

**International Association for Social Science Information Service and Technology
(IASSIST)**

39th Annual Business Meeting of the
General Assembly
Köln, Germany
2013/5/30

1. Welcome – B Block

The meeting was called to order at 12:58 p.m.

2. Approval of Minutes from 2012 Meeting

MOVED to approve the minutes of the annual general meeting of 7 June, 2012.

Moved: T Piazza, seconded W Giesbrecht. The motion CARRIED.

3. Committee Reports

2013 Program Committee

Gratitude for a fantastic conference was expressed with applause to the 2013 program chairs, David and Berenica, posters coordinator S Gus, workshop coordinator L Kellam, Pecha Kucha coordinator H Mooney, and A Green, W Watkins and E Boyko who helped slot the papers into sections.

Communications – R Rice and K Boye Rasmussen

R Rice encouraged the membership to see the poster on how to get involved in committees and also to send suggestions to the Communications Committee as they look at overall communications, keeping things lively between the conferences. She reminded the group that the web site and the blog are volunteer-run and content comes from the membership.

As editor, R Rice posts to the blog when she sees listserv posts that would be valuable to the broader community, but we need to have a more visible presence and members are all encouraged to write blog posts. If you forget how to post to the blog, use the feedback form. Remember that the web site is our public face -- we want more content on the web site and it has to come from you all, the committee chairs and the officers. Thanks to the active section editors of the web site. T Alaterä, and J Darragh who looks after the community section. If you would be willing to be a featured member, please send us your profile. S MacDonald is working on getting a backlog of scanned journals up on the site. M Hayslett has taken the lead in getting back issues scanned by the Internet Archive. H Dekker takes care of all the Drupal magic behind the scenes. We have an active Twitter presence thanks to L Horton's witticisms and attentive tracking new and newsworthy information.

K Boye Rasmussen thanked the authors and the reviewers for the IASSIST Quarterly and encouraged members to become an author or a reviewer of an issue. Just email K Boye Rasmussen if you are interested. Thanks to W Piovesan for the new layout. Presenters at the conference who turn their work into an IQ article will reach a much broader audience.

Professional Development – L Kellam and P Lackie

L Kellam thanked everyone who participated in the workshops. A great deal of work goes into them and then after three hours they're over. If you have ideas for next year's workshops, please contact L Kellam. The new mentoring program was very successful with 48 participants. Please speak up if you have not found your mentor or mentee.

P Lackie reported that we are aiming to find out more about who we are as an organization. Expect to see calls to the mailing list, which will include all the new members shortly. The committee looks forward to gaining many new volunteers.

Elections – M Wright

M Wright thanked everyone involved in the election, particularly C Humphrey and J Green who brought the official lists together. The following people were re-elected:

- Bill Block, President
- Tuomas Alatera, Vice President
- Lynn Woolfrey, Africa Regional Secretary
- Sam Spencer, Asia-Pacific Regional Secretary
- San Cannon, USA Regional Secretary
- Maxine Tedesco, Canada Member at Large
- Harrison Dekker, USA Member at Large

Newly elected officers include:

- Kristin Partlo, Secretary
- Tom Lindsay, Treasurer
- Tanvi Desai, European Regional Secretary
- Laurence Horton, Europe Member at Large
- Lynda Kellam, USA Member at Large
- Amy Pienta, USA Member at Large

Many thanks to the following people who retired from their posts:

- Marilyn Andrews, Canadian Regional Secretary
- Iris Alfredsson, European Regional Secretary
- Helena Laaksonen, Europe Member at Large
- Gretchen Gano, USA Member at Large
- Joel Herndon, USA Member at Large
- Jen Green, Treasurer

M Wright then sang a special song in honor of the work of J Green, thanking her for the remarkable job of bringing our Administrative Committee into the 21st century.

IASSIST Fellows – S Macdonald

S Macdonald thanked the Fellows Committee and the co-chair, L This year there was a strong set of 44 applications (up from 41 last year) from 20 countries. After review, the following candidates were selected: Mr. Chifundo Kanjala (Tanzania), Mrs. Judit Gárdos (Hungary), Mrs. Maria Cristina de Carvalho Alves Ribeiro (Portugal), Mrs. Aleksandra Bradić-Martinović (Serbia), and Mr. Anis Miladi (Tunisia). The award includes flight and registration costs and the banquet dinner. This year's award also included a three year membership. We hope this will extend the relationship between IASSIST and the Fellows. We hope the Fellows have productive and enjoyable conference and that the community welcomes and continues to welcome them as you all enjoy the rest of the conference.

IASSIST Fellows – L Martínez-Urbe and S Macdonald

The call for fellows went out at the end of January. There were 41 applications from 23 different countries. The committee voted to accept. Paola Carolina Bongiovani from Argentina, Christian Federico Sancho from Costa Rica, Nancy Patricia Bermúdez Arboleda from Ecuador, Yi-shiou Chiou from Taiwan, and Felipe Nunes dos Santos from Brazil. A warm IASSIST welcome was extended to them. If anyone is interested in participating on the committee, please contact S Macdonald.

Membership Committee – T Lindsay

T Lindsay reported that the Membership Committee had finished a survey that had been started a while back. Look for more information this afternoon during the poster session

and also in the report online. The committee is looking for new members, so please talk to T Lindsay if interested. IASSIST has 329 active members as of March 12, 2013. To conduct the survey, all members were invited directly. Survey data were linked with membership data to learn a bit more. The point in the survey was to discuss how IASSIST as an organization overlaps with other organizations the membership are involved in and what IASSIST does that is unique. About 15 organizations had at least 3 members from IASSIST. More results available at the poster session. Please take the conference evaluation. There will be prizes for 5 people randomly drawn for completion of the survey.

4. Interest Group Reports

Data Citation Interest Group—E Moss and H Mooney

H Mooney along with E Moss, her co-chair thanked all invited speakers who were at the Interest Group's session yesterday. On the IASSIST web site, there is a quick guide to data citation -- a wonderful resource that suggests a standard way to cite data across five major styles. If you would like to join the group, join the Google group or contact the chairs to join the mailing list. Three main themes of interest came from the group: education and training, creating an information clearing house and engaging in advocacy. What we need to do now is operationalize those. We are interested in hearing from those of you who want to get to work making these concrete. We are also looking for a new chair or co-chairs. Contact one of us if you are interested.

Data Management and Curation Interest Group – K McNeill and C Perry

K MacNeil and C Perry reported that this group is continuing this year to develop more mechanisms to communicate about these issues in IASSIST and beyond. The highlight of the year was this morning's facilitated discussion session. C Perry announced that she will rotate off the co-chair position and thanked Kate for all of her help and support for last two years. They both welcome S Kramer as new two-year co-chair.

Data Visualization Interest Group – A Leahy and P Lackie

Co-chairs A Leahy and P Lackie reminded the membership that reports can be found on the IASSIST membership web site and welcomed as many people as are interested to join this interest group. We are working on a tools list or ways to train people around using data visualization tools, with examples of good and bad. The group sponsored a workshop on using R for data visualizations this year. There is a lot going on in the open source community. Watch the blog and listserv for our updates and developments.

5. Treasurer's Report

J Green reported that the organization is in great shape. The treasury goes up and down a bit but not much. She showed a projected budget over time. Last year we had an ops meeting for the first time, and that was a good investment. If you have ideas for things that take money and infrastructure, take those ideas to anyone in the administrative committee. We have funds and the people we need to spend them. We operate at the pleasure of the members. The membership database does automatic things for us, so if you could, consider going to it when you get internet connectivity at home and log in and update your membership profile. Just your current name, address, and affiliation is enough. The login is with email. Should your affiliation change, that can be fixed. The regional treasurers can help you with that. R Boily is stepping down as the Canadian regional treasurer and we want to acknowledge his work. We welcome a new regional treasurer for Canada, A Leahy. Continued thanks to S Macdonald, longtime European treasurer. Thanks to T Lindsay, to whom I wish to pass the buck. Thank you IASSIST, it has been a privilege to serve for 8 years.

6. Regional Reports

Africa – L Woolfrey

Asia-Pacific – S Spencer

Canada – M Andrews
Europe – I Alfredsson
USA – S Cannon

In the interest of time, all members of IASSIST were asked to read the regional reports on the IASSIST web site instead of hearing reports.

7. Future Conferences

2-6 June, 2014, Toronto, Ontario, Canada

If you have questions about what it takes to host or how we can help you host, please contact a member of the Administrative Committee. Applause was given to W Giesbrecht and the Local Arrangements Committee. We're looking forward to Toronto next year.

8. Other Business

W Giesbrecht reported that he had been nominated last year by M Wright to lead the IASSIST conference song creation. The song is a way to end the conference on a high and low note at the same time. Anyone who would like to contribute, please feed me ideas for lyrics, you can tweet them or get them to me somehow. I'll be at the poster session. If you want to help sing it, we've had up to 6-8 people at once. If you have a good voice, you might be the only one there. We hope to practice during lunch period tomorrow afternoon.

9. Adjourn

MOVED to adjourn the meeting at 1:46 p.m.

Moved: P Lackie, seconded W Giesbrecht. The motion CARRIED.