

DEFENSE CONTRACT PACKAGING CHECKLIST

| Check Lot batch numbers against shipment ID | Lot Batch #'s checked | | Shipper # | | Method of Preservation | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------|
| | Checked by | Verified by | | Checked by | Verified by | |
| This checklist is for informational purposes only, serving as a packaging aid and is not intended to take the place of any contractual requirements or government specifications and has not been adopted by the DoD PACKAGING CODES "Z" OR "ZZ" IN ANY PACKAGING FIELD = SPECIAL REQUIREMENTS. THE SPECIAL REQUIREMENTS INFORMATION MUST BE PROVIDED BEFORE CONTINUING ON. | | | | | | |
| Identified and verified the method of preservation requirements | Packed By | Verified part quantity of the shipment before packaging and/or heat sealing | | | Qty | Packed By |
| Identified and verified the Military Packing Level of the shipment | Packed By | Identified and verified shipment requirements on Electro Static Discharge handling and/or packaging | | | | Packed By |
| Identified and verified the accuracy of all labels; MIL-STD-129 labels, Address, RFID, Dessicant, DLR, etc. (any and all labels) | | | | | Packed By | Verified By |
| Identified and verified the serial numbers and/or manufactures lot/batch/control/ID numbers | | | | | Packed By | Verified By |
| Identified and verified the wrapping material requirement | | | | | Packed By | Verified By |
| Identified and verified the cushioning and dunnage material and cushioning and dunnage material minimum thickness | | | | | Packed By | Verified By |
| Identified quantity per unit pack (QUP) requirement | | | | | Packed By | Verified By |
| Identified the unit container requirement and unit container level requirement. Verified by lead or manager. *NOTE*MIL-STD-2073-1D may need a unit bag conversion if a MIL-B 117G bag is identified. Reference bag conversion PowerPoint. | | | | | Packed By | Verified By |
| Identified and verified the intermediate container quantity (ICQ) requirement | | | | | Packed By | Verified By |
| Identified and verified the intermediate container requirement | | | | | Packed By | Verified By |
| Identified and verified the special marking requirements | | | | | Packed By | Verified By |
| Identified and verified the supplemental packaging data with lead or manager | | | | | Packed By | Verified By |
| Identified and Verified if test bag is required | | | | | Packed By | Verified By |
| Identified and verified the depot level repair (DLR) requirement | | | | | Packed By | Verified By |
| Does the shipment require palletization, <u>Yes</u> or <u>No</u> ? (circle one) | | | | | Packed By | Verified By |
| <u>Yes</u> = Ensure pallet part # MH 1/9-02SW4048 (Under 1500lbs) or PN: MH 1/9-05SW4048 (1501lbs to 3000 lbs) is used | | | | | | |
| <u>No</u> = No action is required | | | | | | |
| Does the shipment contain hazardous material, <u>Yes</u> or <u>No</u> ? (circle one) | | | | | Packed By | Verified By |
| <u>Yes</u> = Notify shipping lead or trained hazmat personnel. Hazmat shipments must be accompanied by form ASC-WDL-0008 | | | | | | |
| <u>No</u> = No action is required | | | | | | |
| Verified part quantity of the shipment after heat sealing before packaging | | | | | QTY | Packed By |
| All input fields above must be 100% accurate and completed in order to sign below. See lead or manager with any found discrepancies. | | | | | | |
| Packed By | | Date | | Verified By | | Date |
| Employee Print name, Initials and date: | | | | Employee Print name, Initials and date: | | |
| Employee signature: | | | | Employee signature: | | |
| Ship Complete Section: Check AAR traceability envelope(s) with package. **Check ASC-WDL-0039 Form (IRR) from Ship Complete Packets against ASC-WDL-0039 Form on the outside of the container. | | | | Ship Complete Prepared By: (Check Documents & Label Accuracy) sign: | | Ship Complete Verified By: (Check Documents & All Labels) sign: |