

Weekly Status Report

Audun Skjervold
Erlend Løkken Sigholt
Truls Hamborg
Hong-Dang Lam

September 16, 2013

Weekly status report, week 37.

Project	
Project name:	Customer Driven Project - Group 15
Customer:	Adresseavisen.
Participants	
Audun Skjervord	Truls Hamborg
Erlend Løkken Sigholt	Hong-Dang Lam

1 Summary

In this week we have made a work breakdown structure and a draft Gantt diagram. We also attended a group dynamic course to strengthen the dynamics in our group, so we're able to work better together.

2 Work done this period

- Work breakdown structure
- Gantt Diagram
- Programs/technology pre-study completion.
- ~~Set up online Scrum board/agile tool~~

2.1 Status of documents

We fixed some shortages in the weekly reports and added a technology and tool section in the final report. We also have a WBS and Gantt document.

2.2 Meetings

These are the meetings we have planned (disregarding internal meetings):

- Not yet planned, we will contact the customer by email.

Week	Activity	Estimated	Actual
37	WBS	<i>NA</i>	11
	Gantt	<i>NA</i>	13
	Prestudy completion	4	4
	Group dynamic	24	24
Total		$28 + 2 * NA$	52

3 Problems and issues

After attending the group dynamic course, we found out that we don't have a specific person who are a natural leader. We will try to compensate for this by letting the members step in as leaders when needed depending on the issue.

4 Planning for the following period

- overall architecture

4.1 Meetings

5 Meeting agenda

- **Time:** $x:15-(x+1):00$
- **Place:** ITV-157 (if available)
- **Attendees:** Group 15 - Erlend, Truls, Audun, Hong-Dang
Advisor: Meng Zhu
- **Agenda:**
 - Approval of agenda
 - Minutes from previous meeting
 - Comments to other meetings if applicable
 - Review/approval of other attached documents if applicable
 - Discuss communication between group and supervisor