

Apartment Checklist

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List of things to do:

- ☐ Lots of pics of everything from multi angles
- ☐ Check light switches
- ☐ Check cold/hot water pressure of all faucets and shower
- ☐ Flush Toilet
- ☐ Check the Stove
- ☐ Look for signs of Pest
- ☐ Check outlets with phone charger
- ☐ Maybe ask why the current tenants are leaving/have left?
- ☐ Ask about the neighbors.
- ☐ Landlord Information
 - Name
 - Contact #
- ☐ Other information:
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- ☐ When you are viewing the studio, let him know you're doing it for a friend.
- ☐ At the end please ask about the application process and mention that he will have a cosigner

List of things to ask and check for:

- ☐ ☐ Is it possible to trip a breaker? Short a fuse?
- ☐ ☐ Check appliances if any
 - refrigerator
 - stove/oven
 - microwave
- ☐ ☐ Quiet hours
- ☐ ☐ Water heater (Is it shared? Where is it? Case scenario it breaks?)
- ☐ ☐ Fire escape / Fire detectors / Carbon monoxide detectors
- ☐ ☐ Is a bed provided?
- ☐ ☐ What can you tell me about the neighbors?
- ☐ ☐ Are windows working and well sealed?
- ☐ ☐ The floor -(clean carpet?)
- ☐ ☐ Lock on main door
- ☐ ☐ Garbage removal
- ☐ ☐ Parking
- ☐ ☐ Laundry facilities(clean? How far?)
- ☐ ☐ Comfortable overall? (wear pajama pants)

- ☐ ☐ **Security Deposit**
- ☐ ☐ **Upfront Deposit?**
- ☐ ☐ **First Month's/Last Month's Rent**
- ☐ ☐ **Renter's Insurance or Additional fees?**
- ☐ ☐ **Late fee**
- ☐ ☐ **Leasing Details**
- ☐ ☐ **Amenities and Accomodations**
 - Wifi
 - AC
 - Heating
- ☐ ☐ **Bills**
 - Water
 - Heating
 - Electricity
 - Internet/Cable
 - Gas
- ☐ ☐ **Elevator**
- ☐ ☐ **Mailroom**