

11.7.3 Activate Emergency Response

Activate the emergency plan as mentioned in Emergency Response Plan in coordination with DMAT. Based on the incident inspection report, both DMAT and Incident Manager shall jointly inspect the site to judge the incident level and what remedy action to be taken.

Undertake all the emergency works, if any, during the incident.

Inform DMAT of the emergency repair and coordinate during the job.

11.7.4 Major Incident Provisions

If in the judgment of DMAT the situation escalates to the status of Major event requiring the mobilization of other Emergency Services, control room will be set up jointly with DMAT.

DMAT will coordinate with overall event and ensure effective liaison with the other Departments etc. until the situation is normalized.

Where necessary, instruction to operate over flow valves in pumping stations will be given by DMAT.

11.7.5 End of Emergency Operation

When the situation is resolved, and in conjunction with DMAT all involved will formally be notified to recall the operation. An incident recovery report of the event shall be submitted to the DMAT for review and approval.

11.8 Responsibilities of the Incident Management Team

11.8.1 Control Room

- a) Receives information about incident & informs the Foreman/Pumping Stations/Networks Engineer. Documents the information in CMMS.
- b) Communicates regularly with the Incident Management Team during an incident.
- c) Documents all the information from customers and generates work orders.
- d) Report incident.

11.8.2 Supervisor

- a) Responsible for Inspection of site, manage the operation for level 1 emergency.

11.8.3 Area Coordinator

- a) Coordinates with all site staff, control room and office staff during emergency operation.
- b) Responsible for inspection of site, implementation and managing the operation for level 2 emergency.
- c) Implementing the plan as instructed by duty Incident Manager for level 3 emergency.
- d) Prepares a report of the emergency in coordination with Control Room and site staff and report to the Incident Manager.