
JobTrack



JobTrack is your career services platform

Efficient — JobTrack keeps you **organized** and focuses your coaching time with your Career Director

Effective — JobTrack will send you **reminders at crucial times** to help you stay on top of things

Amplifies — Career Director can identify partner companies, or employed alums, and help make introductions where possible

Get Started with JobTrack Now

STEP 1: **Sign in to JobTrack** at <https://jobtrack.trilogyed.com> using BCS credentials

STEP 2: **Install the Chrome extension** from
<https://chrome.google.com/webstore/detail/jobtrack-for-chrome/ojhnaheochknmclpabkpialdgkkcboni>)

Step 3: **Find three jobs** you think you'll be interested in:

1. Visit Dice.com, Indeed.com, Angel.co, or go to the career website of a company you're interested in
 2. If Chrome extension installed, open it on the job posting and enter the details
 3. If no Chrome extension, copy the URL, switch to JobTrack and enter the URL, Company Name and Job Title
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2. When ready to apply to jobs, return to JobTrack and use these jobs as a starting point
 3. Career Director will discuss these jobs on coaching call to identify what your ideal job is and how to attain it

Next Steps

1. Continue to search for jobs you would want to apply to and **save them to JobTrack!**
2. Get started on, or finalize, your job search materials
3. Schedule a 1:1 with your Career Director