ResourceSpace auto_accession Identification Plugin Activation and Configuration Instructions
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This plugin activates auto-accession identification using a specified metadata field for the Accession ID value, a starting accession serial number, and a common prefix and/or suffix up to 50 characters. Alternative files can have accession IDs automatically generated as well with custom prefix and suffix values. Example: PrefixSerialnumberSuffix

Installation and Configuration of the Plugin
1. Navigate to the System, Manage Metadata Fields page (../pages/admin/admin_resource_type_fields.php) and scroll to the page bottom. Create a new metadata field named 'Accession' or similar and note the numeric Field ID on the refreshed page (../pages/admin/admin_resource_type_fields.php). Set the Resource Type to Global, the Field Type to Test box (Single Line), and check the box next to Index this Field and Hide when Uploading. Scroll to the page bottom and click on the Save button.

2. Navigate to the System, Manage Plugins page (../pages/team/team_plugins.php) and select the Asset Processing plugin group. Activate the auto_accession plugin.

3. In the Currently Activated Plugins box, select auto_accession Options.

4. Enter the following settings as needed for your specific accession identification schema. Accession IDs can be up to a maximum of 50 characters.

Accession Identification Settings
      Accession Metadata Field ID: Enter the Metadata Field ID for the Accession field you created in Step 1.
      Accession Prefix: Characters before the unique serial number.
      Initial Accession Serial Number: The accession serial number to start on as an integer value only.
      Accession Suffix: Characters after the unique serial number.
      Select the resource types that will be automatically assigned a new accession identification on resource upload.

Resource Alternative File Settings
      Apply Auto-Accession Identification to Alternative Files as Well? True or False
      If true, set an Alternative File Accession Prefix and Suffix which can be the same values as a normal resource or
            unique to Alternative Files.

Click the Save Configuration button near the page bottom.

5. A new, unique accession identification will be created for each new resource that is uploaded, based on the schema you provide (suffix, starting serial number, and suffix). A prefix or suffix is not required if your accession schema is an integer value only.