



Australian Automotive Group Pty Limited  
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Tuesday, 28 April 2020

David Sile Sola Malele  
3A Archway Street  
Gregory Hills, NSW, 2557

Dear David,

**SUBJECT: REDUCTION OF WORKING HOURS – COVID-19**

As you are aware, the Australian Automotive Group Pty Limited (AAG) has recently suffered a major reduction in work, due to the Covid-19 pandemic.

Indeed this reduction in work has affected all operations including sales, service and in particular the work you undertake at our Smithfield pre-inspection centre.

This letter is to confirm that as of April 2020 your full time ordinary hours which were 76 per fortnight have been temporarily reduced to 3 days which equates to 22.8 hours per fortnight.

We thank you for your patience during these trying times and if you have any questions on this, please feel free to speak to your manager or contact myself by emailing [hr@aag.com.au](mailto:hr@aag.com.au).

Yours sincerely

David Berlusconi  
Human Resources Manager