

GENERAL	
Date file was written: 26 November 2014	Site Location: City Ford Service Centre Arncliffe
Employee/Manager Name: David Berlusconi Sav Veledinovic	Completed By: David Berlusconi
Support Person: N/A	Witness : N/A

SUBJECT OF FILE NOTE			
<input type="checkbox"/> Absenteeism	<input type="checkbox"/> Misconduct	<input type="checkbox"/> Attitude	<input type="checkbox"/> Security Breach
<input type="checkbox"/> Policy/Procedure and/or Breach	<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Welfare	<input type="checkbox"/> Other: General Allegation

MANAGER/SUPERVISOR NOTES

Sav (City Ford Rockdale Dealer Principal) and I met with Fred Jeanes (Service Manager) at approximately 8.30am on 26.11.18 in relations to City Ford Rockdale Service staff at the Arncliffe Service Centre, threatening to walk off site due to an asbestos concern.

On Friday 23.11.18, work was undertaken by the builder at the proprietor's request to change the roofing within the complex (specifically Holloway Removalists – Formally City Ford Parts). In the process plastic sheeting was erected on the boundary walls by the builders which attached to Rockdale Mazda. This was to reduce the risks and ensure any materials including asbestos that was present in the roof, would be contained.

The sheeting over the weekend partially fell from the wind and the roof which was supposed to be replaced by Monday morning (i.e. today), was still not done. Upon speaking with Andy Holloway who is the owner of Holloway Removalists at 9.45 am, he confirmed that the builder had told him last night at around 11 pm that the roofing was not completed and he can't enter the building until a hygienist signs off on the roof removal because the roof contained asbestos. However this was a formality and in his view, the worksite appeared to have been safe. He was due to arrive around 11am this morning.

As some plastic sheeting fell down, Mazda service staff in the building next to Holloway Removalists experienced some materials fall onto their workbenches. As such, staff refused to stay on the premises and left the site and eventually sent home by John Mansweto the service manager at Rockdale Mazda. Our staff then told Fred our service manager they would leave the premises unless they had a guarantee everything was fine.

At around 9.00 am I spoke to Shabe (the builder), and asked him for his views. He replied saying he is experienced in these matters and followed all SWIMS and AU standards. Part of those standards are to check the air quality and particle levels with special equipment when dealing with asbestos. He did this and everything came back in the clear. There was nothing from his end to cause alarm. He also said this sign off is a formality and if there was a problem, he would not be working there without equipment and would have been informed. From his end, there is a 10 metre buffer zone he has to have that he has which we are well clear. NOTE I measured this in the presence of Sav at it was at least 20 metres from the shortest distance. Fred Jeanes, John Mansweto, Sav, Shabe and Peter the finance controller for Rockdale Mazda were all present.

Sav and I agreed that although Mazda are within this zone, we are not and therefore the likelihood of anything bad happening in our zone is unlikely. For that reason, there is no need for us to evacuate.

I spoke to Service Staff around 9.30 and told them of our prior group meeting and said to them I don't believe we need to evacuate based on the evidence. I also said I would keep them informed throughout the day when I learn more info from the hygienist.

Phillip the hygienist entered the premises at 11.45am and checked the air monitors present and gave the all clear at 12.26pm. He spoke to the remaining Mazda staff with myself present at 12.35 am and said he would send through a report to the builder in a few hours and this will include the swab samples from the lab. This will be sent to Sav who will send it to me as well.

Prior to leaving Sav and I both spoke to the staff and told them the Hazardous Material Consultant (Philip Clifton) gave the all clear. There were no question when I asked them and I told staff to call me if they still had concerns. They appeared to be fine.

SIGN OFF		Today's Date
Dealer Principal – City Ford Rockdale	Name & Signature: Sav Veledinovic	26.11.18
Human Resources Manager	Name & Signature: David Berlusconi	26.11.18

Peter - FAT
 John manshew - service manager
 OP - c/r - saw V.
 Fred Jones - service manager
 David B. - ASHA HR manager
 Shabe - Rooter.

856 on. 0414017004 building
 = shabe - San

Informed hallway to leave.
 tenants -

spoke to
 Andy Hollaway
 0416200196
 - he said last night he
 was fine to work to
 protocols he needs
 to sign off.

436.

10 metre buffer

shabe -
 air man 1/2 not
 system used to check.
 was as per AUST. STA.
 expired

did on Friday
 Put up black sheets
 black sheets blew away
 - ALSO in hallway
 while - part of the roof
 on ground -

- no issues w
 re noted.
 - Tdd hallway don't
 come in.

12.26 PM.
 Philip gave all
 clear.

nothing to indicate
 there should be an
 evacuation.
 Phill.

m2da left
 because sheets blew off -
 and they are in 10
 metre radius.

- Spoke to sta @
 @ 9.15 am.
 - explained everything on his
 sheet.

Spoke to Carlos @ 9.40 am
 with SW - he got a call
 @ 11pm says don't come in
 because they had finished chimney job.

28.4

1:35.
 Saw SW
 no issues
 that he was off.

11:30 - Carlos said Hygiene
 was already here - SW
 was with him in the

pull up not like 3 sub
and son not told Henry.
Everything is good to go
and they can get back to
work.

answer every question
from a skill number

12.33pm.

L, L', head

Seven

2.2



2

2

15



6



2

✓

9

2

1

~~05/10/20~~

