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## RE: s/n 17414

David Berlusconi

**Sent:** Tuesday, 24 March 2020 10:24 AM

**To:** Michael McCauley; Sam Hanuman

**Cc:** Mark Janus; Ali Hijazi

**Attachments:** Covid-19spreadsheet.xlsx (11 KB)

Hi All,

I am not 100% sure on what the Dr will say but I am fairly certain he will tell Bob to self isolate for 14 days and get a test. If he does test positive, then a complete shut down of the site will more than likely result with everyone sent home on unpaid leave. Bob would be currently on unpaid leave at this point. If he does test positive, Payroll will start paying sick leave.

We have a spreadsheet the group is using where any direct and in direct contacts need to be listed and details of the vehicle he worked on. Please find attached.

He will need a clearance from the Dr before he returns. He can come back 14 days earlier as long as the test is negative.

Regards.

David Berlusconi  
Human Resources Manager  
Australian Automotive Group Pty Limited  
60 O'Riordan Street, Alexandria  
NSW, 2015, Australia  
P | +61 2 9332 8167 F | +61 2 9360 5375  
M | +61 417 293 398 E | dberlusconi@aag.com.au

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From: Michael McCauley  
Sent: Tuesday, 24 March 2020 10:07 AM  
To: Sam Hanuman  
Cc: Mark Janus; Ali Hijazi; David Berlusconi  
Subject: RE: s/n 17414

Bob is off all week. He is self-isolating. He is just back from a cruise mate and should not have been at work. You've seen what happened this week with the cruise ships?

I asked Jason to go over but he asked if we had sanitised the site. Fair request in these times.  
We're running a few less staff also so not many option currently. Maybe you could run some over here? Is that possible?

Hi David,

Do we need a clearance from a doctor for Bob to return.

Regards,  
Michael McCauley  
Service Manager  
60 O'Riordan St, Alexandria, NSW, 2015, Australia  
• 02 9332 8160 • mmccauley@cityford.com.au<mailto:mmccauley@cityford.com.au>  
[www.cityford.com.au](http://www.cityford.com.au)<<http://www.cityford.com.au>>

[cid:image002.jpg@01D601C3.B6235E30]

[cid:image003.jpg@01D601C3.B6235E30]

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From: Sam Hanuman  
Sent: Tuesday, 24 March 2020 9:44 AM  
To: Michael McCauley  
Cc: Mark Janus; Ali Hijazi  
Subject: RE: s/n 17414

Yes please and also 6 cars arrived yesterday here and another 5 coming today any word from Bob

Sam Hanuman  
Used Vehicle Manager.  
City Ford Chullora  
204 Hume Highway, CHULLORA NSW 2190  
Phone: (02) 9642 0385 |  
Mob. 0402 983 109  
cityford.com.au<<http://cityford.com.au/>>  
[cid:image004.jpg@01D601C3.B6235E30]<<http://cityford.com.au/latest-offers>>

From: Michael McCauley  
Sent: Tuesday, 24 March 2020 9:39 AM  
To: Sam Hanuman  
Cc: Mark Janus; Ali Hijazi  
Subject: RE: s/n 17414

Attention Ali,

Z169141, safety check and pink slip on printer.

Sam do you need pink slip?

Regards,  
Michael McCauley  
Service Manager  
60 O'Riordan St, Alexandria, NSW, 2015, Australia  
• 02 9332 8160 • [mmccauley@cityford.com.au](mailto:mmccauley@cityford.com.au)<<mailto:mmccauley@cityford.com.au>>  
[www.cityford.com.au](http://www.cityford.com.au)<<http://www.cityford.com.au/>>  
[cid:image002.jpg@01D601C3.B6235E30]  
[cid:image003.jpg@01D601C3.B6235E30]

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From: Sam Hanuman  
Sent: Tuesday, 24 March 2020 9:29 AM  
To: Michael McCauley  
Cc: Mark Janus  
Subject: s/n 17414

Toyota Koba

Z17414 PLEASE SAFETY CHECK before we pick up

Sam Hanuman  
Used Vehicle Manager.  
City Ford Chullora  
204 Hume Highway, CHULLORA NSW 2190  
Phone: (02) 9642 0385 |  
Mob. 0402 983 109  
cityford.com.au<<http://cityford.com.au/>>  
[cid:image004.jpg@01D601C3.B6235E30]<<http://cityford.com.au/latest-offers>>