

CH Hemanth Kumar

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Career Objective

To relaunch my career in technical writing, leveraging my experience as an Associate Analyst (Technical Writer), along with strong research, analytical, and structured writing skills, to deliver accurate, clear, and user-friendly documentation that enhances product understanding and usability.

Education

B. Tech in **Aeronautical Engineering** from Hindustan Institute of Technology and Science.

Certifications

- Technical Writing Foundation Course – Tech Writers Tribe (2025)

Core Skills

- Technical Proficiency: DITA, Microsoft Writing Style Guide, and Structured Authoring.
- Technical Documentation Tools: MadCap Flare, Oxygen XML Author, SnagIt, and Visual Studio Code.
- Workshops: Camtasia, Confluence, Markdown, and GitHub.
- Working in Agile with cross-functional teams – DDLC, SDLC, JIRA.

Experience

Project Management Associate

Shyam Sai Constructions Pvt. Ltd. (Solar Vendor) | July 2025 – Aug 2025

- Integrated industry best practices from **PM Surya Ghar: Muft Bijili Yojana**, improving vendor operational workflows.
- Ensured compliance with government norms and streamlined solar application processes.
- Managed vendor and consumer accounts on the National Portal for Rooftop Solar, accelerating application approvals.
- Coordinated with DISCOMs and banks, facilitating timely solar plant delivery to consumers.

Associate Analyst (Technical Writer)

CAMP Systems Pvt. Ltd. | Apr 2022 – DEC 2022

- Demonstrated strong performance during a 3-month internship, leading to full-time employment.
- Developed and maintained user manuals and templates, enhancing usability of the CAMP 3i Application.
- Standardized documentation formats, reducing client onboarding time and improving efficiency.
- Collaborated with SMEs and product teams to ensure documentation aligned with new feature releases.

Exposure

Undertook 2 years of intensive **UPSC** preparation with **Public Administration** as the optional subject.

Declaration

I hereby declare that the information provided above is true to the best of my knowledge and belief.

Date: 11/11/2025

Place: Nandyal

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