



SafeWork NSW

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AUSTRALIAN AUTOMOTIVE GROUP PTY LTD  
811 ELIZABETH ST  
ZETLAND NSW 2017

1 November 2018

Dear Sir/Madam

**RE: RETURN TO WORK PROGRAM WORKSHOPS**

In May 2017, the State Insurance Regulatory Authority (SIRA) introduced new Guidelines for Workplace Return to work Programs for all employers in New South Wales.

As an employer with a basic tariff premium greater than \$50,000 per annum, your business identifies as a Category One employer which mean you have some additional responsibilities and obligations.

On behalf of SIRA, SafeWork NSW will be running workshops across the state to provide businesses with information on how to develop a Return to Work Program in accordance with these guidelines.

All category one employers need to meet the requirements of these guidelines by 31 May 2019. To ensure your Return to Work Program is meeting these requirements, please come along to a workshop near you.

To find your nearest workshop, please go to <https://www.eventbrite.com.au/o/return-to-work-team-18024903242> and register your attendance.

Morning tea, and a copy of the guidelines, will be provided.

Yours sincerely

**Jim Kelly**  
**Director Health and Return to Work**  
SafeWork NSW, Better Regulation  
Department of Finance, Services and Innovation

26/2/19  
Advised John A  
on 18/12/19 by  
email.

SafeWork NSW  
Level 1, 60 Boreli street  
Wollongong NSW. 10am  
Tue. 26/2/19

Registered for both  
Parramatta  
and  
Wollongong.

on  
21.11.18

2

check job placement funding + sick RTO incentives  
and training incentives.

Health records need to be kept in accordance  
with privacy + medical records provisions.

May 2019 - RTW Programs must comply  
with Guidelines.

- Give University of Sydney Return to work program  
for a template. (18 days)  
long.

Finna.

①

SIRA has bi monthly bulletin. - subscribe.  
wired website - maybe subscribe.

employer lookup. - check contractor policy. on iCare website.

Termination within 6 months. - has that changed in NSW?  
- no change in NSW.

workers compensation comparison. - document.

iCare = injury management programs. - for the insurer.

- May 2019 guidelines come in (there was a 2 year transition period)

Online webinars - RTW Coordinator. = by SIRA. - subscribe  
on bulletin for dates  
Subscribe to empower for stats.

register @ email for a login and get/subscribe empower. - use the APP  
↳ use it for serious management reports.

The word "accepted" for RTW programs and consultation has been removed.  
Display Electronic copy of plan onsite. - ES from 2018 - Electronic is allowed.  
- even the poster.

- You can do online training. - SIRA + iCare have posters.

- Loss + prevention model mens. - rehab costs are included (Conventional model is the regular one where costs are not impacted).

- Add pg 19, 20, 21 into induction. (Consent form).

- Download Consent form on SIRA website as well.

- include a training session on my RTWP and how premiums and budgets will work.

- Discounts on iCare for RTW incentives.

- You can get discounts for doing yearly survey.

- Injured worker guide for injury pack.

- factaweb (is an acronym) regarding software area. - (factorweb)  
SIRA - online.

- Online injury register often relates WLC info.

- In the policy, use iCare "injury management guide" to say how wages will be paid.

- Recovery@work planning tool = obligation to sign it.



Order no. 895272285

# Return to Work Program Workshop - Wollongong

## Return to Work Workshop RSVP



SafeWork NSW, Level 1/60 Burelli Street, Wollongong, NSW 2500, Australia

Tuesday, 26 February 2019 from 10:00 am to 1:00 pm (AEDT)

Free Order

Order Information

Order no. 895272285. Ordered by David Berlusconi on 7 February 2019 3:10 pm



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