



CIVIL ENGINEERING DIVISION

Client's procedure for Concept Design

1.0 Purpose:

The purpose of this document is to outline the procedure for the Client to obtain Concept Design NOC which is the initial stage of the Building Permit approval. This is required to ensure that the Architectural drawings are in compliance with the minimum building design requirements stipulated in Building Regulations and Design Guidelines- Architecture, International Codes and relevant Trakhees-CED Codes & Regulations prior proceeding for the building permit submission.

2.0 Scope:

All Clients/Business Units operating within the Trakhees jurisdiction area.

3.0 Responsibility:

Trakhees-CED Architect Engineers will handle reviewing submitted drawings in compliance to Trakhees Codes, Regulations and relevant codes, even if, the Client's consultant shall remain entirely responsible for the design, accuracy of design and drawings for the stability and safety.

4.0 References:

- 4.1 Building Regulation & Design Guidelines-Architecture
- 4.2 Regulation & Design Provision for People with Disability
- 4.3 International Codes and relevant Trakhees-CED Codes
- 4.4 DCR related to B.U

5.0 Definitions:

TKS-Trakhees
 BP- Building Permit
 CED-Civil Engineering Division
 EHS-Environment Health & Safety Division
 NOC- No objection Certificate
 Arch.sec- Architectural Section

6.0 Procedure:

Client's Consultant shall register project in e-permit to obtain Project ID prior submitting for concept design. And TKS-CED Helpdesk shall reject submission if project not registered and Project ID not obtained prior concept design submission.

There are three types of submission for Concept Design and these include: New Concept Design, Revised Concept Design, Revalidation of Concept Design and amendment to Concept Design NOC .