

Trainee Agreement

This document outlines the relationship between the Joint Venture Partner company in relation to "IT Industry Readiness Bootcamp Program CureMD Pakistan (Pvt.) Ltd./ Software Quality Assurance/ SQA at Cure MD Pakistan with CureMD (Code 1142240) 30 Davis Road, Lahore, referred to herein as "Bootcamp Organizer", and each undersigned participant in its Bootcamp program, the "Trainee".

Admission Criteria

The Trainee understands that only persons who have graduated within or after 2017 (i.e. completed 16 years of education within or after 2017) and have completed and passed the admission test at 50% or above score are eligible for admission to the bootcamp.

Moreover, the trainee understands and confirms by signing this form that they have not completed and that they are not enrolled in any other TechLift bootcamp prior to or during their admission to this bootcamp. One trainee can only complete one bootcamp under TechLift program.

Attendance and Completion

Once admitted to the bootcamp, the Trainee commits to attending all classes and remaining an active and present Trainee during the program for the course of the entire course. The Trainee will not drop out of the course on account of other commitments or job offers.

Trainees are expected to attend all class sessions during the bootcamp program duration. If the Trainee plans to miss a class session due to unforeseen/unavoidable circumstances, they must inform their instructor/bootcamp manager no less than twenty-four (24) hours prior to the beginning of the class session. The bootcamp manager may permit the Trainee to miss a class session and this will count as an "excused" absence. More than three (3) excused absences, or more than one (1) unexcused absence, will remove the Trainee from Good Standing with the bootcamp program. The Trainee will also maintain punctuality and reach the bootcamp facility on time.

Any Trainee who misses more than 20% of the bootcamp classes will be dismissed from the bootcamp.



Submission of Documentation

The Trainee commits to submitting all required documentation to the Bootcamp Organizer at the start of the program. For documents that may require processing time, the Trainee will actively pursue the issuance of these documents and submit them before the end of the bootcamp. In case a Trainee fails to submit the full list of required documents, they will not be eligible for a program completion certificate, or for job placement assistance. The list of documents includes, but is not limited to:

- Signed undertaking form
- CNIC and contact details
- 2-passport size photographs
- Resumes
- Copies of degree and final transcripts attested by universities/institutions recognized by the HEC (may vary for 2021, 2022 graduates)

The trainee will also continue to provide data to the Bootcamp Organizer **after completion of bootcamp** around job offers made to the Trainee, offered salary, package benefits and employer details.

Completion of Program

Trainees who have successfully completed the bootcamp will receive a Certificate of Completion. The certificate will be provided to the Trainees with:

1. 80% or higher attendance, and
2. 60% passing score in assignments/quizzes/project work

Code of Conduct

Trainees are expected to treat each other, as well as any special guests to the bootcamp program, with fairness and respect. All communication, written and oral, should be appropriate for a professional environment. There is a zero-tolerance policy with regards to any form of harassment, and will result in immediate removal of Trainees from the bootcamp.

Behavior and language that is unacceptable include but is not limited to: physically or verbally threatening or abusing any person in any way; sleeping during class; rude behavior towards instructors or participants during the program; leaving class without the instructor's permission; disrespecting any other participant or staff member; and repeated failure to participate in class activities or complete assigned work.



Pre-work and Assignments

Trainees are responsible for completing the Pre-work and/or Assignments and submitting assignments by the due dates specified by the Trainer/Instructor via the LMS or via channel specified by the trainer.

Hardware

The Trainee is responsible to use hardware and equipment provided by the Bootcamp Organizer responsibly and in a workmanlike manner. If any loss of on-premise equipment occurs due to negligence or mishandling on behalf of the Trainee, the Trainee will be responsible for the reinstatement of associated costs to the Bootcamp Organizer.

Grounds for Termination

The Trainee's enrollment may be terminated for several reasons, upon the Bootcamp Organizer's decision, including failure of the Trainee to comply with rules and policies, or failure to comply with the terms and conditions set forth herein. The Bootcamp Organizer may terminate the Trainee's enrollment at any time for such violations. The Bootcamp Organizer further reserves the right to modify the rules and policies.

Job Guarantee

THE TRAINEE UNDERSTANDS AND AGREES THAT COMPLETION OF THE PROGRAM IS NOT A GUARANTEE OF EMPLOYMENT OR OF OBTAINING AN INTERNSHIP OR EXTERNSHIP. THE BOOTCAMP ORGANIZER HAS NOT MADE ANY PROMISE TO THE TRAINEE, EXPRESS OR IMPLIED, REGARDING ANY OPPORTUNITIES FOR THE TRAINEE FOLLOWING COMPLETION OF THE PROGRAM.

Data Sharing/Privacy Policy

The Trainee hereby explicitly and unambiguously consents to the collection, use, storage and transfer, in electronic or other form, of the Trainee's personal data, including but not limited to, the Trainee's name, home address and telephone number, date of birth, identification number, qualification, citizenship, and any other materials by and among, as applicable, the Bootcamp Organizer, its affiliates, other Joint Venture partner companies, service providers engaged for the Bootcamp Program, Pakistan Software Houses Association for IT and ITES (P@SHA) or Pakistan

A handwritten signature in blue ink, appearing to be 'Sap' or similar, with a large circular flourish on the left.

Software Export Board "PSEB" (collectively "Recipients") for the exclusive purpose of administering and managing the Trainee's participation in the Bootcamp Program. The Recipient's will hold and use such data only as long as is necessary to implement, administer and manage the Trainee's participation in the Bootcamp Program, or as required to comply with legal or regulatory obligations, including under applicable laws.

A handwritten signature in blue ink, appearing to be "SAD" with a large, stylized initial "S" or "A" preceding it.

Letter of Undertaking

Mahmood Asad Raza Mahmood
Ahmad

S/D/O

holding CNIC # 34502-600308-1 enrolled in bootcamp track CureMD Pakistan (Pvt.) Ltd./ Software Quality Assurance/ SQA at Cure MD Pakistan with CureMD (Code 1142240) 30 Davis Road, Lahore by Joint Venture Partner company CureMD Pakistan (Pvt.) Ltd. 30 Davis Road, Lahore in relation to "IT Industry Readiness Bootcamp Program", Asad Raza Mahmood do hereby solemnly confirm that,

1. I have read and understood the admission criteria and requirements of the Trainee Agreement and the Code of Conduct provided therein.
2. I have understood and am aware that my admission will be canceled if I do not meet the admission requirements.
3. I hereby declare that I have not attended any other TechLift Bootcamp previously.
4. I have understood and am aware that my admission will be canceled if any forgery is detected in the documents that I have provided or any information provided by me is found to be incorrect.
5. All personal and academic information provided by me is correct and authentic.
6. I will attend classes regularly and not be absent for more than 20% of total classes.
7. I will submit all required documents at the time of bootcamp admission.
8. I have understood all the eligibility of admission, and code of conduct.
9. I will conduct myself as a responsible Trainee and will not violate the Trainee Agreement and the Code of Conduct specified therein.
10. I will not involve myself in any political activities on the bootcamp premises.
11. I am aware and agree that all policies and regulations set by Pakistan Export Software Board and Joint Venture Partner company CureMD Pakistan (Pvt.) Ltd. 30 Davis Road, Lahore will be binding on me, and that I will not violate any such policies and regulations.

Trainee Name

Asad Raza Mahmood

Signature

ASAD

Date

22-Nov-2022

Father's/ Guardian's Name

Mahmood Ahmad

Signature

MM

Address

130-B River View Cooperative Housing Society Faisalabad Road Lahore

Date

22-Nov-2022ASAD