

AUSTRALIAN AUTOMOTIVE GROUP – INCIDENT REPORT FORM

INCIDENT REPORT FORM

PART A - INJURED WORKERS DETAILS

Name Jesus Ortega Gender ☒ Male ☐ Female
Position title Automotive technician Date of Birth 25/11/1982
Site location employed at Titan Ford Shift time _____

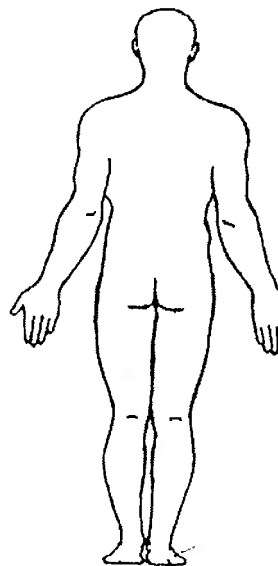
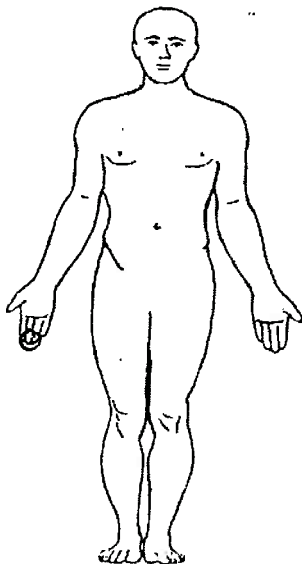
PART B – PERSON COMPLETING THIS FORM

Full Name Philip Corbett-Jones
Position Technician
Relationship to the Employee Co Worker
Time you reported this incident to your manager _____

PART C – INCIDENT DETAILS

Where did the injury occur ☐ as above ☐ other (specify) _____
Date of injury 8/01/19 Time of injury 11:00 am
Full Name Jesus Ortega Contact No 0404201377
Was there any witnesses Philip Corbett-Jones Contact No 11.6 dm
☐ No ☒ Yes (specify) _____ Contact No 0413572705
Is photo evidence attached ☒ No ☐ Yes (specify) _____
What training was completed ☒ None ☐ SOP ☐ Tool Box ☐ Site Induction ☐ AAG Induction ☐ Other (specify) _____

Please mark the location of where the injuries occurred. Please Take note of the left and right side of the body and add notes as required.



AUSTRALIAN AUTOMOTIVE GROUP – INCIDENT REPORT FORM

PART D – INCIDENT TYPE - Please ensure all relevant categories are marked

- | | | |
|--|--|---|
| <input type="checkbox"/> Amputation | <input type="checkbox"/> Electric shock | <input type="checkbox"/> Sound and pressure |
| <input type="checkbox"/> Serious lacerations | <input type="checkbox"/> Burn(s) | <input type="checkbox"/> Body Stressing |
| <input checked="" type="checkbox"/> Minor lacerations | <input type="checkbox"/> Manual Handling | <input type="checkbox"/> Bullying, Harassment |
| <input type="checkbox"/> Falls, Slips, Trips (from height) | <input type="checkbox"/> Hitting object with body part | <input type="checkbox"/> Mental Stress |
| <input type="checkbox"/> Falls, Slips, Trips (from same level) | <input type="checkbox"/> Hit by moving object | <input type="checkbox"/> Near Miss |
| <input type="checkbox"/> Fracture | <input type="checkbox"/> Chemical related | <input type="checkbox"/> Other |

PART E – REMEDY - Please ensure all relevant categories are marked

- | | | |
|--|--|--|
| <input type="checkbox"/> No First Aid Required | <input type="checkbox"/> Medical Treatment (Hospital) | <input type="checkbox"/> Fatality |
| <input type="checkbox"/> First Aid Required – No Doctor Required | <input checked="" type="checkbox"/> Medical Treatment (Medical Centre) | <input type="checkbox"/> N/A Near Miss |

PART F – ADDITIONAL MATTERS - Please ensure all relevant categories are marked

- | | | |
|---|---|---|
| <input type="checkbox"/> SWP was not followed | <input type="checkbox"/> Equipment was not sufficient | <input type="checkbox"/> N/A Near Miss |
| <input type="checkbox"/> There was improper supervision | <input type="checkbox"/> Equipment was damaged | <input type="checkbox"/> Other (please specify below) |
| <input type="checkbox"/> There was improper training | <input type="checkbox"/> Equipment was misused | |

PART G – DESCRIPTION OF INCIDENT - Please ensure all relevant categories are marked

.....

.....

.....

.....

.....

PART H – IMMEDIATE ACTION TAKEN

.....

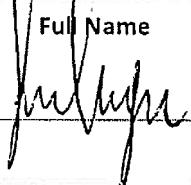
.....

.....

.....

.....

PART I – ACKNOWLEDGEMENT

Full Name	Position	Signature	Date
	tech	Des D.	14/01/19
.....
.....
.....