

# Weekly Status Report

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### Weekly status report, week 36.

Project	
<b>Project name:</b>	Customer Driven Project - Group 15
<b>Customer:</b>	Adresseavisen.
<b>Participants</b>	
Audun Skjervold	Truls Hamborg
Erlend Løkken Sigholt	Hong-Dang Lam

## 1 Summary

In this week

## 2 Work done this period

### 2.1 Status of documents

### 2.2 Meetings

These are the meetings we have planned (disregarding internal meetings):

- date<sub>1</sub>
- date<sub>2</sub>

Week	Activity	Estimated	Actual
<b>37</b>	<Activity>	<Number>	<Number>
	<Activity>	<Number>	<Number>
	⋮	⋮	⋮
<b>Total</b>		<total>	<total>

## 3 Problems and issues

## 4 Planning for the following period

### 4.1 Meetings

## 5 Meeting agenda

- **Time:** 12:00-13:00 (or 12pm to 13pm).
- **Place:**
- **Attendees:** Group 15 - <Names here>  
**Advisor:** Meng Zhu
- **Agenda:**
  - Approval of agenda
  - Approval of minutes from previous advisor meeting
  - Comments to the minutes from lst customer meeting (or other mettings)
  - Approval of the status report
    - \* Summary
    - \* Work done this period
    - \* Problems
    - \* Planning of work for the next period
    - \* Other
  - Review/approval of attached phase documents
  - <add other agenda items here>