

**RB**  
**RAVEN BELL**

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(281) 455.5312  
raven.bell@yahoo.com

June 7, 2018

Lynette Singleton  
Director of Human Resources and Operations  
Reingold, Inc.  
433 E. Monroe Ave  
Alexandria, VA 22301

Dear Ms. Singleton,

I hope this letter finds you well. My name is Raven Bell, and I wish to express to you my interest in joining Reingold, Inc. as a full-time (or part-time) UI Visual Design Intern. There are obviously many other qualified hopefuls trying to get on board with your group of talented professionals. I thank you so much for taking the time to visit the portfolio website I created especially for you and the Reingold Team!

I've been honing and building upon my web development skills for a long time. In high school, I taught myself HTML and built several websites. In undergrad, I landed an internship as a University of Houston Webmaster. While working as a Junior Architect at Heights Venture Architects, I doubled as the firm's sole webmaster. My favorite elective in college was an Architecture and Graphics course where I learned to use Photoshop and Illustrator to create page layouts and compositions. I later used those same skills to create photorealistic building facades for client presentations and marketing materials.

Technology has made everything more accessible, faster and awesome, but I've learned that at the core it is about people. And the ability to effectively communicate, understand, and deliver the client's needs in a simple and appealing way is paramount. With my experience presenting to clients as a Junior Architect to nearly 7 years flying the friendly skies serving hundreds per day, I have a far greater understanding of the customer/ client experience from both a design and interpersonal perspective. I definitely know and appreciate what it takes to form long-term client relationships.

I will graduate from George Washington University's Full Stack Coding Bootcamp this August. Learning so many development concepts in such a short time has been challenging, but I am miles ahead of my initial goal of just brushing up on my HTML. I am now proficient in both the front-end (CSS/JavaScript/JQuery/Bootstrap) and back-end (MySQL, Node.js/ Express). Some of the aforementioned skills may be beyond the scope of this position, but they make me a more well-rounded candidate.

I know you get a lot of mail on any given day, so thank you again for accessing the link on the flyer and taking the time to read this. I appreciate your consideration and look forward to the opportunity to speak with you soon!

Sincerely,

Raven Bell



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## EDUCATION

University of Houston Gerald D. Hines College of Architecture  
Bachelor of Architecture Degree  
Business Administration Minor  
Aug. 2001 - Dec. 2006

GW Coding Boot Camp, D.C.  
Full Stack Flex Web Development Program  
Feb. - Aug. 2018

## WORK

### WEBMASTER INTERN

Oct. 2002 - May 2003

University of Houston  
Houston, TX

- Created new web pages and graphics for the University Office of Internal / External Communications in Dreamweaver

### JUNIOR ARCHITECT

Jan. 2007 - Sept. 2009

Heights Venture Architects  
Houston, TX

- Drafter of commercial construction document sets in AutoCAD
- Created color renderings for client presentations / marketing materials in Adobe Photoshop and Illustrator
- Maintained company website in Dreamweaver

### FLIGHT ATTENDANT

June 2011 - Jan. 2018

SkyWest Airlines  
St. George, UT

### SERVER

June 2017 - Present

Circa Restaurant  
Washington, DC

## SKILLS

Adobe Photoshop / Illustrator  
HTML / CSS  
JavaScript / JQuery  
Wordpress