



COLLEGE OF COMPUTER AND INFORMATION SCIENCE

Academic Year 2023 - 2024

C.S. PRACTICUM

Submitted by:

Mark Angelo S. Nacionales

Submitted to:

Jonalyn G. Ebron

Submitted to the Faculty of Malayan Colleges Laguna
In Partial Fulfillment of the Requirements for the degree of
Bachelor of Science in Computer Science

Overview of the Practicum Engagement

I was accepted as an intern at Fasttrack Solutions Inc., located in the Valero Tower in Makati City. Fasttrack is a software and consulting company specializing in cloud technology implementation, ERP/CRM deployment, and vertical solutions. While they are best known for their SAP implementations, they have also expanded to other ERP systems, including Acumatica and Smartbooks. Additionally, they offer business analytics services, such as data warehousing, data transformation, and data visualization. With over 18 years of operation, Fasttrack has offices in Cebu, Davao, and internationally in Singapore. They serve various industries and count the Ayala Foundation, Unilab, Sanicare, and Healthy Options among their key business partners.

The company has developed a training program called the Consultant Online Development and Excellence Program (CODEX), designed to nurture high-potential talents with in-demand IT skills. I was assigned to the Oracle NetSuite ERP Program Track, managed by Cloudtech ERP, a Fasttrack subsidiary focused on Oracle, NetSuite, and Salesforce.

The practicum consists of three phases. The first phase, General IT and Soft Skills, covers fundamental concepts such as programming basics, communication skills, SQL, and proficiency with Excel and Microsoft Visio. Each phase concludes with an assessment that must be passed to proceed. The second phase, Product-Specific Training, involves mastering the system we will be using. The final phase, Work Immersion and Case Study, requires completing a case study prepared by our supervisor and potentially being deployed to assist on a real project.

168 hours were rendered during the CODEX Training, and 156 hours during the Work Immersion. The total amount of hours rendered was 324 hours, completing the minimum

requirement for work hours rendered. The internship started the 22nd of May, 2024, and ended the 21st of June, 2024.

Presentation of Output

For the Work Immersion and Case Study phase of my practicum, I was assigned 2 projects. The Case Study and CAS Configuration for Solutions Exchange Inc. The Case Study involved 3 tasks, Adjusting of the Purchase Order Template, Explaining of a code snippet, and debugging a given script.



Activities: Task 1

- 1.Client wants to use the existing printout template for Purchase Order but want to remove the option column and replace it with item description column header.
- 2.Using advance PDF template, adjust the template use in Purchase Order [Standard Purchase PDF/HTML Template]
 - Remove column header option in table.
 - Add column header named Description.
 - Map item description as value in table.

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ORACLE NETSUITE

Activities: Task 1

From

Purchase Order
#12345678901234567890
4/4/2022

TOTAL

Php9,999.99
Expected Date of Delivery: 4/4/2022

Quantity	Item	Description	Rate	Amount
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99

Vendor
Sweet Dreams, Inc.
1001 Cloud Street
San Francisco CA 94112

Expected Date of Delivery
4/4/2022

Billing Phone
A

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ORACLE NETSUITE

Activities: Task 1

Should be:

Purchase Order
#12345678901234567890
4/4/2022

TOTAL

Php9,999.99
Expected Date of Delivery: 4/4/2022

Quantity	Item	Description	Rate	Amount
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99
9,999.99	FedEx	Lore...	Php9,999.99	Php9,999.99

Vendor
Sweet Dreams, Inc.
1001 Cloud Street
San Francisco CA 94112

Expected Date of Delivery
4/4/2022

Billing Phone
A

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ORACLE NETSUITE

The first task involved adjusting the Standard Template for the Purchase Order to suit the client's requirements for the Purchase Order they need. The software we used, Oracle NetSuite,

allowed customization of templates through Apache Freemarker which is a Java-based template engine.



```

<head>
<tr>
    <th colspan="3" align="center">${item.quantity@label}</th>
    <th colspan="12">${item.item@label}</th>
    <th colspan="3">${item.options@label}</th>
    <th colspan="4" align="right">${item.rate@label}</th>
    <th colspan="4" align="right">${item.amount@label}</th>
</tr>
</thead>
</#if>
<tr>
    <td colspan="3" line-height="150%" align="center">${item.quantity}</td>
    <td colspan="12"><span class="itemname">${item.item}</span><br />${item.description}</td>
    <td colspan="3">${item.options}</td>
    <td colspan="4" align="right">${item.rate}</td>
    <td colspan="4" align="right">${item.amount}</td>
</tr>

```

Standard Purchase Order
Template

```

<tr>
    <th colspan="3" align="center">${item.quantity@label}</th>
    <th colspan="3" align="center">${item.item@label}</th>
    <th colspan="12">${item.description@label}</th>
    <th colspan="4" align="right">${item.rate@label}</th>
    <th colspan="4" align="right">${item.amount@label}</th>
</tr>
</thead>
</#if><tr>
    <td colspan="3" align="center">${item.quantity}</td>
    <td colspan="3" align="center">${item.item}</td>
    <td colspan="12"><span class="itemname">${item.item}</span><br />${item.description}</td>
    <td colspan="4" align="right">${item.rate}</td>
    <td colspan="4" align="right">${item.amount}</td>
</tr>

```

Adjusted Purchase Order
Template

Changing the placeholders and span for the column cells allowed me to adjust the template to what the client specifically needs.



SuiteScript 2.0 For
Experienced
SuiteScript
Developers
1121 South El
Camino Real
San Mateo CA
94403
US

Purchase Order

#12345678901234567890

6/18/2024

Vendor

Sweet Dreams, Inc.
1001 Cloud Street
San Francisco CA 94112

TOTAL

\$9,999.99

Receive By: 6/18/2024

Receive By	Vendor #	Billing Phone		
6/18/2024	12345678901234567890	A		
Quantity	Item	Description	Rate	Amount
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
9,999.99	FedEx	Lorem ipsum dolor sit amet consecteturetuer ac orci sociis ornare laoreet.	\$9,999.99	\$9,999.99
Category	Account	Amount		
Parking	Savings	\$9,999.99		
Parking	Savings	\$9,999.99		
Parking	Savings	\$9,999.99		
Parking	Savings	\$9,999.99		
Parking	Savings	\$9,999.99		
Parking	Savings	\$9,999.99		
Parking	Savings	\$9,999.99		

The second task involves figuring out how the given code snippet came up with its output.

Activities: Task 2

1.What will the code below output to the console and why

```
var arr1 = "netsuite".split('');
var arr2 = arr1.reverse();
var arr3 = "cloudtech".split('');
arr2.push(arr3);
console.log("array 1: length=" + arr1.length + " last=" + arr1.slice(-1));
console.log("array 2: length=" + arr2.length + " last=" + arr2.slice(-1));
```

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The figure below is the output of the code.

```
array 1: length=9 last=c,l,o,u,d,t,e,c,h
array 2: length=9 last=c,l,o,u,d,t,e,c,h
```

To figure out how the code arrived to this output, I ran each line of code and checked their outputs to figure out how the code works. The conclusion I came up with was that the second array is a reference to the first array, hence changing either array will influence both arrays.

The final task for the Case Study involved debugging the given code snippet.

Activities: Task 3

1. In this problem. The output of totalAreaRate is '160200' but should be '360'.
2. Determine why it has an incorrect output and give a solution to fix the problem

```
function clientFieldChanged(type, name, linenum){  
    if(name == 'custrecord_er_rate'){  
        //areaPerSqm = 160;  
        var areaPerSqm = nlapiGetFieldValue('custrecord_han_areainsqm');  
        //ratePerSqm = '200';  
        var ratePerSqm = nlapiGetFieldValue('custrecord_er_rate');  
        var totalAreaRate = areaPerSqm + ratePerSqm;  
        nlapiSetFieldValue('custrecord_han_totalrate', totalAreaRate);  
    }  
}
```

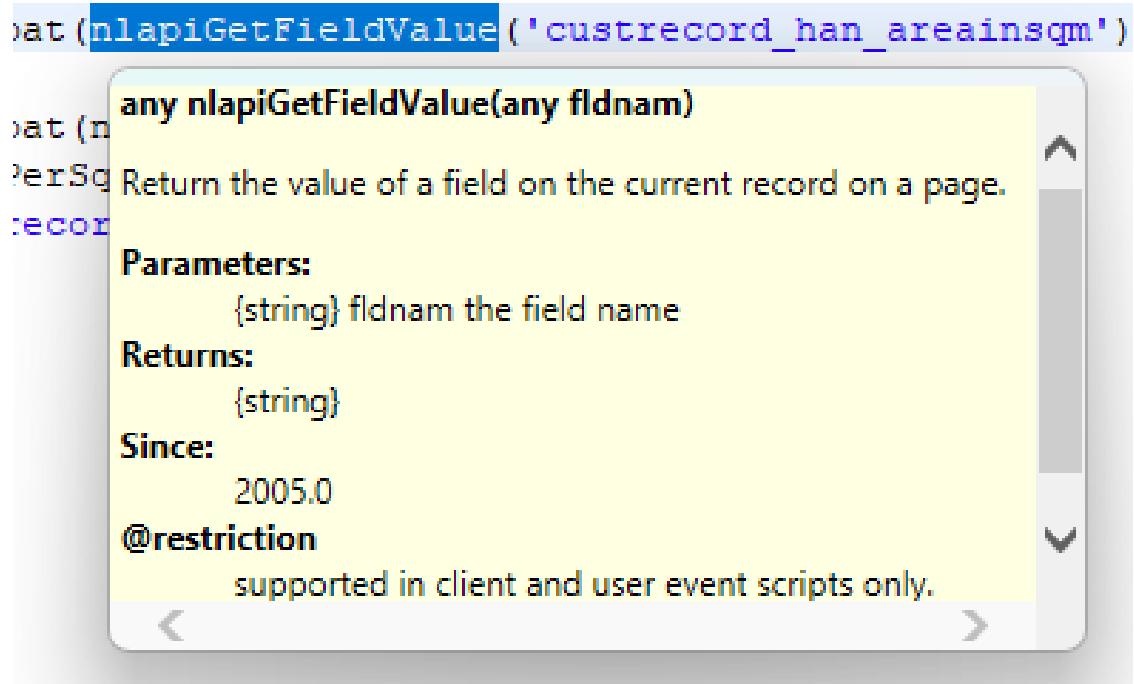
13 Confide

NETSUITE

Since the code snippet is a Client-event script for Netsuite, I had to simulate the environment in Netsuite in order to properly check the output of the code. I created a custom form in Netsuite that allowed user input for Area and Rate, and showed the resulting Total Area. I ran the given code snippet which resulted to an incorrect output.

RATE	<input type="text" value="200"/>
AREA	<input type="text" value="160"/>
TOTAL RATE	<input type="text" value="160200"/>

To solve the problem, I read through the documentation for SuiteScript which is the scripting language used for Netsuite, and adjusted the code so that it would display the correct output.



```
var area = nlapiGetFieldValue('custrecord_han_areainsqm');
var rate = nlapiGetFieldValue('custrecord_er_rate');

areaPerSqm = parseFloat(area);
ratePerSqm = parseFloat(rate);

var totalAreaRate = areaPerSqm + ratePerSqm;
```

RATE

160

AREA

200

TOTAL RATE

360

Once the Case Study was complete, I was allocated to an ongoing project involving Solutions Exchange Inc. I was assigned with the BIR CAS Configuration, where I had to make custom templates for the client.



Solutions Exchange Inc.
Solutions Exchange Inc.
Philippines
Tel:
Mobile: 0917-312-1111
Business Style: Solutions Exchange Inc. 1

Sales Invoice

REPRINT

Sales Invoice #: 23

Sales Invoice Date: 05/24/2024

Page 1 of 1

- 1 remove business style
- 2 incomplete customer details, need to add:
- 3 remove business style
- 4 use customer's bill to (billing subtab > billing address sublist > bill to screen field)

BILL TO: 2-3

SHIP TO: 4

Terms	Due Date	Ref #
	23	

No.	Description	Qty	Rate (PHP)	Tax Amount (PHP)	Amount (PHP)
1		0.5	500,000.00	30,000.00	250,000.00

Tax Summary

VATable Sales	PHP	250,000.00
VAT Amount	PHP	30,000.00
VAT Exempt Sales	PHP	0.00
Zero-Rated Sales	PHP	0.00

Total Sales (VAT Inclusive)	PHP	280,000.00
Less VAT	PHP	250,000.00
Amount Net of VAT	PHP	250,000.00
Less SC/PWD Discount	PHP	250,000.00
Amount Due	PHP	250,000.00
Add VAT	PHP	250,000.00
Total Due	PHP	280,000.00
Less Withholding Tax	PHP	
Amount Due	PHP	280,000.00

Prepared By: CT Ian Barraga

Received By:

Total Sales (VAT Inclusive) 1	total gross amount
Less VAT 2	tax amount column from the transaction under item subtab
Amount Net of VAT 3	total gross amount less VAT
Less Discount 4	leave it blank
Amount Due 5	#1 - #2 = #3 - #4
Add VAT 6	tax amount column from the transaction under item subtab
Total Due 7	#5 + #6
Less Withholding Tax 8	custpage_4601_witaxamount or WH Tax amount column
Amount Due 9	#1 - #2 = #3 - #4 + #6 - #8

Solutions Exchange Inc.
Solutions Exchange Inc.
Tel:
VAT Reg. TIN:
Business Style: Solutions Exchange Inc.

1-2

Collection Receipt

REPRINT
Collection Receipt #: 8
Collection Receipt Date: 05/29/2024
Page 1 of 1

3

Received From
Buyer's Registered Name: Solutions Exchange Inc.
Buyer's Registered Address: Solutions Exchange Inc.
TIN:
Business Style:

4-5

Date	Ref No.	Orig. Amt. (PHP)	Amt. Due (PHP)	Terms	Disc. Taken (PHP)	Payment (PHP)
04/22/2024	10	50,000.00	50,000.00	-	0.00	50,000.00

Total Amount Received PHP 50,000.00

Prepared By:
CT Ian Barraga

Received By:

THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX

1 logo not displayed, even if subsidiary setup indicates the logo

Subsidiary

Edit Back Actions

SUBSIDIARY IS INACTIVE

NAME

Solutions Exchange Inc.

PARENT SUBSIDIARY

PARENT (Consolidation) : PT Indivara Sejahtera Mandiri : Jatis Imagineering Philippines Inc.

ALWAYS DISPLAY SUBSIDIARY NAME

SUBSIDIARY LOGO (FORMS)



2 remove business style

3 leave space between "collection receipt" and "reprint"

4 remove label:

Buyer's Registered Name - companyname field

Buyer's Registered Address - defaultaddress field

5 remove business style



Solutions Exchange Inc.
Solutions Exchange Inc.
Philippines
TIN:
Business Style: Solutions Exchange Inc.

1

Credit Memo

Credit Memo #: 1

Credit Memo Date: 06/11/2024

Page 1 of 1

1 remove business style

2 incomplete buyer details, need to add:

Buyer's Registered Name - companyname field

Buyer's Registered Address - defaultaddress field

3 remove business style

4 delete column for item, source for that field should be in the description

5 change details from PTU to AC:

ACCN_AC - source from subsidiary record field {custpage_psg_sal_ph_ctrl_no}

ACCN_AC Issue Date - source from {custpage_psg_sal_ph_ctrl_no_dtIssued}

Series Range - to customize by FC

Issued To
TIN:
Business Style:

2-3

No.	Item	Description	Qty	Rate (PHP)	Tax Amount (PHP)	Amount (PHP)
1	CTTEST00001 Bond Paper		5	120.00	1,000.00	

4

Tax Summary
VATable Sales PHP 1,000.00
VAT Amount PHP 120.00
VAT Exempt Sales PHP 0.00
Zero-Rated Sales PHP 0.00

Subtotal PHP 1,000.00

Tax Total PHP 120.00

Total PHP 1,120.00

Prepared By:
Grace Bakingkito

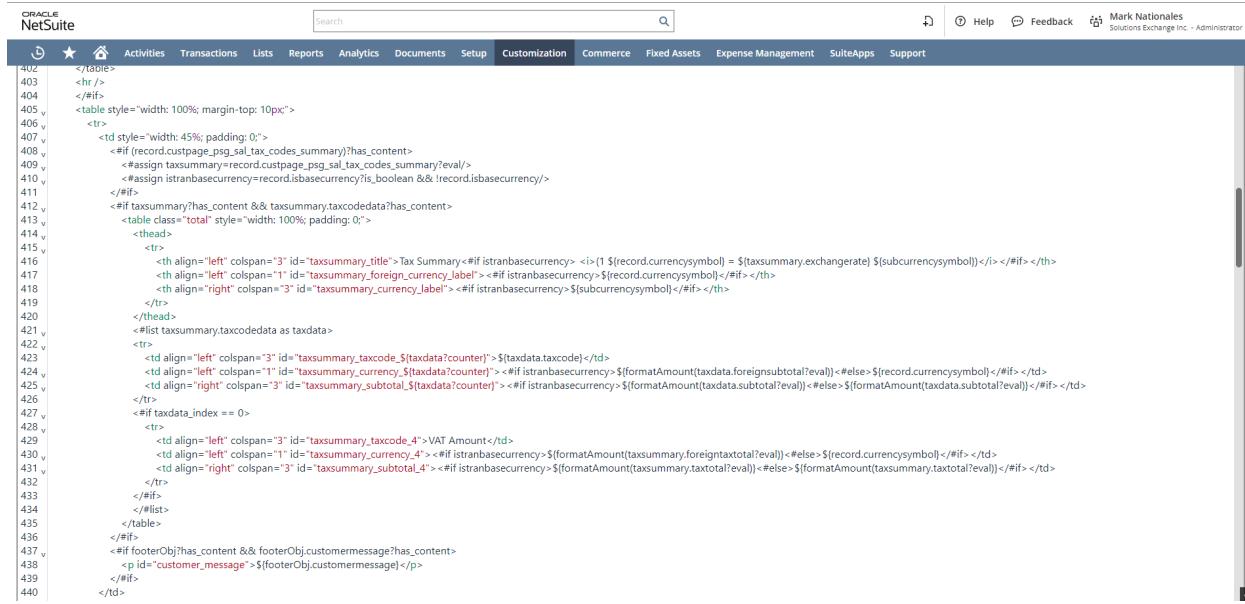
Received By:

THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX

PTU No:
Date Issued:
Inclusive Serial No.:

5

The project was similar to the task 1 of my Case Study where I had to edit the Standard Template for the Purchase Order, where in this case I had to edit the templates for Sales Invoice, Collection Receipt, and Credit Memo given by the client.



```

ORACLE
NetSuite
Search
Help Feedback Mark Nationals
Solutions Exchange Inc. - Administrator

402 </table>
403 <hr />
404 </#if>
405 <table style="width: 100%; margin-top: 10px;">
406 <tr>
407 <td style="width: 45%; padding: 0;">
408 <if record.custpage_psg_sal_tax_codes_summary>has_content>
409 <assign taxsummary=record.custpage_psg_sal_tax_codes_summary>eval/>
410 <assign istranbasecurrency=record.isbasecurrency>is_boolean && !record.isbasecurrency/>
411 </if>
412 <if taxsummary>has_content && taxsummary.taxcodedata>has_content>
413 <table class="total" style="width: 100%; padding: 0;">
414 <thead>
415 <tr>
416 <th align="left" colspan="3" id="taxsummary_title">Tax Summary<if istranbasecurrency><td>${record.currencySymbol} ${taxsummary.exchangeRate} ${subCurrencySymbol}</td></if></th>
417 <th align="left" colspan="1" id="taxsummary_foreign_currency_label"><if istranbasecurrency>${record.currencySymbol}</if></th>
418 <th align="right" colspan="3" id="taxsummary_currency_label"><if istranbasecurrency>${subCurrencySymbol}</if></th>
419 </tr>
420 </thead>
421 <list taxsummary.taxcodedata as taxdata>
422 <tr>
423 <td align="left" colspan="3" id="taxsummary_taxcode_${taxdata?counter}">${taxdata.taxcode}</td>
424 <td align="left" colspan="1" id="taxsummary_currency_${taxdata?counter}"><if istranbasecurrency>${formatAmount(taxdata.foreignSubTotal?eval)}<else>${record.currencySymbol}</if></td>
425 <td align="right" colspan="3" id="taxsummary_subtotal_${taxdata?counter}"><if istranbasecurrency>${formatAmount(taxdata.subTotal?eval)}<else>${formatAmount(taxdata.subTotal?eval)}</if></td>
426 </tr>
427 <if taxdata_index == 0>
428 <tr>
429 <td align="left" colspan="3" id="taxsummary_taxcode_4">VAT Amount</td>
430 <td align="left" colspan="1" id="taxsummary_currency_4"><if istranbasecurrency>${formatAmount(taxsummary.foreignTotal?eval)}<else>${record.currencySymbol}</if></td>
431 <td align="right" colspan="3" id="taxsummary_subtotal_4"><if istranbasecurrency>${formatAmount(taxsummary.taxTotal?eval)}<else>${formatAmount(taxsummary.taxTotal?eval)}</if></td>
432 </tr>
433 </if>
434 </list>
435 </table>
436 </#if>
437 <if footerObj>has_content && footerObj.customerMessage>has_content>
438 <p id="customer_message">${footerObj.customerMessage}</p>
439 </if>
440 </td>

```

I finished the assigned tasks for the project by June 14, 2024, afterwards I was scheduled to present my Case Study to my supervisor and the internship coordinator by June 19th.

Synthesis of the Practicum Engagement

Throughout my internship at Fasttrack Solutions Inc., I gained valuable insights into the workings of a consulting company and my role as a Computer Science professional. I acquired hands-on experience with ERP systems, learned JavaScript and its application in NetSuite, and participated in a real project with a team, where I honed my communication skills as part of the CODEX training program.

Working within a team highlighted the importance of each role and the challenges that arise when one member is unavailable, emphasizing the necessity for versatility and adaptability. I also learned the value of acquiring knowledge beyond my core Computer Science skills, as it aids in effectively verifying and improving my work output. This experience demonstrated that skills developed during my Computer Science studies are applicable and valuable across various industries, even those not primarily focused on technology.

In conclusion, my internship at Fasttrack Solutions Inc. has been an enriching experience that has broadened my understanding of the consulting industry and enhanced my technical and soft skills. It has prepared me for future professional challenges, reinforcing the importance of continuous learning and adaptability in a dynamic work environment.

Appendices

Mark Angelo S. Nacionales

Contact

Block 8 Lot 17 Queensland St. Greatland Village, San Pedro, Laguna
+639297015366
markangelonacionales2018@gmail.com
<https://www.linkedin.com/in/mark-nacionales-0a06ab2b9/>

About Me

I am a Computer Science student eager to immerse myself in the world of software development as an intern.

Languages C#, HTML, Python, SQL, Excel
Technologies Git, GitHub, Google Colab, Visual Studio, MS SQL Server

Education

College

Mapua Malayan Colleges Laguna
Bachelor of Science, Computer Science (GPA: 1.45)
2020 - Present
Honors: DOST JLSS Scholar, Iskolar ng Laguna
Related Coursework: Computer Programming Concepts, Data Structures and Algorithms Analysis, Concepts in Object Oriented Programming, Information Management, Web Systems and Technologies, Architecture and Organization, Introduction to Data Analytics, Software Engineering

Projects

Hotel Booking Web Application
ASP.NET, Bootstrap, C#, MS SQL Server, Visual Studio

Developed a Hotel Booking Web Application using C# for the back-end with Bootstrap for the front end. Users were able to search, view, and book rooms. MS SQL Server database is integrated into the Web App to store user and booking data. Users were also able to receive email notifications and confirmations via SMTP client.

ASL Alphabet Detector
Google Colab, Python

Developed a model that was able to accurately detect and identify letters represented by the hand in American Sign Language.

Certifications

NSE 1 Network Security Associate
Certification number: Wly89pPICa
Fortinet NSE Certification Program | 2023



MAPÚA
MALAYAN COLLEGES
LAGUNA



**COLLEGE OF COMPUTER
AND INFORMATION SCIENCE**
MAPÚA MALAYAN COLLEGES LAGUNA

12 April 2024

MS. MERRY ANN TROSA

Codex Program Coordinator, Fasttrack Solutions, Inc.
10/F The Valero Tower, 122 Valero Street, Salcedo Village Makati City

Dear Ms. Trosa,

The BS Computer Science program of Mapúa Malayan Colleges Laguna requires their students to undergo a Practicum program for a minimum of 324 hours during the third term of our academic calendar.

We would like to request that Mr. Mark Angelo Nacionales be permitted to have his training in your company. We believe that your company can provide the relevant exposure necessary for our students to achieve the intended learning outcomes for the BS Computer Science program. We are confident that he will be able to acquire the practical knowledge and skills expected from a Computer Science graduate which, in turn, would guarantee a continuous supply of CS professionals needed by your company.

We thank you for your favorable action and we look forward to a more meaningful linkage that is mutually beneficial to our students and your company.

With warm regards,

Jonelyn G. Ebron
JONALYN G. EBRON

BS Computer Science Program Chair
College of Computer and Information Science
Mapúa Malayan Colleges Laguna

jgberon@mcl.edu.ph
(049) 832-4076


Merry Ann F. Trosa

Scanned with CamScanner



REVISION NO.: 00
REVISION DATE: May 10, 2016

PRACTICUM CONFIRMATION AND ACCEPTANCE FORM

IMPORTANT INFORMATION

- STUDENTS ACCEPTED FOR PRACTICUM IN A HOST COMPANY WILL HAVE TO ACCOMPLISH THIS FORM.
- ASK THE PRACTICUM SUPERVISOR/ COMPANY REPRESENTATIVE TO FILL IN THE DETAILS OF THE TRAINING.
- SUBMIT TO THE PRACTICUM ADVISER/COORDINATOR PRIOR TO THE START OF TRAINING.

NAME OF STUDENT	Mark Angelo S. Nacionales	STUDENT NUMBER	2020161714
COURSE CODE	CS199F	SY/TERM ENROLLED	2023-2024/3rd Term

This is to certify that Mark Angelo S. Nacionales (name of student-trainee) has been accepted for practicum at Fastrack Solutions, Inc., 10/F The Valero Tower, 122 Valero St. Salcedo Village, 1227 Makati City (name and address of establishment) and will be attached to the _____ department/s for a minimum of, but not limited to 324 hours. Training will commence on April 22, 2024 and is expected to end on June 14, 2024. Attached is the list of requirements.

COMPANY REPRESENTATIVE

(Jonalyn G. Ebron) Henry Ann T. Tugay

Signature over Printed Name

CODEX PROGRAM COORDINATOR

Official Designation

Career Development Department

Department

careerdev@fastrack.ph.com

Email and Contact Number/s

NOTED BY

Jonalyn G. Ebron
Jonalyn G. Ebron

Signature over printed name of Practicum Coordinator

04/12/2024

Date

COPY: (1) STUDENT; (2) HOST COMPANY; (3) PRACTICUM COORDINATOR

FORM OVPA 030B

THIS FORM IS AVAILABLE AT THE OVPA.



Malayan Colleges Laguna
A MAPUA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

STUDENT TRAINING AGREEMENT AND LIABILITY WAIVER

IMPORTANT INFORMATION

- THIS FORM IS TO BE ACCOMPLISHED AND SUBMITTED BY STUDENT TRAINEE TO THE PRACTICUM ADVISER BEFORE STARTING THE PRACTICUM.
- READ AND UNDERSTAND THE PROVISIONS OF THIS AGREEMENT AND WAIVER.
- ENSURE THAT ALL SIGNATORIES SIGN THE FORM.

I, Mark Angelo S. Nacionales, and a student of MALAYAN COLLEGES LAGUNA (hereinafter referred to as "MCL", do hereby voluntarily undergo on-the-job training at Fasttrack Solutions, Inc., hereinafter referred to as the "Host Company", located at 10/F The Valero Tower, 112 Valero St., Malate Village, 1204 Makati City, under the following terms and conditions:

- a. That the practicum training will commence on April 12, 2024 and ends on June 2024 and will have to complete a minimum of 524 hours required for the on-the-job training;
- b. That I shall observe proper decorum and act professionally at all times and abide by the Company's rules and regulations and comply with those imposed for the training program, otherwise, I shall be excluded from further participation;
- c. That in the course of my training program, I may have access to information which may be of confidential in nature and proprietary to the Company, for which I may be required to execute a confidentiality and non-disclosure agreement as a prerequisite to my participation in the training program;
- d. That the time I will spend on the training program in the completion of my on-the-job training requirements will not and should not be interpreted or construed as working hours and should be regarded as non-compensable. Provided that, the Company may, as a unilateral act of liberality or generosity on their part, provide me with meal, travel, transportation allowances, accommodations, etc.;
- e. That I fully understand that notwithstanding the allowances enumerated in the preceding section which I may receive, there exists no labor-management and/or employer/employee relationship between me and the Company where I will undergo my training;
- f. That I shall exercise due care and diligence in the tasks assigned to me and personally be made answerable for any and all liabilities for damage to property or injury to third person, which may be occasioned by my intentional or negligent acts during the course of my on-the-job training;
- g. That I shall likewise hold the Host Company and MCL free and harmless from any and all liability and responsibility for any sickness or injury to myself and third parties and damage to property which I may sustain and/or may occur at any time during the training program, including time spent in traveling to and from any and all premises and locations where I may be required to go to as part of my training program;
- h. That the Company reserves the right to discontinue my training on reasonable grounds upon written notice to MCL and myself. Additionally, in the event my training program is discontinued for reasons attributable only to myself, I may be made to reimburse the Host Company for any/all the allowances, stipends, etc., which I may have received from them during and prior to the termination of my training program;
- i. That in addition to my liability under section g and for the pre-termination of my training program provided for under section h hereof, I may be subjected further to disciplinary action in accordance with the school's student manual and/or be a ground for disqualification from graduation;

Signed on this 12th day of April, 2024.

Signature over printed name of Student Trainee

WITH OUR CONSENT:

Signature over printed name of Parent/Guardian
(for minors only)

NOTED BY:

Dondlyn G. Elyon

Printed Name and Signature of Practicum Adviser/ Coordinator

MERRY ANN T. TRACA
Printed Name and Signature of Host Company Representative



Malayan Colleges Laguna
A MAPUA SCHOOL

REVISION NO.: 00
REVISION DATE: May 10, 2016

TRAINING PLAN

NAME	Mark Angelo S. Nacionales	COURSE CODE	CS199F
PROGRAM & STUDENT NO.	BSCS/2020161714	COURSE TITLE	CS PRACTICUM

STUDENT OUTCOMES

1. Apply the theories learned in school to actual practical solutions.
2. Undergo training with host company to learn about general IT skills, soft skills, ERP Fundamentals, Microsoft Applications, Effective Communication.
3. Demonstrate the ability to work cooperatively with individuals from multiple disciplines to meet goals/objectives of the host company.

AREAS / PHASES OF TRAINING AND TIME ALLOTMENT

Phase 1 (26-28 hrs)
 Phase 2 (42-117 hrs)
 Case Study Presentation (40 hrs)
 Work Immersion - Remaining hours left to complete required OJT hours

EVALUATION GUIDELINES & COURSE OUTCOMES

DEMONSTRATION OF SOFT SKILLS (40%)	DEMONSTRATION OF TECHNICAL SKILLS (60%)
<p>KEY AREAS</p> <p>COMMUNICATION SKILLS (20%)</p> <ul style="list-style-type: none"> Relate to co-trainees/supervisors terminologies and rules Recite procedures and instructions needed for the tasks Identify and describe safety signs and symbols Ask critical questions related to the tasks Produce well-written regular and incident reports Prepares and presents reports using Information and Communication Technology (ICT) <p>PROFESSIONAL DEPORTMENT (20%)</p> <ul style="list-style-type: none"> Observes proper grooming and attire Reports to work regularly on time and as necessary, even beyond prescribed working hour Acts according to the job description given by the company Willing to accept new tasks apart from the usual routine and responsibilities Delivers quality output on time Demonstrates respect for different individuals <p>INITIATIVE (+5%)</p> <ul style="list-style-type: none"> Volunteers to perform tasks beyond routine tasks 	<p>KEY AREAS</p> <p>20% SKILLS (X%)</p> <p>Complete all the self-paced courses required in the CODEX Program. Pass all the assessments included in the Codex Program.</p> <p>20% SKILLS (Y%)</p> <p>Complete the case study, present and perform live demo of the system.</p> <p>20% SKILLS (Z%)</p> <p>Perform the tasks given during work immersion.</p> <p>INITIATIVE (+5%)</p> <p>Volunteers to perform tasks beyond routine tasks</p>

CONFORME	CONSENT (FOR MINORS ONLY)	NOTED BY	ENDORSED BY	APPROVED BY
	SIGNATURE OVER PRINTED NAME OF STUDENT / DATE		JONAHN G. EBROH SIGNATURE OVER PRINTED NAME OF PRACTICUM ADVISER / DATE	JONAHN G. EBROH SIGNATURE OVER PRINTED NAME OF PROGRAM CHAIR / DATE

COPY: (1) STUDENT; (2) HOST COMPANY; (3) PRACTICUM COORDINATOR

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Fasttrack Solutions, Inc.
www.fasttrackph.com

10/F The Valero Tower, 122 Valero St.
Salcedo Village, Makati City

DEMONSTRATION OF TECHNICAL SKILLS (60%)

KEY AREAS:

1. 20% Assessment Exams on General IT, Soft Skills, and System Skill

Complete all the self-paced courses required in the CODEX Program. Pass all the assessments included in the CODEX Program.

The online learning included in the program contains General IT and Soft Skills Training and Product-Specific Training. After running through all the courses and hands on exercises, an assessment will be given to the student to assess their progress.

- Result of assessment on General IT Skills on topics such as IT fundamentals and Microsoft Tools
- Result of assessment on Soft Skills on topics such as Effective Communication and Consulting
- Result of assessment on specific system/tool assigned to the student (ie. SAP, NetSuite, Power BI, AWS)

2. 20% Capstone Project

Complete the case study, present, and perform live demo of the system.

A capstone project that simulates how a consultant works. The student needs to perform the system tasks and requirements in the case study such as configuration or programming or creating reports. The student needs to document using a presentation material and discuss the solution to the case and perform live demonstration of the system.

- Understanding and execution of all the requirements in the system
- Presentation of correct or precise results or output
- Familiarity in the system or tool and use of best practice/methodology
- Documentation, Communication and Presentation skills
- Confidence, Organization and Preparedness

3. 20% Work Immersion

Perform the tasks given during work immersion.

The task that will be provided to the student are activities in an internal or external project.

- Technical competence
- Quality and quantity of finished work
- Dependability, reliability, and resourcefulness
- Cooperation and effectiveness as part of a team
- Courtesy and interpersonal relationship
- Perseverance and Industriousness
- Attendance and punctuality

A handwritten signature in black ink, appearing to read "Merry Ann F. Trosa".

MERRY ANN F. TROSA
CODEX Program Coordinator



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REVISION NO.: 00
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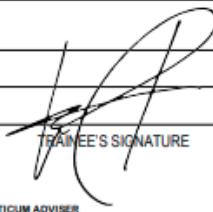
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DATE	April 23 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9:00 AM - 6:00 PM

Since we are allowed to train our General IT Skills and Soft Skills at our own pace, I decided to pick which courses to take. Due to an upcoming assessment on the 26th of April, I decided to pick courses that add up to 10 hours a day.

I watched the lecture videos for PHP Programming basics, Comptia Cloud Essentials+, and Accounting for Non-Accounts. The Lecture videos were 3 hours, 3.5 hours, and 4 hours respectively, adding up to 10.5 hours.


Trainee's Signature

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DATE	April 24, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

The same as the day before, I picked the lectures to watch so I could fit 10 hours worth of video lectures for the day. I picked the lecture videos for Advanced MS Excel, Effective Communication and Interpersonal Skills, and Critical roles Consultants play. The lectures were 8 hours, 2 hours, and 1 hour respectively. The Advanced MS Excel were just video lectures of stuff I have previously learned in Data Analytics. However, I did learn a few new things such as the new XLookup function which was useful. In the other 2 video lectures, I learned more about communication skills as well as a general idea about consultants since we'll be working closely with other consultants in the company.

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DATE	April 25, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

For this day, I watched the final 3 video lectures for our first phase which were the Introduction to Microsoft Visio, Fundamentals of Enterprise Resource Planning, and the Basics of using MSSQL. I learned more about ERP through the Fundamentals of ERP video lectures, and I was introduced to Microsoft Visio. The lectures for the Basics of SQL consisted of stuff that I have previously learned.

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DATE	April 26, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM-6PM

Majority of the day was spent reviewing the material for the Phase 1 Assessment which was conducted on 4 pm. I managed to pass the Assessment with a 76.79 grade percentage, getting 43 questions correct out of 56.

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DATE	April 29, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

At 11 AM, I received an email that I passed the Phase 1 Assessment and that we were allowed to continue with our Phase 2 Courses which are the Product Specific Training. I decided to start watching the course videos however I wasn't able to access majority of the course videos since they redirect to the Oracle Netsuite website and we were required to have an account to watch the videos, so I emailed our coordinator, requesting for an Oracle Netsuite account.

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DATE	May 9, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

After several emails and messages to our coordinator regarding the request for an Oracle Netsuite account, it was only today that I was able to receive the credentials to login to the Oracle Netsuite portal. I was initially concerned since I only had 6 days left to study for the upcoming Phase 2 Assessment which will be held by May 15 and I wouldn't be able to watch all the course videos each day. I decided to start by watching the course videos for an overview of Oracle Netsuite and a beginner course to Netsuite ERP Fundamentals.

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DATE	May 10, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

Throughout the day I watched the course videos for the NetSuite ERP Fundamentals since the whole NetSuite ERP Fundamentals course was 36 hours long. The course required us to have a demo account so we can practice on the "laboratory", so I requested for a demo account on the website.

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DATE	May 13, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

I received an email that I was not granted an access to a demo account, so I decided to move onto watching the course videos for the SuiteScript Fundamentals which is the programming course for Oracle NetSuite since the course was 30 hours in total.

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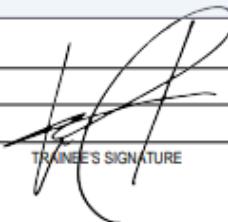
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DATE	May 14, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

I continued to watch some of the course videos for SuiteScript fundamentals however I wasn't able to completely finish all the videos since I decided to watch the other remaining course videos in preparation for the Phase 2 Assessment tomorrow.

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DATE	May 15, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

The Assessment was scheduled at 4-6PM so I decided to review earlier in the day to prepare.

Majority of the questions in the Assessment were practical questions, some which I wasn't able to answer confidently due to not knowing the subject or I have forgotten throughout the different topics that I studied.

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DATE	May 16, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

Unfortunately, I received an email with a message that I was unable to reach the passing score. However, we were allowed to retake the assessment the next day and that we were encouraged to review the course materials. I decided to go back to the topics that I was unable to answer throughout the assessment and focused on studying more on those topics.

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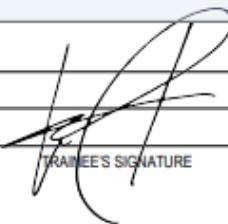
DATE	May 17, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

I was initially scheduled to take the assessment at 2pm, however I was rescheduled to 4pm.

So I took my time in reviewing and going over the topics that I saw in the assessment.

I retook the assessment and managed to pass with a 91% score percentage. This is the last assessment before we proceed to the case study and work immersion part of our internship.

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DATE	May 20, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Training	SHIFT/TIME	9AM - 6PM

After passing the assessment last 17th of May, I proceeded to work on the case study that was part of our codex program. I was given 3 tasks, Modifying an existing PDF template using Freemarker, Explaining how a given code snippet works, and debugging a snippet from a script.

I also had an orientation on the onboarding process for my work immersion. I was assigned as a Technical Consultant Developer in the Oracle Netsuite department under my supervisor, Sir Jerald Luyas.

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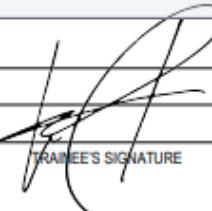
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DATE	May 21, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

Most of the day was spent configuring my work teams account so I can communicate with my fellow team members, setting up my work email and configuring my NetSuite account. I ran into a lot of issues with Microsoft Teams as it wouldn't allow me to login to the work account until they managed to fix it on their side.



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DATE	May 22, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I got into a call with my supervisor, and was walked through how the team works, my do's and don'ts, who are the people I will be working with, and what kind of projects we tackle. He advised me to stay on standby until he can push out a task that I can work on.

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DATE	May 23, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I was advised by my supervisor to keep working on my Case Study since there isn't any available projects that he can allocate me to yet. I worked on the Case Study for the day however I ran into a problem as one of the tasks required me to have a feature that wasn't available on the NetSuite account that I was given.



TRAINEE'S SIGNATURE

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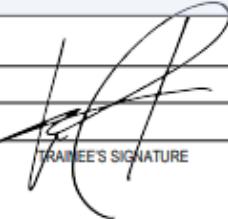
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DATE	May 24, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

My supervisor was only able to respond to me today, and he looked into my account and told me he would request for a new account so I can continue my case study.

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A handwritten signature in black ink, appearing to be a stylized 'R' or similar letter, is written over the bottom portion of the journal entry area. Below the signature, there is a rectangular box for a signature and the text 'TRAINEE'S SIGNATURE'.

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DATE	May 27, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I continued to work on the 3rd task of my case study which was the script debugging.

[Large area for writing, consisting of approximately 15 horizontal lines for notes.]

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DATE	May 28, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I was able to finish making changes for the code snippet for the 3rd task however I wasn't able to test since I haven't received the new account yet, so I started working on the other tasks first.

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DATE	May 29, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I received the new account that was requested and tried to test the script that I made however I ran into problems with integrating as it wouldn't let me login the new account into the IDE I used. I asked for help from my supervisor and we spent most of the day trying to fix the issue. I ended up swapping IDEs and I managed to test the changes and it ended up working.

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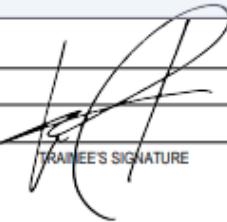
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DATE	May 30, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I continued on the other tasks for the case study.

[Large area for writing, approximately 15 lines of space.]



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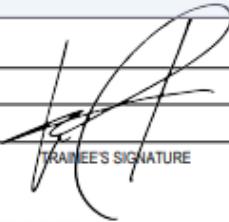
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DATE	May 31, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I finished working on the case study, my supervisor advised me that he will be able to allocate me to a project by next week.

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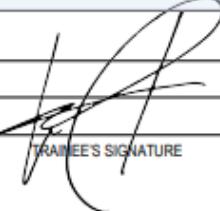
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DATE	June 3, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

My supervisor endorsed me to Ms. Angelou, a project manager working in partner with solutions exchange.

[Large area for handwritten endorsement, consisting of approximately 15 horizontal lines for writing.]



A handwritten signature in black ink, appearing to read "J. R.", is written over the bottom portion of the endorsement area.

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DATE	June 4, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

Ms. Angelou got into a call with me and walked me through what tasks that I will be working on and advised me to start working on them tomorrow.

[Large area for writing, consisting of approximately 15 horizontal lines for notes.]


[Redacted box]
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DATE	June 5, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I started working on the CAS configurations for Solutions Exchange. These were basically printouts for the sales invoice, collection receipts, credit memos, etc.


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DATE	June 6, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I edited the printouts to the given requirements and showed it to the project manager for checking.
The checking usually occurs by the end of the shift, and she suggested a few more changes.

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[Redacted box for signature]

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DATE	June 7, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I finished one of the CAS configurations for the sales invoice and submitted it for checking
I started to work on the Credit Memo configurations.

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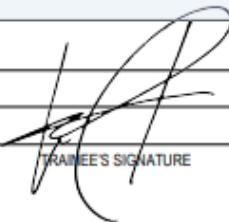
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DATE	June 10, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I continued to work on the Credit Memo configurations however the project manager was on leave for the day so I wasn't able to get feedback but I still submitted it for checking.

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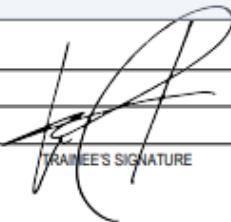
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DATE	June 13, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I finished the Credit Memo Configurations and started to work on the printouts for the Collection Receipts. I wasn't able to work on June 11th due to having to go to the hospital for my thesis.

[Large area for notes or signatures, consisting of 12 horizontal lines.]



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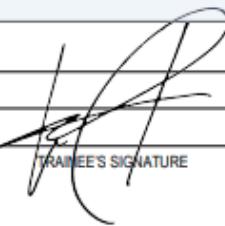
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DATE	June 14, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

Finished the Collection Receipt configuration and I was done with all the tasks given by the project manager.

[Large area for notes with 10 horizontal lines]



A handwritten signature in black ink, appearing to be a stylized 'J' or 'L' shape, is placed over a rectangular box. Below the signature, the text 'TRAINEE'S SIGNATURE' is printed in capital letters.

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DATE	June 17, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I was advised that the Case Study presentation will be held on the 19th of June so I prepared a powerpoint presentation.

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DATE	June 19, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

Conducted the presentation for my Case Study with the Internship Coordinator and my Supervisor. After the presentation, the supervisor gave me comments regarding my presentation and my work on the Case Study.



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DATE	June 20, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

I was advised by my coordinator to complete the requirements the following days and the internship will end by the 21st.

[Large area for notes, consisting of approximately 15 horizontal lines.]

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DATE	June 21, 2024	AREA ASSIGNMENT	Technical Consultant Developer
TASK	Work Immersion	SHIFT/TIME	9AM - 6PM

Submitted all my requirements to the coordinator, and I was advised that I will receive the certificate of completion by next week.

[Large area for notes or signatures, containing 15 horizontal lines for writing.]

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26 June 2024

CERTIFICATE OF COMPLETION

This is to certify that **MR. MARK NACIONALES** has successfully completed **324 hours** as an **Intern** from **April 22, 2024** up to **June 21, 2024**.

This certification is being issued upon the request of **MR. MARK NACIONALES** for school reference purposes only.

For confirmation details, you can reach the Human Resources Department at: (840- 5338 loc. 201 or 831-4845).

Issued this 26th day of June 2024 in Makati City.

Very truly yours,

MA. AINA SAMALIO, CHRP
Human Resources Manager
Phone: 0917 849 1278
Email Address: humanresources@fasttrackph.com



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