Location	PS:	Remarks
	Annual Checklist	Year
	Check earthing on all Electric and Electronic equipment. Test sockets and outlets for Prospective Short circuit Current and Earth impedance of luminar switches and socket outlets. Test and maintain lightning protection to approved standards Provide Annual inspection/service in accordance with BS 5839 Part 1, 1988.	
	Visually check for signs of wiring or component overheating, investigate underlying fault, eliminate cause and renew damaged wiring and components.	
Instruments & UPS	Check electrolyte level and density of UPS and batteries, maintain as required. Calibrate instruments in accordance with manufacturer's standards & obtain certification by an appropriate certifying authority,	