

Helaman Rodrigues

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Vila Fachini
Zona Sul, São Paulo - SP

ACADEMIC EDUCATION

Bachelor of Applied Technology (Bacharelado em Tecnologia Aplicada) - Brigham Young University - Idaho
2020 à 2023

The Bachelor of Applied Technology degree has a primary focus on software and web development, information technology, and other technology-related fields.

BYU-Pathway Worldwide - Brigham Young University - Idaho
2018 à 2019

Pathway Connect program courses are designed for students to pursue bachelor's degrees at American universities.

Ensino Médio com Técnico em Informática - Colégio São Sabas
2012 à 2014

Qualifications: configuration of operating systems, creation of virtual machines by VirtualBox and Virtual Studio for programming with VirtualBox.

SKILLS

Softwares

Pacote Office
Pacote Adobe
RM
Python
HTML 5
CSS 3
JavaScript
GitHub
PHP
Android Studio

Languages

Portuguese: Native
Spanish: Fluently
English: Advanced
French: Basic

Volunteer work

Missionary work for 24 months in Tijuana - Mexico, exercising leadership and training positions.

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Professional Experiences

Foreign trade analyst – Adhemar Cabral

June 2021 – Currently

Planning and monitoring of import and export activities, analysis and document flow control of operations, customs and exchange rate regimes. Choice of the most suitable means of transport, analysis of business trends, identification of new market opportunities and participation in the closing of international purchase and sale contracts.

Financial analyst – Adhemar Cabral

January 2021 – Currently

Responsible for organizing the company's financial processes (documentation, invoices, cash flow, international transactions, etc.); seek solutions to the company's financial problems, preparing and monitoring budgets; determine procedures for cost reduction; analysis of amounts received and invested in negotiations of all kinds; managing the financial statement and providing audits; working capital management.

Administrative Assistant – Adhemar Cabral

March 2018 - August 2019

Responsible for finalizing internal and external sales, taking care of the entire relationship with the customer and the production team. Creation of production reports, filing, updating the production wall and experience in payment collection. Construction and analysis of monthly charts with company sales statistics.

Technical support - Bresser Mooça Advogados

January 2015 - January 2016

Computer technician services, fixing and repairing internal and external computational problems. Experience in on-site and remote services.

Seller - Retail - Shopping 25 de Março

May 2014 - July 2014

Seller of personalized products during the 2014 World Cup. I carried out the relationship with customers and closed the sale. Experience with international clients.