

INTERNSHIP OFFER LETTER

Date: 01 June 2024

Ref. No: INT/24/06/010

Dear,

Samina Shaikh,

We would like to congratulate you on being selected for “**Full Stack Web Developer**” internship position with us at **Rigel Infotech, Mumbai**.

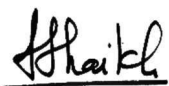
Your internship shall commence on **01 June 2024** and shall continue up to **31 August 2024** hence, the duration will be of **3 Months**. However, at the sole discretion of the company, the duration of the internship may be extended or shortened with advance notice. You will be obligated to work 5 hours a day and 5 days a week with week offs provided on rotational basis.

As this is an educational internship, you will not be under the direct payroll of the Company and therefore, you will not be receiving any of the employee benefits including, but not limited to, health insurance, vacation, or sick-pay that the Company offers to its permanent employees.

We are confident that this internship will be a valuable experience for you, we look forward to working with you and helping you achieve your career goal.

By accepting this offer, you agree that you will follow all the company's policies (attached herewith) that apply to non-employee interns. We hope that your internship with the company will be successful and rewarding. Please indicate your acceptance of this offer by signing the company policy agreement and return it to the concerned authority.

Best Regards,



Mr. Ahmed S. Shaikh
Founder, Rigel Infotech
9665495383 | ahmed@rigelinfotech.in



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rigelinfotech.in



WeWork Chromium, Powai,
Andheri, Mumbai-400076



POLICIES, TERMS AND CONDITIONS

It is understood that your internship is voluntary and treated as 'at-will'. Further, please note that your internship will be subject to the correctness of all the information and necessary documents furnished by you. In the event, it is found that any such material information furnished by you, whether verbally or in writing, at any time, is incorrect, misrepresented or fabricated, the company shall have the right to terminate your internship without any notice or compensation.

During your tenure of internship, you would be governed by the company policies and any other agreement that you may execute with the company from time to time

During your internship, you may have access to confidential, proprietary, and/or trade secret information belonging to the company. All of this information shall be kept strictly confidential and you shall not use it for your own purposes or shall not disclose it to anyone outside the Company. Upon conclusion of the internship, you shall immediately return to the company all of its property, equipment, and documents provided to you during the term of your internship.

During the term of your internship, you may create creatives, software, work reports, summaries, synopsis, projections among others for the company, and all such work that is reduced to fixed form or is otherwise capable of any intellectual property protection will be the absolute property of the company. You agree not to make claims over the same and to further do all acts, deeds or things as the company may desire to enable the company to have such rights over the works and/or the work products.

The nature of this internship is “**Hybrid**” which entitles you to visit the office at address “**Rigel Infotech, A-wing, 2nd Floor, Shop no. 201/202, Shopper’s Point Commercial Building, Above Digi1, Mahim Rd., Palghar West, MH-401404**” as and when required to visit.

If the above terms and conditions are acceptable to you, please sign and return the duplicate copy of this letter as a token of your acceptance, and arrange to report for work on the date mentioned above, failing which this offer shall automatically stand cancelled without any further information to you.

For any questions or clarifications regarding this offer, please contact Mr. Ahmed Shaikh at ahmed@rigelinfotech.in. We wish you a bright and successful future, and look forward to a mutually fruitful association.

ACKNOWLEDGED, AGREED AND ACCEPTED:

I have read and understood the contents of this letter. The contents of this letter and the acceptance of the offer made by Rigel Infotech, Mumbai on the terms and conditions set out herein have been agreed and accepted by me and I am signing this letter as a token of acceptance for the foregoing.

Samina Shaikh



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