

Location	PS:	Year:				Remarks
	Weekly Checklist	Month:				
		Week1	Week 2	Week 3	Week 4	
	operation. Check switches and sockets for signs of deterioration and abnormality.					
Switchboards	Check incomer and switches for signs of deterioration and abnormality. Clean and dust exterior of panels. Check operation by simulation and function of push buttons.					
Electrical Installation	Check Incomer (Cable and Load side) voltage lamps are working properly. Check battery electrolyte levels and top up. Check operation of all station services including Small Power and Lighting and maintain as required.					
PLC Controller, HMI Panels	Complete overall visual inspection to be sure all equipment is operating and safety systems are in place. Check device visually and dust off with soft brush.					
Instruments	Complete overall visual inspection to be sure all Instruments, transducers are operating and are in place.					