

RESUME

AKSHAR BHANDERI

Accountant Assistant
Store, Dispatch And Material Management



Career Objective

- Secure A Responsible Career Opportunity To Fully Utilize My Skill, While Making A Significant Contribution And Giving Nothing Less Than 100% To The Success Of The Company.

Job Responsibilities

- Inward-Outward
- Weekly Labor Salary
- Purchase And Job Work Hisab
- Stock Maintenance
- Tally Accounting And Document Work
- Banking (Cash, Cheque, RTGS/NEFT)

Skills

- Quick Learner
- Dedicated
- Time Management
- Team Communication
- Problem Solving

Computer Skill

- Basic Use Of Computer
- MS Office
- Tally Prime

Work Experience

- 1) Om Brass Industries, Plot No :- 3277/78, Road No – A, GIDC Phase III, Jamnagar.
 - Duration : 2 Years (July-20 To July-22)
 - Designation : Inward Outward Head
 - Details :
 - Managing Team Of Inward-Outward
 - Weekly Labor Salary
 - Purchase And Job Work Hisab
 - Stock Maintenance
 - Banking (Cash, Cheque, RTGS/NEFT)
- 2) Cabtech Engineering LLP, Plot No :- 17, Ancora Ind. Park, Near GIDC Phase – 3, Jamnagar.
 - From 6th Sep 2022 – Current
 - Designation : Account Assistant
 - Details :
 - Stock Maintenance (Final Box Packed Material)
 - Tally Accounting And Document Work

Education

Passing Year	Degree	School	Board	Grade (PR)
2013	S.S.C	Krishna Science School	G.S.H.E.B	A2(96.81)
2015	H.S.C	Krishna Science School	G.S.H.E.B	B2(82.30)

Personal Information

Name: Akshar Bhanderi

Address: Plot no :- 132/6, Maruti Nandan Society, Opp. Shree Extrusion Limited, Lalpur
Bypass Road, Jamnagar – 361004

Email: bhanderiakshar224@gmail.com

Mobile: 9662279312

Birth Date: 22/04/1998

Email: bhanderiakshar224@gmail.com