

Date: 11<sup>th</sup> Oct, 2021

**Mr. Anirudhsathya Iyer**

49, Bharathi Nagar, Indira Nagar,  
Road No. 3, Tilak Nagar,  
Mumbai – 400089

**Subject: Offer Letter**

Dear Sathya,

Refer to your last interview with us, I am pleased to extend you an offer for a position with **INOX Shipping Agencies (India) Private Limited** as an **Associate Software Developer**. The place of work will be Navi Mumbai.

Your sole and fully inclusive compensation and benefits package will be as follows:

You will receive an annual package (CTC) of **Rs. 1,80,000/- (Rupees One Lakh Eighty Thousand Only)**, detailed breakdown of the package shall be provided in the appointment letter on your joining.

This offer will remain open until **13<sup>th</sup> Dec, 2021**. Should you accept this offer and join INOX, please initial all the pages of this letter and place your signature and other requested information in the spaces provided below. Scan and email this letter to [hr@inoxshipping.com](mailto:hr@inoxshipping.com) or personally handover this to HR Department.

Please note that if you choose to accept this offer while it is available then you would be expected to commence working at **INOX** in a full time basis no later than **15<sup>th</sup> Dec, 2021**.

Your initial probation period will be 6 months from date of joining and confirmation for the same will be subjected to your performance.

On your joining date, please carry one set of the following documents:

- Four passport size color photographs.
- Identity Proof (Copy of Driving license/ Passport/ Voter I.D/ Pan Card\*)
- Address Proof (Copy of Ration Card/Rent Agreement/ Electricity Bill/ Telephone Bill/ Passport/Migration Certificate)
- Photocopies with Original of all Educational certificates.
- Previous Company Documentation (Last Employer Offer/Appointment letter, Experience/Reference Letter, relieving letter)

[www.inoxshipping.com](http://www.inoxshipping.com)

**Hermes Atrium, Sector 11, CBD Belapur, Navi Mumbai, Maharashtra 400614**

[founders@inoxshipping.com](mailto:founders@inoxshipping.com)

Phone: +918433561724

Tel: +912249720896

- Latest salary Slips for last 06 Months & Last 6 Months Bank Statement of Salary A/C. A signed copy of this offer letter to indicate your acceptance of offer.

This offer letter is subject to proven correctness and truthfulness of information & documents submitted by you, which may be cancelled/ withdrawn if otherwise.

I look forward to hearing from you as soon as possible.

Yours sincerely,



Habiba Bee Shaikh  
Senior HR Executive  
**INOX Shipping Agencies (India) Private Limited**

I, **Anirudhsathya**, hereby accept the offer to join **INOX Shipping Agencies (India) Private Limited** as an Associate Software Developer pursuant to the terms of this letter.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_