HEMA BUTANI

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Summary

- A graduate engineer and a Microsoft certified Power BI data analyst associate with 2 years of work experience in data analytics and business intelligence.

Functional Areas

- Data cleaning   Data modelling
- Data visualization   Business Intelligence Reporting and Dash boarding
- Reporting automation   Client handling / Communication/Presentation

Technical Skills

- Power BI - Power Query, Power Pivot, DAX, M language, Power BI service, Embedded Power BI, Extract Transform and Load (ETL), Reports and Dashboards, Row level security (RLS)
- SQL - DDL, DML, Joins, CTEs, Sub-queries, Window functions, SQL server, MySQL, Stored Procedures, Views
- MS-Excel - Pivot tables, Pivot charts, Lookups, Power Query, Major Excel functions, Excel Dashboards
- Others - Power Automate, Power Apps, Tableau, Python, NumPy, Pandas, Matplotlib, Seaborn, Word, PowerPoint, Google sheets, Google docs
- Cloud services - Azure SQL

Certification

- Microsoft Power BI Data Analyst Associate (PL-300 qualified)
- Hackerrank Python Intermediate certification

Work Experience

- **MAY'21 – Present day, HEWLETT-PACKARD**

  Service Delivery Executive: Handle HP Gujarat Operation, manage HP Service partners, Creating and presenting reports and Dashboards, worked on Excel, Advance Excel, Power BI, Macros, MIS Report.
  Designed and implemented an automated analytics solution in Power BI to consolidate multiple reports and parameters into a single comprehensive report.

- **MAY'19 – MAY'21, TVS ELECTRONIS LTD.**

  Team Leader: Managed service-related issues for HP products while leading the TVS Gujarat team to achieve targeted KPIs. Developed and presented reports and dashboards, leveraging CRM, Excel, Advanced Excel, and Power BI for data analysis and performance tracking.

- **JAN'17 – FEB'18, IQOR GLOBAL SERVICE INDIA PVT LTD.**

  Service Coordinator: Managed service-related issues for HP products, led a team of engineers, and ensured the achievement of targeted KPIs. Developed and presented reports and dashboards utilizing CRM, Excel, and Advanced Excel for data analysis and performance monitoring.

Education

- Bachelors - BE in Electronics & Communications   July 2013 – May 2016
  CGPA-7.8 | Distinction
  SSGEC, Bhavnagar.
- Diploma – Diploma in Electronics & Communications   July 2010 – May 2013
  CGPA-8.1 | Distinction
  Government Polytechnic, Jamnagar.

Achievements

- Won Certificate of excellence and cash Award for outstanding contribution towards HPI-INDIA F&C project.

- Recognized by management for developing an automated analytics solution in Power BI, consolidating multiple reports and parameters into a single comprehensive report.