

**International Association for Social Science Information Service and Technology
(IASSIST)**

38th Annual Business Meeting of the
General Assembly
Washington DC, USA
2012/6/6

1. Welcome – B Block

The meeting was called to order at 12:26 p.m.

2. Approval of Minutes from 2011 Meeting

MOVED to approve the minutes of the annual general meeting of 2 June, 2011.

Moved: E Boyko, seconded W Watkins. The motion CARRIED.

3. Treasurer's Report – J Green

The treasury continues to operate with a positive balance. Last year brought in an atypical balance. A graphic was projected showing the budget over time. The organization continues to focus on funding procedural operation and the Fellows program. As an international organization, IASSIST has bank accounts around the world and there is currently an opening for a US regional treasurer. If you're good with money watch the listserv for details from J Green after the conference. We wish J Green could be here for the meeting.

4. Regional Reports

Africa – L Woolfrey
Asia-Pacific – S Spencer
Canada – M Andrews
Europe – I Alfredsson
USA – S Cannon

In the interest of time, all members of IASSIST were asked to read the regional reports on the IASSIST web site instead of hearing reports. All regional representatives were asked to stand and were named and recognized. W Giesbrecht is standing in for M Andrews during the conference.

5. Committee Reports

Communications – R Rice

T Alaterä reported on behalf of R Rice and K Boye Rasmussen. The committee has been meeting more often via Skype. The web site now features a new landing page for the 'About' section. The committee will be working with the web site managers of the Membership site (iassistdata.info) next year. Another goal is to continue making the web site experience more interactive.

All presentations from this conference are being gathered for the conference web site. Presenters are encouraged to turn your work into an article for the IQ. A project to register IQ content with DOIs is progressing, which will make articles even more discoverable.

Professional Development – P Lackie and L Kellam

The committee focused on the workshops this year. According to Twitter, they were a success. Workshop presenters were recognized with applause. Those of you who attended will receive an evaluation in an email. Now we are thinking about workshops for Cologne, so please email one of us to contribute ideas. We want more topics from all of you from beginner to advanced topics. Additionally, the committee is considering

exploratory webinars and wants to hear ideas from the membership. B Bordelon has been recruited to explore this new mechanism for workshops. In Cologne we will try a conference mentoring project. Consider signing up to show someone around and welcome them to IASSIST. If any of you are members of other professional organizations, we are building a meta organization to coordinate whatever kinds of professional development are going on among other organizations. We want to coordinate. Please talk to us – we want to hear your ideas.

Membership – T Lindsay

In introduction, B Block mentioned that new members are welcome in all the committees. T Lindsay added that new members are especially welcome in the membership committee, which is looking to learn more about the membership: why people are here and what they are looking for in the organization. To that end, the committee will work this year to contact members who have been less in communication. If interested in helping out, please get in touch.

Constitutional Review – A Green

The members of the constitutional review committee were thanked with applause for their work. Taking on the entire constitution for review was a heroic effort. Now we have a more robust, transparent and dynamic constitution. One major change is that the treasurer and secretary will be elected instead of appointed. Another change is to allow amendment of the bylaws without a full ratification of the constitution. Now the bylaws much simpler to change when necessary. A Green is confident it will provide a strong infrastructure for the organization going forward and thanks everyone for their support. It was ratified in December and, as of the close of this meeting, will be the official constitution. Our auditor recommended a one-line addition in order for us to be in compliance, printed copies of which are on your tables.

MOVED to vote on the constitutional amendment.

Moved: W Piovesan, seconded T Lindsay. The motion CARRIED.

VOTED to ratify the amendment. There being a quorum, the vote was by show of hands. The ratification PASSED by a majority of those present.

Elections – M Wright

An election will take place this year with extra roles to fill. M Wright is forming a committee to help identify people to volunteer. If anyone is interested in running or standing for offices of regional secretary, president, vice president, treasurer or secretary, please contact M Wright. If you do not, she will probably come talk to you.

IASSIST Fellows – L Martínez-Urbe and S Macdonald

The call for fellows went out at the end of January. There were 41 applications from 23 different countries. The committee voted to accept. Paola Carolina Bongiovani from Argentina, Christian Federico Sancho from Costa Rica, Nancy Patricia Bermúdez Arboleda from Ecuador, Yi-shiou Chiou from Taiwan, and Felipe Nunes dos Santos from Brazil. A warm IASSIST welcome was extended to them. If anyone is interested in participating on the committee, please contact S Macdonald.

2012 Program Committee – J Carlson, P Heus, and O Watteler

Gratitude was expressed to the 2012 program chairs and committee with applause.

6. Interest Group Reports

Interest Group on Human Subjects Review Committees and Privacy and Confidentiality in Research (IGHSRCPCR) – L Stephenson

This group partnered with IASSIST and several other organizations and individuals, namely ICPSR, George Alter, Micah Altman, and Joann Juhnke, to respond to US-centric activities which were open for comment. A second activity involved responding to a Request for Information from the US. Office of Science and Technology regarding information on how certain kinds of data can be provided. Reports of those activities will all be on the IASSIST blog shortly after the meeting.

Data Citation Interest Group—E Moss and H Mooney

H Mooney reported that the group has been up to a lot of good work and invited members to stop by the poster session. Featured there will be the new guide to data citation, which includes recommendations for the citation of data. Shiny new brochures will be available to take home – or download as well. Headway was made on making outreach to style guides. Letters sent to the big three asking them to take a look at the way they recommend and do not recommend the citation of data. Additionally, the committee reached out to Endnote Refworks, Zotero and Mendeley. A set of links to resources is on the web site. The group will be meeting tomorrow during the round tables. If you are interested in future directions or volunteering, please look for the group.

Data Management and Curation Interest Group – K McNeill and C Perry

This interest group was an outcome of an action group that was formed the year before. The first nine months were spent setting up communication, engaging with volunteers and identifying particular roles. The primary goal for next year of establishing mechanisms to track and share what IASSIST members are doing in this area. The interest group will be discussing all of this at a meeting tomorrow morning in 309 at 8:00 am. Come join us even if you only want to hear our discussions and do ask us any questions you have.

7. Future Conferences

29 May – 3 June, 2013, Cologne, DE (GESIS)

IASSIST is so excited to be coming to Cologne. GESIS members were recognized with applause.

2014, 2015 and Beyond Expressions of interest/inquiries from:

Expressions of interest have been received from University of Minnesota and University of Toronto. Yet, the window is not yet closed and the dates are open. In the past, the location of IASSIST has gone in a cycle. This pattern is not mandated, and we are excited about the possibility of being more flexible. In the next month, the administrative committee will be reviewing proposals, possibly including years out into the future. If you are interested and want to put a bid together, talk to B Block. The Indiana University services can help host and take on some of the burden. It's been an experiment this year and you've seen some of their work.

8. Other Business

A question was raised as the accuracy of the dates displayed on the projection for next year's conference. Dates were clarified.

9. Adjourn

MOVED to adjourn the meeting.

Moved: M Wright, seconded W Giesbrecht. The motion CARRIED.