

## **24 OFFICES, BUILDINGS AND FACILITIES (SECTION 01590)**

### **24.1 Part 1 General**

#### **24.1.1 Related Sections**

Section 01510 - Temporary Utilities.

Section 01550 - Access Roads and Parking Areas.

Section 01600 - Materials and Equipment

#### **24.1.2 Use of Existing Facilities**

- A. Only supplied existing facilities shall be used for field offices or for storage.

### **24.2 Part 2 Products**

#### **24.2.1 Contractor Office and Facilities**

A General

1. The Contractor shall set up an Operations and Maintenance Project Office for his team, which shall be continuously manned to receive information and instructions from the Engineer, and for relaying the necessary instructions to the relevant staff.
2. The Contractor shall be responsible for obtaining the approval of the Engineer, the Town Planning Department and other authorities for establishing Project offices.

B Location

1. The offices must be located in a suitable place with proximity to the contract area as approved by the Engineer.

C Availability

1. The Offices shall be allocated for the duration of the Contract. Use of the Site is restricted to the purposes of this Contract only and the Contractor must not rent the Site, or any portion of it, to others.

D Office Building

1. The Contractor shall provide enough office space to accommodate all necessary staff at the Project Office.