

The 'Contract Manager/Administrator' is responsible for dealing with all queries relating to the extended PTW until it has been cancelled. A copy of the extended PTW document will be posted in a prominent position at the entrance to the area where the task is to be undertaken, for the duration of works.

10.3.9 Notice of Intent (NOI) for Location of Services

Where the Contractor proposes to carry out work in an area which may be affected by other proposed schemes and or existing services in that area, the Contractor should request information on all existing and proposed works in the project area.

NOI submittal for location of services shall be made to concerned authorities, consultants, etc. for each service in order that they may be located on site. This should be carried out well in advance of any proposed work commencing on site.

10.3.10 Access Plan

Prior to the Handover Date, the Contractor shall develop and provide to the DMAT / Consultant , an access plan for any restricted areas. The access plan shall contain, as a minimum, the Contractor's approval arrangements for gaining access to the restricted area(s).

10.3.11 PTW Named Personnel

To avoid misunderstanding in the operation of the electrical plant leading to accidents and damage the following procedure should be followed under the control of the senior authorized person whose authority in this matter shall be absolute.

Engineer	Shall be as stated in the Contract
Senior Authorized Person	Shall mean the person designated in writing to be responsible for the administration of the operation of the 'Permit to work' system and shall instruct authorized persons to carry out such works to which these regulations apply.
Authorized Person	Shall mean a person designated in writing by the 'Senior Authorized Person' as an authorized person employed to carry out the works to which these regulations apply or to instruct a responsible person as defined below to carry out such works.
Responsible Person	Shall mean a person designated in writing by the 'Authorized Person' as a responsible person employed to carry out the works to which these regulations apply in accordance with instructions from an authorized person. Switching of all power circuits to be carried out by 'authorized' persons only at the permission of the senior authorized person all movement of switches to be documented in conjunction with a 'permit to work' system. No person shall work on electrical apparatus which has previously been in commission until such time that a 'permit to work' has been issued to him by the authorized person.