

6.16.4 Produce a Synthesis/Detailed Document for Submittal

Detailed assessment will then be synthesized (by year and other relevant grouping categories agreed with the DMAT / Consultant) and submitted to the DMAT / Consultant with the relevant comments. Such a document will be updated on an annual basis, at a period to be agreed with the DMAT / Consultant for it to be aligned with budgeting and planning schedules within the DMAT.

6.16.5 Implement Planned, Approved and Emergency Replacements

It is the DMAT'S responsibility to approve the replacement of operational units and also to define how he wants the work performed: by the Contractor or by a third party. If the DMAT instructs Contractor to perform the job, this will be prepared according to the documented administrative and technical processes and agreed with the DMAT / Consultant: number of quotes for external suppliers, details of costs, etc. In all cases, work will be performed with the adequate health and safety control as specified in the Safe System of Work Procedure.

Planned replacements will be proposed for DMAT'S approval early in the year so they can be executed according to an adequate and smoothened schedule all along the year. Not all planned replacements may be executed in the year they were planned.

Planned replacements also include the replacement of non-specifically identified assets of low individual value. Unplanned replacements will need to be added to this program when the premature failure of an operational unit or its degraded performance or condition justifies an immediate replacement.

6.16.6 Unexpected Asset Failures

In cases of emergency, if a critical asset fails prematurely, the Contractor may proceed with its replacement without waiting for full approval of costs by the DMAT, however, in such cases the Contractor shall communicate with the DMAT / Consultant as soon as possible and in the adequate form given the emergency of the situation (phone, letter, etc.). In such communication, Contractor shall provide full details of the problem, actions to be taken and state its position and eventually require instructions. In any case the actions should be well documented and informed to the DMAT / Consultant through a formal correspondence.

6.16.7 Records

At least once a year the asset register will be updated, as per above. This will take into account the operational activity of the year and in particular the assets replaced.

Records will include:

- The Asset Register with technical assessment of the asset (condition, performance, criticality, etc.), estimated year and cost of replacement. This record will be in electronic format.
- Annual synthesis of the asset management plan. This record will be both in electronic and paper format. It will be submitted to the DMAT / Consultant for review.
- Technical and administrative documentation related to the replacement of an individual operational unit.