

Tuesday, 10 September 2019

Agnes Mei Ling Ho
11 Moverly Road
Maroubra, NSW, 2035

To whom it may concern.

RE: Reference

This letter is to confirm that Ms Agnes Ho worked at the Australian Automotive Group Pty Limited from 14 January 2019 as an Accountant.

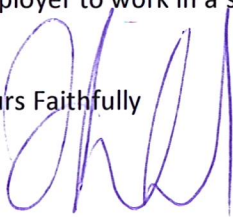
Primarily based at our head office in Alexandria, Agnes reported to our Group Financial Controller. Managing the accounts for three large dealerships and our holding and pre delivery yard, Agnes's primary duties included:

- Manage and update the business overheads
- Manage the company's internal pre-payments and accruals
- Manage the company's bailments and floor plans
- Process accounts payable
- Reconcile the business general ledger accounts
- Oversee payments receivable
- Process bank statements
- Provide reporting on factory warranty and holdbacks
- Manage the company's accident and insurance claims
- Liaise with management regarding systems and processes
- Assist the group financial controller in month end processes
- Provide assistance to junior staff when required

It is with regret that due to our administrative operations being relocated, Agnes's role was made redundant on and from 20 September 2019.

Agnes's attitude towards her work and fellow colleagues has always been excellent and we would have no hesitation in re-employing Agnes, should an opportunity arise and recommend her to any prospective employer to work in a similar capacity.

Yours Faithfully



Omar Mokahal
Group Financial Controller
Australian Automotive Group Pty Limited