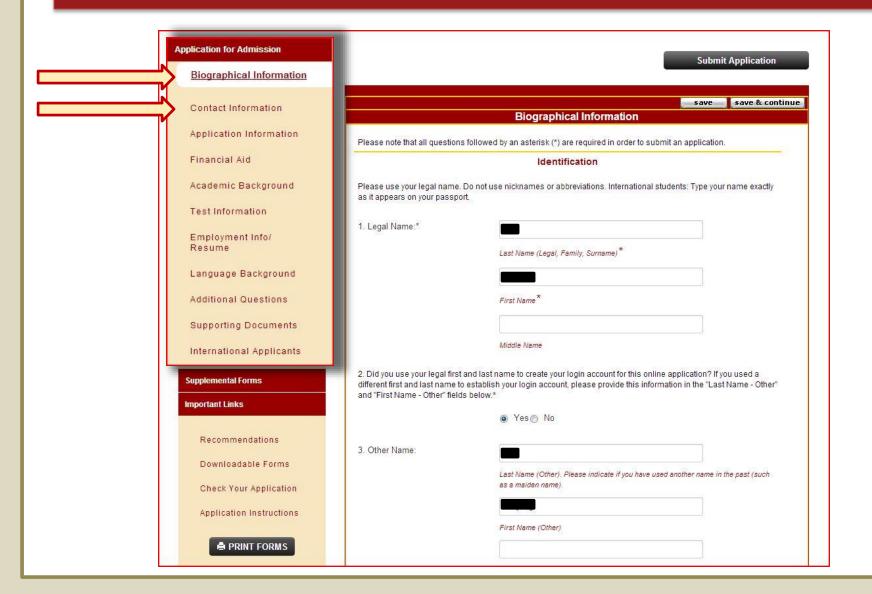


Application Part 1: AY PIN vs. 10 digit USCID



Your AY Pin is NOT your USC ID. A USC ID is 10 digits. Example: 1234-5678-90

Complete Biographical Information and Contact Information

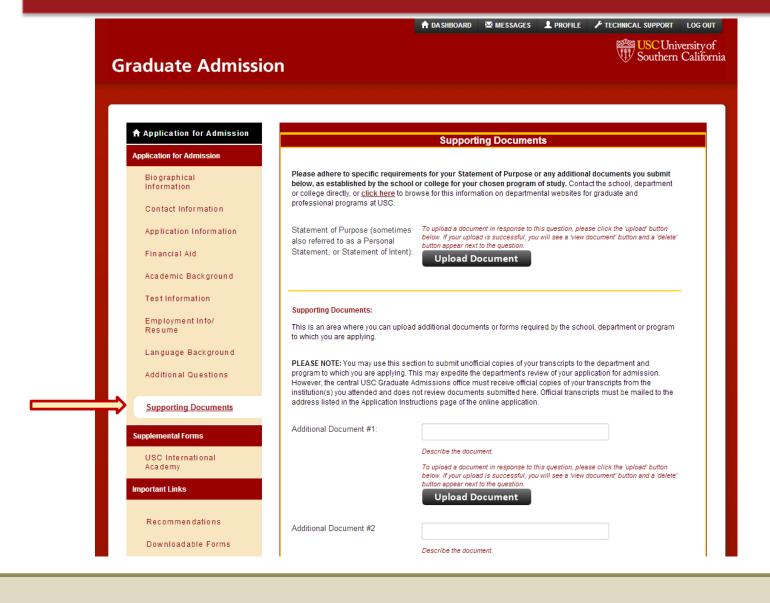


IMPORTANT: <u>Application Information</u> section

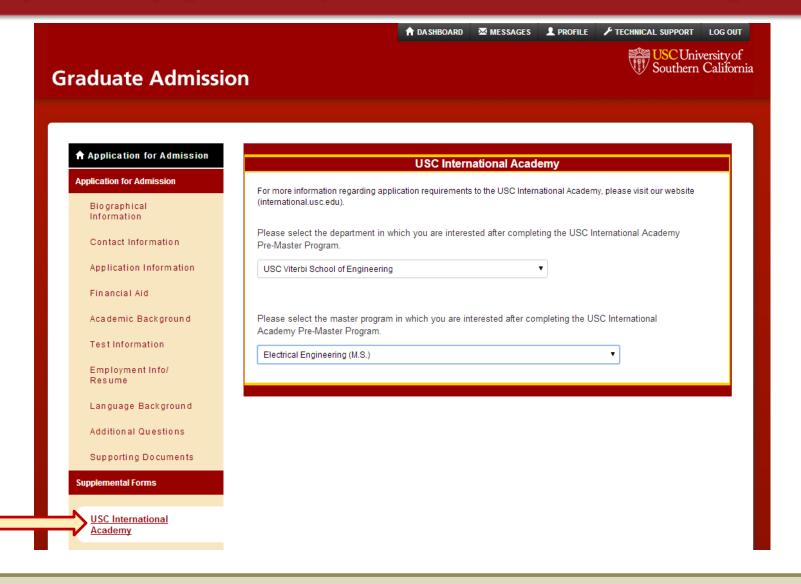
For #2, select "USC International Academy"
For #3, select "International Academy – Pre-Master's Program"

Application for Admission **Application Information** Application for Admission Program of Study Biographical Information Please note that questions followed by an asterisk * are required in order to submit an application. Contact Information Students pursuing graduate degrees must apply for admission to specified programs; graduate applicants cannot be admitted to "undeclared" status. The fee for applying to graduate study at USC is \$85 per application. Some schools and departments charge an additional fee for applying to specific programs. If you have questions, Application Information please contact the school or department to which you are applying. Financial Aid To Select a Program of Study: Select the semester. Academic Background 2. Select the school/college to which you are applying. 3. Select your chosen program of study. NOTE: If a program does not appear in the list, contact the school/college Test Information to confirm that the program is offered during the term you selected, and that applications are still being accepted. Employment Info/ Resume 1. Please select the semester for which you wish to apply*: Fall 2014 Language Background Additional Questions 2. Please indicate the school or college to which you are applying:* Supporting Documents USC International Academy Supplemental Forms USC International Select your intended program of study.* Academy International Academy - Pre-Masters Preparation . Important Links Recommendations

After filling out the subsequent sections, upload transcripts, financial statement, English test scores (if applicable) and other required documents in the <u>Supporting Documents</u> section



Click on <u>USC International Academy</u> under "Supplemental Forms" and select the department and program in which you are interested after the Pre-Master's Program.



Final Steps

- Make sure to click on "Save & Continue" until you reach the last page of the application.
- Once you complete all of the sections, click on the "Submit" button.
- You will receive an email to confirm that your application has been submitted and received.

Application Mistakes

- Incorrect biographical information
 - Name, birthdate, citizenship, address
 - Indicate *all names*
- Incomplete education history
- Missing academic records
- Old or incomplete records
- Sending documents before you submit your application
- Sending academic documents without 10 digit USC ID
- Unpaid application fee fee is \$175
- Not responding to USC e-mails

Required Documents for I-20 and DS-2019 Issuance

- Submission of a copy of your passport (and dependents, if applicable) is mandatory for all international applicants.
- We recommend students submit adequate financial documents and a passport copy at time of application.



Contact Information

- USC International Academy website http://international.usc.edu
- General questions info-international@usc.edu