



# Privacy Policy

**Effective September 5, 2017**

This privacy policy (hereinafter the "**Privacy Policy**") applies to anyone who browses the Site (namely the Institutional Portal and the PSL Platforms to which the said Portal refers), uses the various services of admission, calls for projects and donations available on the Platforms (hereinafter the "**Services**") and/or interacts with PSL in the context of the use of the Site (hereinafter the "**User(s)**").

PSL (designating **PSL University** and the **Fondation de Coopération Scientifique Paris Sciences et Lettres – Quartier Latin**), as data controllers, works and undertakes to protect the privacy of Users in accordance with legal requirements. and in particular the modified law n°78-17 of January 6, 1978 (known as the "**Informatique et Libertés**" law) - and any law or directive which may supplement or replace it - and European Regulation 2016/679 on the protection of personal data. personal character ("**GDPR**"). Privacy **Policy** thus aims in particular to inform Users as well as possible of the way in which PSL protects the personal data that it collects within the framework of the Site.

By providing personal data in the context of the use of the Site and the Services, the User acknowledges having read the terms of this **Privacy Policy** and the **General Conditions of Use (/cgu)**.

Unless otherwise defined in this **Privacy Policy**, terms beginning with a capital letter and which are defined in the **Terms of Service (/cgu)** will have the same meaning in the **Privacy Policy**.

## 1. Data collected by PSL

Within the framework of the Institutional Portal, PSL may in particular collect and process the following User data:

- User account identifiers: User name and email address.

As part of the Admissions Platform, PSL may in particular be required to collect and process the following User data:

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- Identity and contact details: title, surname, first names, address, telephone number (landline and/or mobile), fax number, e-mail addresses, date of birth and place of birth, nationality, photo, photocopy of a national identity card;

> In accordance with the general data protection regulations, you can authorize them, refuse them or personalize your consent by clicking on Personalize

The family, economic and financial situation: marital life, socio-professional category and profession of the parents, type of scholarship, national service;

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- Professional life: CV, cover letter, copy of transcripts and diplomas obtained, letter of recommendation;

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- The personal data of an academic or professional referent of the candidate: surname, first name, title, email address, institution.

As part of the Call for Projects Platform, PSL may in particular be required to collect and process the following User data:

- Identity: title, surname, first names, telephone number (landline and/or mobile), e-mail addresses, country of origin, photocopy of a national identity card;
- The family, economic and financial situation: employer establishment, training courses taken, type of contract, place of work;
- Professional life: CV, publications made in the last 5 years.

In accordance with Article 6 of the GDPR, consent to the processing of data will be requested from the User for all the purposes mentioned below. By way of derogation, consent may not be requested if the processing is aimed at strict compliance by PSL with a legal obligation to which it is subject.

The mandatory nature of the information that the User must provide on the Site is indicated at the time of data collection and on the corresponding forms by an asterisk and/or by a list of mandatory fields. Any lack of response or any response deemed abnormal by PSL is likely to result in PSL's refusal to take the User's request into account.

PSL may offer the User to provide certain personal data for prospecting/marketing communication purposes (sending newsletters, invitations to events, etc.). The User can explicitly and freely consent or not to the collection and processing of his personal data for these purposes by means of a checkbox. The User also has the possibility, at any time, of being able to unsubscribe, at least by email, or even through a dedicated interface.

## 2. The purposes of the processing

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As data controller, PSL collects Users' personal data in a lawful and fair manner and respecting their rights. The main purpose of collecting personal data is to provide Users with a safe, optimal, efficient and personalized experience.

> In accordance with the general data protection regulations, you can authorize them, refuse them or personalize your consent by clicking on the corresponding button.

The information collected by PSL, including personal data, is used for the following purposes:

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- Manage the creation of the User account;
- Manage the submission of application files for PSL training;
- Collect the recommendations of the academic or professional referents of candidates for PSL training;
- Manage the filing of files in response to PSL calls for projects;
- Manage members, donors and donations;
- Send newsletters and other prospecting messages (with the User's consent);
- Develop statistics and improve the Site and the Services;
- Communicate with Users and answer their questions;
- Comply with applicable laws and regulations.

### 3. Data collected using cookies

Cookies are likely to be used on the Site. Cookies are small files that are saved on the User's computer or on any electronic communications device used by the User when browsing the Site. These files allow the exchange of status information between the Site and the User's browser.

PSL uses the following cookies:

- Navigation cookies: These cookies are essential for the proper functioning of the Site and its features. These cookies do not collect information intended to be used for commercial prospecting or advertising targeting.
- Performance cookies: These cookies collect information on how the Site is used by all Users. Performance cookies help in particular to identify particularly popular sections of the Site and to count the number of visits. These elements make it possible to adapt the contents of the Site according to the needs of the Users and thereby to improve the offer and the ergonomics of the Services offered on the Site. To use the data for statistical purposes, the Site uses the **Google Analytics** (<http://www.google.com/analytics/>) tool .

However, we draw your attention to the fact that by configuring the browser to refuse cookies placed by PSL, certain features or pages of the Site may prove difficult or even inaccessible to access.

## THE PSL UNIVERSITY WEBSITE USES COOKIES TO OFFER YOU THE BEST POSSIBLE

**The PSL University website uses cookies to offer you the best possible navigation.**  
The prior consent of the User, via the cookie banner displayed on the site, is required before any reading or deposit of cookies that are not strictly necessary for the operation of the Site and/or the provision of the Services.

> In accordance with the general data protection regulations, you can authorize them, refuse them or personalize your cookies by clicking on any of the links below.

Beyond this page (if the User is confidential), additional information (if the User is confidential) may be required before any new cookie is deposited.

You can accept or refuse cookies by changing your browser settings.

Accept all cookies

Personalize

You can delete all cookies that have been installed in your browser's cookie folder. Each browser offers different procedures for managing your settings:

**Microsoft Internet Explorer (<http://windows.microsoft.com/en-us/windows-vista/block-or-allow-cookies>)**

**Google Chrome ([https://support.google.com/chrome/answer/95647?hl=fr&p=cpn\\_cookies](https://support.google.com/chrome/answer/95647?hl=fr&p=cpn_cookies))**

**Mozilla Firefox (<https://support.mozilla.org/fr/kb/activer-desactiver-cookies-preferences?redirectlocale=fr&redirectslug=activer-desactiver-cookies>)**

**Apple Safari ([https://support.apple.com/kb/ph21411?locale=fr\\_CA](https://support.apple.com/kb/ph21411?locale=fr_CA))**

If you do not use any of the browsers listed above, you will need to select the “cookies” option in the “Help” function to obtain information regarding the location of your cookies folder.

Please be aware that if you choose to disable cookies completely, you may not be able to use all of our features.

## 4. Data retention period

The data collected will be kept for a minimum period, depending on the purposes sought by PSL. Depending on the treatment, the duration is different:

Procedure	Data retention period
Institutional site cookies	13 months
Individual file for admission to PSL training	5 years from the filing of the file
Registration of applications for PSL calls for projects	5 years from the filing of the file

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## 5. The rights of Users over their personal data

> In application of Chapter III of the GDPR relating to the rights of the person concerned, the User may at any time ask PSL, in accordance with the general data protection regulations, you can authorize them, refuse them or personalize your consent by clicking on Personalize the data controller, for access to the data collected. Under the same conditions, he can also assert a right to the portability of his data, to erasure, to rectification as well as a right of opposition to processing.

The User also has the possibility of withdrawing at any time the consent on which the processing was based, without affecting the lawfulness of the latter before withdrawal.

PSL has appointed a Data Protection Officer. To exercise his rights or for any other question relating to the protection of personal data, the User may send him a request by the following means:

- By email: [donnees.personnelles@psl.eu](mailto:donnees.personnelles@psl.eu) (mailto:donnees.personnelles@psl.eu)
- By mail: University PSL Legal Affairs / DPO 60 rue Mazarine 75006 Paris

PSL may ask the User to provide proof of identity before responding to their request.

The User has the possibility of lodging a complaint with the National Commission for Computing and Liberties (CNIL) if it considers that the processing to which it has been subject has been exercised in violation of the European regulation for the protection of personal data.

## 6. Accuracy of personal data

The User agrees that the personal data concerning him communicated on the Site are up-to-date, exact, complete and unambiguous.

## 7. Communication of Users' personal data

PSL undertakes to keep all personal data collected via the Site and to share it only in certain circumstances and in accordance with the provisions of the applicable regulations.

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PSL may in particular provide access to Users' personal data to third-party service providers, acting as subcontractors, to perform services relating to the Site and in particular hosting, storage, analysis, data processing, database management or computer maintenance. These service providers only act on instructions from PSL and will only have access to Users' personal data to perform these services and will be bound by the same security and confidentiality obligations as PSL. [More informations \(/politique-de-confidentialite\)](#)

PSL may also be required to annually communicate data concerning PSL students to the Ministry of Higher Education and Research through SISE information flows.

Furthermore, the User's personal data may be shared with third parties for the following reasons:

- In the context of a merger or acquisition of all or part of PSL by a third party, which the User accepts;
- In response to legal or administrative proceedings of any kind or to law enforcement action requested by competent authorities;
- To comply with legal obligations, to protect the rights and/or safety of an individual, to protect the rights and property of PSL, including the need to have this **Privacy Policy** complied with, and to prevent fraud, security or technical issues.

## 8. Transfer of Users' personal data

The personal data collected by PSL on the Site is not transferred outside the European Economic Area, with the exception of the emailing campaign monitoring system for which the Pardot application is used and which may involve the transfer of certain data outside the European Economic Area. In this situation, PSL collects the consent and ensures the information of its users and guarantees to make its best efforts to ensure an adequate level of protection of personal data by its subcontractors.

## 9. Security and protection of Users' personal data

The security of personal data is one of PSL's priorities. PSL undertakes to take all reasonable administrative and technical measures to prevent any disclosure, use, alteration or destruction of the personal data that a User provides to it (access control, securing passwords, access according to specific authorizations, etc.).

## 10. Modification of the Privacy Policy

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 The Privacy Policy is available on the Site at any time. PSL reserves the right to modify it at any time. The amended Privacy Policy will take effect on the date it is posted on the Site.

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## 11. Contact PSL

More informations ([/politique-de-confidentialite](#)).

If the User has any questions or comments regarding this Privacy Policy , he may contact PSL at the following email address at [communication@psl.eu](mailto:communication@psl.eu) (<mailto:webmaster@univ-psl.fr>)

Accept all cookies

Personalize