


| | | | |
|---|--|-------------|------------------------|
|  | DATE: 30/JAN/2023 REV: Original | PAGE 1 OF 1 | NUMBER: ASC-WDL-WI-031 |
| Work Instruction | SUBJECT: Repair Order Management - Updating Revised Required Dates | | |

1.0 Purpose:

- 1.1 The purpose of this work instruction is to provide instructions for updating the “revised required date” field for repair orders, to be used in determining vendor on time delivery.

2.0 Scope:

- 2.1 This work instruction is applicable to AAR Supply Chain Inc., Aircraft Turbine Center, Allen Asset Management.

3.0 Responsibility and Authority:

- 3.1 The responsibility for the creation, implementation and maintenance of this work instruction has been assigned to AAR Supply Chain, Inc (Aircraft Turbine Center, Allen Asset Management) Repair Group.

4.0 Forms and References:

- 4.1 N/A

5.0 Procedure:

- 5.1 The repair group approves a repair quote and recognizes the need to update the revised required date for repaired and overhauled parts in the repair order.
- 5.2 If the vendor's quote includes an ESD (Estimated ship date), LT (Lead time) or TAT (turn around time), the repairs group will record that information and update the revised required date field once the quote has been approved.
- 5.3 If the vendor's quote does not include a proposed ESD/LT or TAT, the repairs group will request that information when the quote approval is sent to the vendor.
- 5.4 Communication with the vendor regarding ESD/TAT's will be captured and retained in a manner that is easily accessible.
- 5.5 If the vendor does not provide the ESD information on the quote and/or does not respond to our request to provide the ESD, the vendor will then be held accountable to the original revised required date listed on the repair order.

6.0 Revision History:

| Revision Date: | Revision: | Sections / Page Revised: | Description / Reason for Revision: | Approved by: |
|----------------|-----------|--------------------------|------------------------------------|--------------|
| 30/JAN/2023 | Original | All | Original Release. | B. Pokuta |
| | | | | |
| | | | | |