



# TRAN HUYNH YEN KHOA

## Contact



06/12/2003



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## Profile

Let me introduce myself, I am an ambitious and creative little girl with a great passion for Business, especially in Logistic and Supply Chain. I am seeking opportunities to work and gain knowledge in a dynamic, youthful, professional environment. I believe that my work and energy could talk louder than my biography.

## Hobbies

Reading Economic Books

Boosting Soft Skills

Enhancing Communication Skill

## Skills

English (excellent)	Chinese (good)
Problem solving	Excel and VBA
Critical Thinking	Data Visualization
Presentation	Python Programming
Content Writer	SQL Programming
Adobe Photoshop	Project Management

## Certificate

### Google Cybersecurity Professional Certificate

Nov 2023 | Google

### IBM Data Analyst Professional Certificate

Nov 2023 | Google

### Supply Chain Management Specialization

Oct 2023 | Rutgers Univeristy

### Supply Chain Management: Be Global

Aug 2023 | Macquarie Univeristy

## Achievements

- **Finalist at DigiTrans Smart City Competition - Smart City Construction Initiative in 2023**  
Oct 2023 | The High-Tech Business Incubator and ITI Fund
- **Completed Scientific Research**  
Apr 2023 | Faculty of International Economic Relations UEL
- **1st Runner-up at Business Start-up Competition 2022**  
May 2022 | GPA Club - an Academic Club of UEL.

## Education

- **Bachelor of International Business**  
**Oct 2021 - Now | University of Economics and Law**
  - Receive UEL's certificate of Business Startup Competition 2022
  - Good academic achievement

## Work Experience

### International Business Club - IBC Channel

#### Nov 2023 - Now | President

- Manage all the teams, activities and problems of club.
- Be mainly responsible for Marketing, External Relation, Event, and Content Team.
- Lead the club and organize successfully the biggest contest "ACROSS-BORDER STRATEGY" for my Faculty

#### Dec 2022 - Nov 2023 | Vice President

- Vice - Project leader who worked with 4 internal teams and partners to build up programs and balance mutual benefits; directed successfully 3 programs for students.
- Take responsibilities of managing, planning, budget phasing, leading innovation, KPI estimating.
- Operate and orient 4 departments with more than 40 members.

#### Nov 2021 - Nov 2023 | Communication Department

- Having enthusiast and experience as a designer and content creator for the IBC fanpage (7k followers)

### Project Leaders of the following programs:

#### Oct 2023 | Across-Border Strategy Competition

The competition has gained significant recognition and established a distinctive position within the diverse community of students passionate about international business and foreign economics across the country.

#### Feb 2023 | Scientific Research Seminar

- Topic: Promote scientific disclosures of students of economic, business, and law.
- More than 600 participants, 1000 registration forms City level program.

#### Oct 2022 | 'Gap go lanh dao khoa' Program

- More than 350 students, Faculty level program
- Creating long and short-term plans, including setting targets for milestones and adhering to deadlines.

### Part-time jobs

#### Jul 2022 - Dec 2022 | Nong Lam Food Company

- Involved in most product manufacturing processes

#### Apr - Jun 2022 | 'Bun Dau Box' restaurant

- Service Staff

### Volunteers

#### Jun 2022 | 'Lop hoc tinh thuong'

- Teach poor children Literature and Math