

Jeremy Klein

Duarte, CA • 631-365-4554 • supjeremyklein@gmail.com • [imdb.com/name/nm5723759/](https://www.imdb.com/name/nm5723759/)
• [linkedin.com/in/supjeremy](https://www.linkedin.com/in/supjeremy)

SUMMARY

Aspiring legal apprentice in California's Law Office Study Program (LOSP) with completed 1L year at Hofstra Law and 10+ years of prior professional experience. Trained in legal research and writing, including drafting an analytical memo on employer obligations under the Pregnancy Discrimination Act. Brings a first career working with small businesses, entrepreneurs, and brands in highly regulated industries, with strong skills in client communication, deadline-driven project management, and clear written storytelling. Particularly motivated to support family-owned and immigrant-run businesses in the San Gabriel Valley.

LEGAL TRAINING & EDUCATION

California Law Office Study Program (LOSP) — Prospective Legal Apprentice

Preparing to undertake at least 18 hours per week of supervised study, monthly written exams, and semiannual progress reports to the State Bar of California.

Focus interests: small business, contracts, employment issues, and protecting local/immigrant-owned enterprises.

Maurice A. Deane School of Law at Hofstra University — 1L J.D. Studies Completed

Completed first-year law school curriculum, including Legal Writing and Analysis.

Drafted an objective memorandum analyzing whether an employer's accommodation practices under the Pregnancy Discrimination Act were applied equally to similarly limited employees.

Transitioned from the traditional J.D. route to LOSP-prospect to better match learning style, financial considerations, and long-term practice goals in California.

Denison University — Bachelor's Degree, Cinema Studies

Coursework and projects focused on narrative structure, critical analysis, and visual storytelling.

RELEVANT SKILLS

Legal & Analytical

- Legal research and writing
- Issue spotting and rule application
- Objective and persuasive written analysis
- Careful handling of confidential and sensitive information

Client Service & Communication

- Clear, structured written communication with non-lawyer audiences
- Professional email and client-facing correspondence
- Coordinating schedules, deliverables, and expectations across multiple stakeholders
- Experience supporting small, founder-led, and family-owned businesses

Organizational & Technical

- Deadline-driven project management
 - Coordinating multi-step workflows with many moving parts
 - Document organization and version control
 - Proficient with common office productivity tools; quick to learn new systems
-

PRIOR PROFESSIONAL EXPERIENCE

Content Producer — Dank City

Aug 2017 – Dec 2023 | Los Angeles County, CA - Worked with cannabis brands to build their presence on social media in a highly regulated industry, requiring careful review of messaging, claims, and platform rules. - Collaborated with well-known brands and personalities (including Cheech & Chong, Jay & Silent Bob, and Wilfred) on campaigns aimed at educating and engaging consumers while respecting legal and platform guidelines. - Managed multiple campaigns at once, balancing client expectations, deadlines, and content quality.

Content Producer — Cheech and Chong's Cannabis Company

Aug 2017 – Dec 2022 - Helped revitalize a legacy entertainment brand for the digital era through coordinated social media and video content. - Contributed to social media growth from approximately 150K to 1.5M across platforms within the first year by planning and executing consistent, on-brand content. - Coordinated with internal stakeholders and external partners to ensure messaging aligned with both brand identity and industry sensitivities.

Content Producer — Pure Hemp CBD

Dec 2018 – Dec 2021 - Produced and ideated over 500 social ads for a growing CBD product line, contributing to a 52% increase in units sold during a key campaign period. - Worked

alongside senior leadership to ensure that product descriptions and educational content were consistent with current research and responsible communication practices. - Developed informational product videos to help consumers understand how to use products safely and effectively.

Content Producer — Barbell Brigade

Sep 2016 – Oct 2017 - Shot and edited YouTube videos, vlogs, fitness challenges, and podcast segments for a fast-growing fitness and apparel brand. - Supported a small business in scaling its online presence through reliable, consistent content production and close collaboration with founders.

Production Coordinator / Producer — Magical Elves, Inc.

Dec 2012 – Sep 2016 - Coordinated logistics for nationally aired television productions, including communication with vendors, crew, and talent. - Ensured that departments received accurate information, schedules, and documentation to keep production on track. - Gained experience working within established processes, documentation requirements, and tight deadlines.

Marketing Assistant — MKTG

Nov 2013 – Dec 2013 - Assisted with the Beats Holiday Pop-Up event, managing inventory and helping maintain a professional, brand-consistent customer experience. - Worked on-site with a cross-functional team in a fast-paced environment.

Production Coordinator — Electus LLC

Feb 2013 – Mar 2013 - Assisted on production for *Dog & Beth: On the Hunt*, handling typical production tasks such as equipment preparation, on-set support, and runs. - Supported producers and camera operators with attention to detail, responsiveness, and reliability.

ADDITIONAL INFORMATION

- Writing sample (legal memorandum on the Pregnancy Discrimination Act) available upon request.
- Long-time resident of the San Gabriel Valley with a strong interest in supporting local and immigrant-owned small businesses.
- Prior portfolio of media and content work available upon request (relevant mainly for understanding communication and storytelling background).