

## **17.6 Inspection Test and Material Reports**

After each test, promptly submit three copies of report to Contractor for transmittal to the DMAT and Engineer. The report shall include:

- a) Date issued.
- b) Project title and number.
- c) Name of inspector.
- d) Date and time of sampling or inspection.
- e) Identification of product and specifications section.
- f) Location in the Project.
- g) Type of inspection or test.
- h) Date of test.
- i) Record observations, analysis results and conclusions.
- j) Secure evidence or specimens along with photographs.
- k) Conformance with Contract Documents.

When requested by the Engineer, provide interpretation of test results.

## **17.7 Incident Report**

Where applicable, incident reports identifying all incidents shall be included in the monthly report. A daily incident report should be sent by email to the DMAT / Consultant by no later than 8.00am each working day.

## **17.8 Weekly Program Schedule**

A Weekly Program Schedule shall be prepared and a brief schedule of operations required for the coming week, to be agreed with and approved by the DMAT / Consultant, and covering each area of the site. The schedule shall describe the operations in the coming week to cover the items listed in the specification and to ensure full coverage of the whole systems efficiently.

A copy of this schedule shall be submitted to the Engineer every week so that a running record of proposed operations can be checked at the maintenance inspections each month.

## **17.9 Equipment Certificates**

When requested by the Engineer in manufacturer's certificates, test results, component manufacture or installation QA certificates, and instruments' valid calibration certificates shall be provided.

Where applicable, statement from the Contractor, sub-contractor, equipment supplier, or agent indicating the product installation complies with the requirements of the Contract Documentation shall not be considered as a certificate.

## **17.10 Guarantees and Warranties**

Manufacturer's Guarantees and Warranties shall be submitted prior to handing back and final acceptance.