



HA HOANG THAO MY

📍 Bac Tu Liem, Ha Noi

✉ Hhtmy21@gmail.com

🌐 hà-hoàng-thảo-my-710b7b269

PROFILE INFO

As a final-year student at the Foreign Trade University with a concentration in Business Japanese, I bring a fusion of linguistic proficiency and trade acumen to the table.

In the short term, my objective is to secure an entry-level position in international trade and supply chain management, where I can utilize my expertise in Business Japanese to enhance operational efficiency and intercultural communication.

In the long term, my goal is developing into a key strategist within the field, leading initiatives that integrate advanced supply chain technologies with market expansion strategies.

EXPERIENCE

Mar to Apr 2023

GK Logistics Vietnam Co.,LTD

Consolidation Shipping Intern

- Worked as a passionate and dedicated Intern in the Consolidation Department.
- Brought forth the ability to work well independently and also with others.
- Check and monitor documents about shipments exported to Japan.
- Handled incoming and outgoing emails.

Apr to Jul 2023

VIHABA CO.,LTD

Sales Executive (Full-time)

- Developed and maintained relationships with a diverse client base, including local retailers, regional distributors, and international buyers, to sell a wide range of agricultural products.
- Conducted market research to identify and capitalize on emerging trends in the agricultural sector, as well as to understand the competitive landscape.
- Development of professional networks on B2B Social Media Platforms
- Strategic negotiations with prospective clients.
- Coordination with Freight Forwarders for export documentation
- Resolution of shipment complications.

Oct - Nov 2023

1BITLAB TECHNOLOGY

Sales Support (Part-time)

- Served as the primary point of contact for Japanese clients, providing comprehensive sales support and ensuring effective communication across language barriers.
- Translated technical documents, sales materials, and business correspondence from English to Japanese and vice versa, maintaining the integrity and technical accuracy of all information.
- Collaborated with sales and technical teams to prepare culturally and linguistically appropriate presentations and proposals for the Japanese market.

EDUCATION

2020 - 2024 | Foreign Trade University

Business Japanese

Expected Graduation: 09/2024

Key Courses: International Trade, Logistics and Transportation, International Payment, Business Negotiation in Japanese.

2023 | Vinatrain Institute

Logistics Course for Beginner

Key Courses: Customs declaration (using Ecus vnacss), International Purchasing and The relevant types of documents in International Trade.

SKILLS

- Microsoft Office
- Canva, Photoshop Adobe
- Active listening skills
- Ability to multitask
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- Japanese (N3)
- English (TOEIC 800)